



RIBBLE VALLEY
BOROUGH COUNCIL

04 JAN 2012

THE
CITY OF

For office use only

Application No

020120019P

Date received

Fee paid £

Receipt No:

Council Offices, Church Walk, Clitheroe, Lancashire. BB7 2RA Tel: 01200 425111 www.ribblevalley.gov.uk

Application for listed building consent for alterations, extension or demolition of a listed building
Planning (Listed Buildings and Conservation Areas) Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application

1. Applicant Name and Address

Title: **MR** First name: **SIMON**
Last name: **WALLER**
Company (optional): **SMITHS GORE**
Unit: **14** House number: House suffix:
House name:
Address 1: **EASTWAY BUSINESS VILLAGE**
Address 2: **OLIVERS PLACE**
Address 3: **FULWOOD**
Town: **PRESTON**
County: **LANCASHIRE**
Country:
Postcode: **PR2 9WT**

2. Agent Name and Address

Title: **MR** First name: **DANIEL**
Last name: **WHITTAKER**
Company (optional): **AJH ASSOCIATES**
Unit: **21** House number: House suffix:
House name:
Address 1: **DEANFIELD COURT**
Address 2:
Address 3:
Town: **CLITHEROE**
County: **LANCASHIRE**
Country:
Postcode: **BB7 1QS**

3. Description of Proposed Work

Please describe the proposals to alter, extend or demolish the listed building(s):

INTERNAL ALTERATIONS CONVERTING THE ROOMS ON THE GROUND, FIRST AND SECOND FLOOR INTO A RECEPTION AREA WITH OFFICES ON EACH OF THE FLOORS INCLUDING ALTERATIONS TO THE SHOP FRONT AND SIGNAGE.

3. Description of Proposed Work (continued)

Has the work already started without consent?

☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work been completed without consent?

☐ Yes ☒ No

If Yes, please state the date when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site

Unit:

House number:

5

House suffix:

House name:

Address 1:

 CHURCH STREET

Address 2:

Address 3:

Town:

 CLITHGROE

County:

 LANCASHIRE

Postcode (optional):

 BB7 2AA

Description of location or a grid reference.

(must be completed if postcode is not known):

Easting:

Northing:

Description:

5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☐ Yes ☒ No

If Yes please describe and include the planning application reference number(s), if known:

Description	Reference number

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

☐

Officer name:

Reference:

Date (DD/MM/YYYY):

(must be pre-application submission)

Details of pre-application advice received?

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes ☒ No

If Yes, please provide details:

8. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

If Yes, please provide details of the name, relationship and role

9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the building (demolition excluded):

	Existing (where applicable)	Proposed	Not applicable	Don't Know
External walls	COURSED BRICKWORK		☐	☐
Roof covering	SLATE		☐	☐
Chimney			☐	☒
Windows	TRADITIONAL SASH WINDOWS		☐	☐
External doors	WOOD		☐	☐
Ceilings			☐	☒
Internal walls			☐	☒
Floors			☐	☒
Internal doors			☐	☒
Rainwater goods			☐	☒
Boundary treatments (e.g fences, walls)			☐	☒
Vehicle access and hard standing			☐	☒
Lighting			☐	☒
Others (add description)			☐	☒

Are you supplying additional information on submitted drawings or plans?

☒ Yes ☐ No

If Yes, please state plan(s)/drawing(s) references:

SHOP FRONT SIGNAGE ON DRAWING 2840/200 AND DIAGRAM
(PLEASE FIND STANDARDS AND GUIDENCE FOR OPENING AN OFFICE ATTACHED)
(AND PROPOSED IMAGE FOR THE FRONT OF THE SHOP)

10. Demolition

Does the proposal include the partial or total demolition of a listed building? ☐ Yes ☒ No

If Yes, which of the following does the proposal involve?

- a) Total demolition of the listed building: ☐ Yes ☐ No
- b) Demolition of a building within the curtilage of the listed building: ☐ Yes ☐ No
- c) Demolition of a part of the listed building: ☐ Yes ☐ No

If the answer to c) is Yes:

i) What is the total volume of the listed building?(cubic metres)	
ii) What is the volume of the part to be demolished?(cubic metres)	
iii) What was the (approximate) date of the erection of the part to be removed? (MM/YYYY) (date must be pre-application submission)	

Please provide a brief description of the building or part of the building you are proposing to demolish:

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Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

--

11. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☒ Yes ☐ No

If Yes, do the proposed works include: (you must answer each of the questions)

- a) Works to the interior of the building? ☒ Yes ☐ No
- b) Works to the exterior of the building? ☒ Yes ☐ No
- c) Works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☐ Yes ☒ No
- d) Stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☒ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings, photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support and state references for the plan(s)/drawing(s):

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12. Listed Building Grading

Please state the grading (if known) of the building in the list of Buildings of Special Architectural or Historic Interest? (Note: only one box must be ticked)

Grade I ☐ Ecclesiastical Grade I ☐

Grade II* ☐ Ecclesiastical Grade II* ☐

Grade II ☒ Ecclesiastical Grade II ☐

Don't know ☐

13. Immunity From Listing

Has a Certificate of immunity from Listing been sought in respect of this building?

☐ Yes ☒ No ☐ Don't know

If Yes, please provide the result of the application:

--

14. Certificates

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A**Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY:

CERTIFICATE OF OWNERSHIP - CERTIFICATE B**Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990**

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates

Name of Owner	Address	Date Notice Served
Lloyds Pharmacy	5 CHURCH STREET, CLITHEROE	29/11/11

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY:

D. W. W. W.03/01/2012**CERTIFICATE OF OWNERSHIP - CERTIFICATE C****Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990**

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it, but I have/ the applicant has been unable to do so

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY:

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14. Certificates (continued)**CERTIFICATE OF OWNERSHIP - CERTIFICATE D**

Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which this application relates, but I have/ the applicant has been unable to do so

The steps taken were:

--

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

--

On the following date (which must not be earlier than 21 days before the date of the application):

--

Signed - Applicant:

--

Or signed - Agent:

--

Date DD/MM/YYYY):

--

15. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:



The original and 3 copies of a plan which identifies the land to which the application relates and drawn to an identified scale and showing the direction of North:



The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:



The original and 3 copies of the completed dated Ownership Certificate (A, B, C, or D - as applicable):



The original and 3 copies of a design and access statement, if required (see help text and guidance notes for details):

**16. Declaration**

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

--

Or signed - Agent:

D. WINTER

Date (DD/MM/YYYY):

03/01/2012

(date cannot be pre-application)

17. Applicant Contact Details

Telephone numbers

Country code:

--

National number:

--

Extension number:

--

Country code:

--

Mobile number (optional):

--

Country code:

--

Fax number (optional):

--

Email address (optional):

--

18. Agent Contact Details

Telephone numbers

Country code:

01200

National number:

429467

Extension number:

--

Country code:

--

Mobile number (optional):

--

Country code:

--

Fax number (optional):

--

Email address (optional):

--

19. Site VisitCan the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent☐ Applicant☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

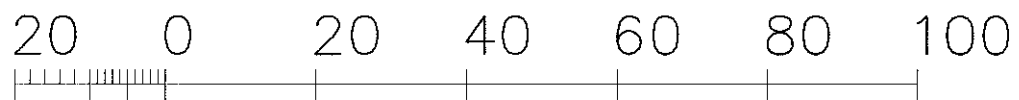
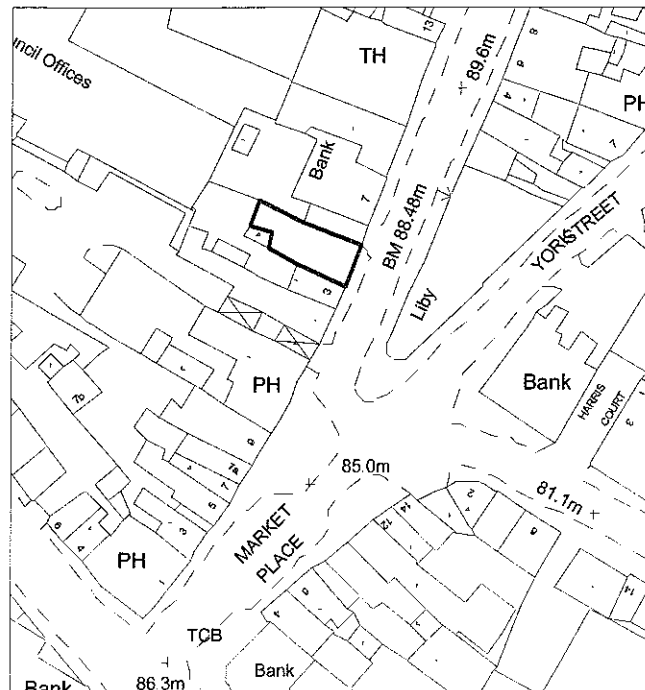
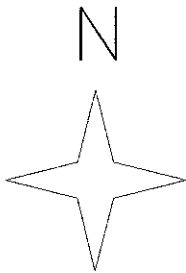
TONY HARGAN

Telephone number:

01200 429467

Email address:

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Metres

320120019P

Scale 1:1250

Design and Access Statement

For

5 Church Street

at

Clitheroe, Lancashire

320120019P

Report Completed By

Jessica Townson
AJH Associates
21 Deanfield Court
Clitheroe
Lancashire
BB7 1QS

1 Introduction

- 1.1 This design and access statement is written in line with *"Design and Access Statement How to write, read and use them"* (CABE, 2007) as required by *"The Circular Guidance on Changes to the Development Control System"*
- 1.2 The aim of this document is to appraise the context of the development in relation to the planning policy guidance, the design of the proposal, and the underlying influences on the submission.
- 1.3 This document should be read in conjunction with the drawings and documentation submitted with the application.

2 Listed Building

320120019P

- 2.1 Grade II Listed Building description "Dated 1836 on rain water head and on inscriptions on one of the quoins to left. Moulded eaves cornice and band. 3 storeys, rendered, carved as stone. 2 and 4 windows, most hung sashes with glazing bars. Ground floor to left in channelled rustication with 1 modern window and 3 steps to C19 door of 5 panels, rectangular fanlight. Rusticated ground floor with 2 bowed lights with glazing bars, centre door. To left, passage entry with round head.
Nos 1 to 23 (odd) form a group with the Parish Church of St Mary Magdalene."

3 Proposal

- 3.1 To make alterations to the rear external elevation of the property, proposal is to unblock rear windows to allow natural light into rear rooms.
- 3.2 To the front elevation there shall be alterations to the signage to allow for the replacement of the current Lloyds Chemist signs with Smith's Gore signs.
- 3.3 The front elevation and windows to the shop front at ground level shall be painted in accordance with Ribble Valley Borough Council's listed building colour scheme.
- 3.4 The proposal includes the removal of the modern wooden "sheds" to the rear, and the toilet block to the rear shall be retained.
- 3.5 Internally there shall be alterations to the layout to create a more useable space for the proposed use.
- 3.6 The differing floor level in the ground floor shall be altered to accommodate the required layout.
- 3.7 At first floor there shall be further alterations to create a more useable space and there shall be some toilets created and a small tea point.
- 3.8 At second floor there shall be no alterations and the attic space shall be cleaned and used as storage space.

4 Use

- 4.1 The creation of window openings allows for light to enter the rear rooms as initially designed. The proposed windows shall be in keeping with the existing and be double glazed sash windows.
- 4.2 The replacement of the signs shall be in keeping with others on the street scene in terms of massing and shall be of colours approved by the RVBC listed building requirements – “no bright or garish colours”.
- 4.3 The front elevation shall be painted to improve its appearance and maintain the longevity. The colours shall again be approved by the RVBC listed building requirements - “no bright or garish colours”.
- 4.4 The wooden sheds to the rear of the property are not in keeping with the rest of the property and is not required by the proposed use, therefore it is proposed to remove them. The toilet block shall be maintained and retained.
- 4.5 Internal alterations shall allow for the new users to use the building to its full potential.

5 Design

- 5.1 The alterations to the property are designed to be in keeping with the surrounding area, and to blend in with the property and with the rest of the properties in the location.
- 5.2 All alterations to the external of the property shall be made in the same materials as existing. The alterations are designed to improve the property both internally and externally whilst maintaining its listed features and maintain the street scene of Church Street.
- 5.3 Please see enclosed images.

320120019P

6 Landscaping

- 6.1 There shall be no alterations to the landscaping.

7 Access

- 7.1 Access to the new property shall not alter.

8 Appraising the Context

- 8.1 All of the proposed alterations are designed to improve the appearance of the property and to improve the internal layout and ambiance of the building. None of the alterations proposed shall cast a shadow upon existing features or properties in the area.
- 8.2 The proposal shall not cause any great alterations to the street scene of Church Street and shall maintain all existing listed features.

- 8.3 On completion the property shall allow a clearer, more coherent layout for the proposed use.
- 8.4 The rear elevation shall be improved by the reinstatement of the windows to the first floor.

The proposal shall in no way interfere with the street scene at large and shall improve the rear elevation of the property. All listed components and elevations shall be maintained. The proposal shall not have any impact on the listed attributes of the property.

320120019P

Historical Merit Statement

For

5 Church Street

at

Clitheroe, Lancashire

320120019P

Report Completed By

Jessica Townson
AJH Associates
21 Deanfield Court
Clitheroe
Lancashire
BB7 1QS

1 Introduction

- 1.1 This Heritage Statement has been written with the aim in to evaluate the development in relation to its location within the heritage and conservation area of Clitheroe, the design of the proposal, and the underlying influences on the submission.
- 1.2 This document should be viewed in conjunction with the drawings submitted with the application.

2 Listed Building

- 2.1 Grade II Listed Building description "Dated 1836 on rain water head and on inscriptions on one of the quoins to left. Moulded eaves cornice and band. 3 storeys, rendered, carved as stone. 2 and 4 windows, most hung sashes with glazing bars. Ground floor to left in channelled rustication with 1 modern window and 3 steps to C19 door of 5 panels, rectangular fanlight. Rusticated ground floor with 2 bowed lights with glazing bars, centre door. To left, passage entry with round head.
Nos 1 to 23 (odd) form a group with the Parish Church of St Mary Magdalene."

3 Proposal

- 3.1 To make alterations to the rear external elevation of the property, proposal is to unblock rear windows to allow natural light into rear rooms.
- 3.2 To the front elevation there shall be alterations to the signage to allow for the replacement of the current Lloyds Chemist signs with Smith's Gore signs.
- 3.3 The front elevation and windows to the shop front at ground level shall be painted in accordance with Ribble Valley Borough Council's listed building colour scheme.
- 3.4 The proposal includes the removal of the modern wooden "sheds" to the rear, and the toilet block to the rear shall be retained.
- 3.5 Internally there shall be alterations to the layout to create a more useable space for the proposed use.
- 3.6 The differing floor level in the ground floor shall be altered to accommodate the required layout.
- 3.7 At first floor there shall be further alterations to create a more useable space and there shall be some toilets created and a small tea point.
- 3.8 At second floor there shall be no alterations and the attic space shall be cleaned and used as storage space.

4 Use

- 4.1 The creation of window openings allows for light to enter the rear rooms as initially designed. The proposed windows shall be in keeping with the existing and be double glazed sash windows.
- 4.2 The replacement of the signs shall be in keeping with others on the street scene in terms of massing and shall be of colours approved by the RVBC listed building requirements – “no bright or garish colours”.
- 4.3 The front elevation shall be painted to improve its appearance and maintain the longevity. The colours shall again be approved by the RVBC listed building requirements – “no bright or garish colours”.
- 4.4 The wooden sheds to the rear of the property are not in keeping with the rest of the property and is not required by the proposed use, therefore it is proposed to remove them. The toilet block shall be maintained and retained.
- 4.5 Internal alterations shall allow for the new users to use the building to its full potential.

5 Design

- 5.1 The alterations to the property are designed to be in keeping with the surrounding area, and to blend in with the property and with the rest of the properties in the location.
- 5.2 All alterations to the external of the property shall be made in the same materials as existing. The alterations are designed to improve the property both internally and externally whilst maintaining its listed features and maintain the street scene of Church Street.
- 5.3 Please see enclosed images.

6 Landscaping

320120019P

- 6.1 There shall be no alterations to the landscaping.

7 Access

- 7.1 Access to the new property shall not alter.

8 Appraising the Context

- 8.1 All of the proposed alterations are designed to improve the appearance of the property and to improve the internal layout and ambiance of the building. None of the alterations proposed shall cast a shadow upon existing features or properties in the area.
- 8.2 The proposal shall not cause any great alterations to the street scene of Church Street and shall maintain all existing listed features.

- 8.3 On completion the property shall allow a clearer, more coherent layout for the proposed use.
- 8.4 The rear elevation shall be improved by the reinstatement of the windows to the first floor.

The proposal shall in no way interfere with the street scene at large and shall improve the rear elevation of the property. All listed components and elevations shall be maintained. The proposal shall not have any impact on the listed attributes of the property.

9 Description of the Site

- 9.1 The property is situated on Church Street, opposite the main entrance to Clitheroe Library.
- 9.2 The rear of the property stands adjacent to the Ribble Valley Council's main buildings. This elevation currently has a number of window opening blocked up.
- 9.3 Neighbouring properties include a Chinese takeaway to the south and an alley way to the North, allowing access to rear parking, followed by a Lloyds TSB bank.
- 9.4 Alterations to the rear of the property shall have little bearing upon the street scene of Clitheroe and shall return the property to its existing proposed state.
- 9.5 Alterations to the to the front elevation shall in no way detract from the properties listed features, nor shall it detract from the street scene, the proposed signage has been designed with the RVBC Approved colour scheme in mind and has no great massing.

10 What historical data tells us about the site

- 10.1 Historical maps and aerial photographs of the site have been consulted and are contained within the appendix of this document. Unfortunately it has not been possible to find any historical photographs of the site, and therefore some assumptions have been made with the information I have to hand.
- 10.2 As can be seen from the maps there is little consistency of the map type.

- 10.3 It has not been possible to find extensive amounts of detailed maps of the area of Clitheroe. Below is a summary of what the maps found show
- 10.4 1844 -1850 – the mass of buildings facing the street seems to be similar to that which stands today but the rear of the property does not seem to project as far as today's building.
- 10.5 1960's – This image is somewhat blurry, but does appear to be similar to the earlier image to the front of the property; there also appear to be a projecting building the rear of the property. It is difficult to comment much further due to the lack of detail displayed.
- 10.6 2009 – This aerial photograph shows the area in a very similar form to today. The projecting building to the rear displays the outbuildings and the rear development.
- 10.7 Today, 2011 - The photograph shows the extension to the rear with the accompanying outbuildings.

There is very little altered of the main building from its initial records to today, the addition of the rear extension and the dates of the outbuildings are unknown, though the outbuildings display similar character to the main building.

11 Historical Appraisal of the Scheme

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- 11.1 The heart of Clitheroe displays buildings of all designs and areas. However, the listed buildings in the town are maintained in their original condition where possible.
- 11.2 In terms of the proposal and its impact on the town's setting, we have been very careful as to not to touch the existing boundary when planning the site. External alterations shall merely return the property to its original intended state to the rear and the front elevation shall see the alterations to signage, the colours and massing chosen are sympathetic to the buildings and its surroundings.

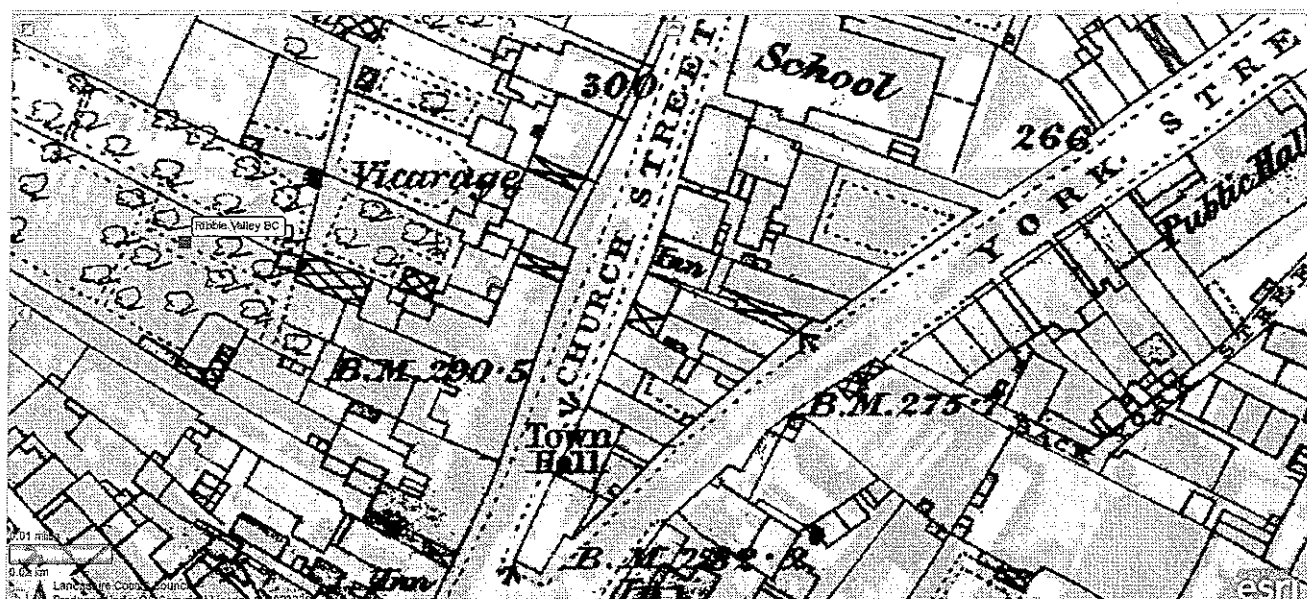
- 11.3 We have been careful with the design of the alterations to ensure that its appearance within the town setting is non-intrusive. The proposed alterations are extremely sympathetic to its surroundings and its design shall bear little alterations to the town.

12 Appendix List

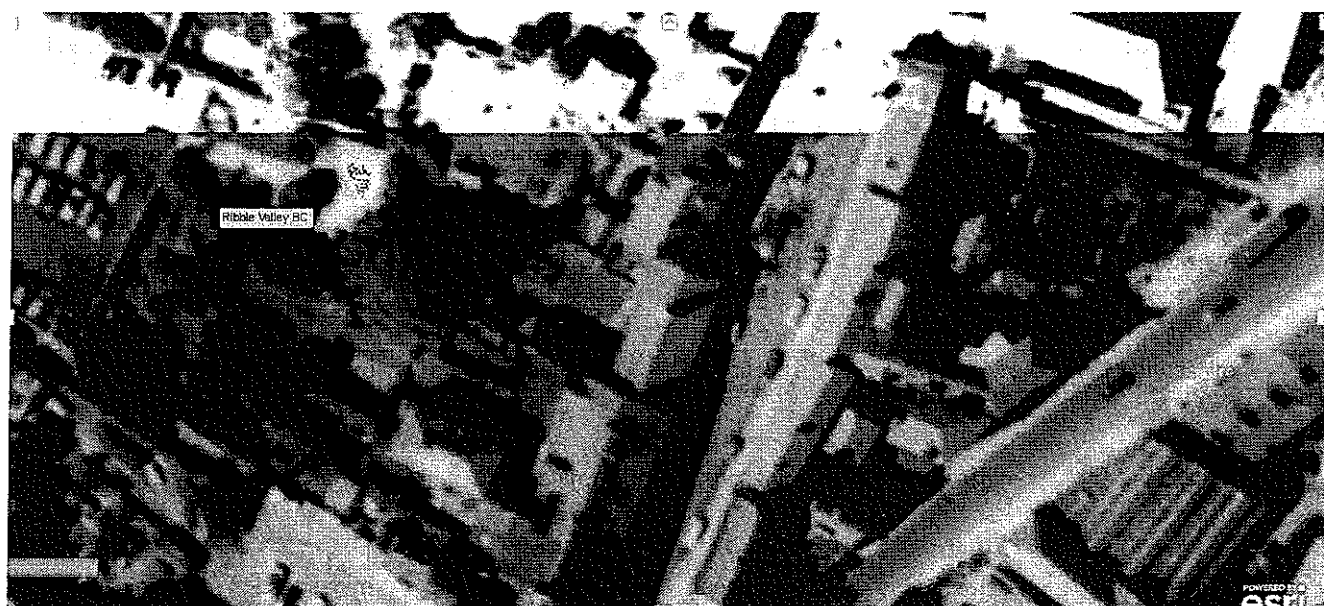
- 1) Map circa 1844 - 1850
- 2) Arial Photograph 1960's
- 3) Arial Photograph circa 2009
- 4) Arial Photograph circa 2011

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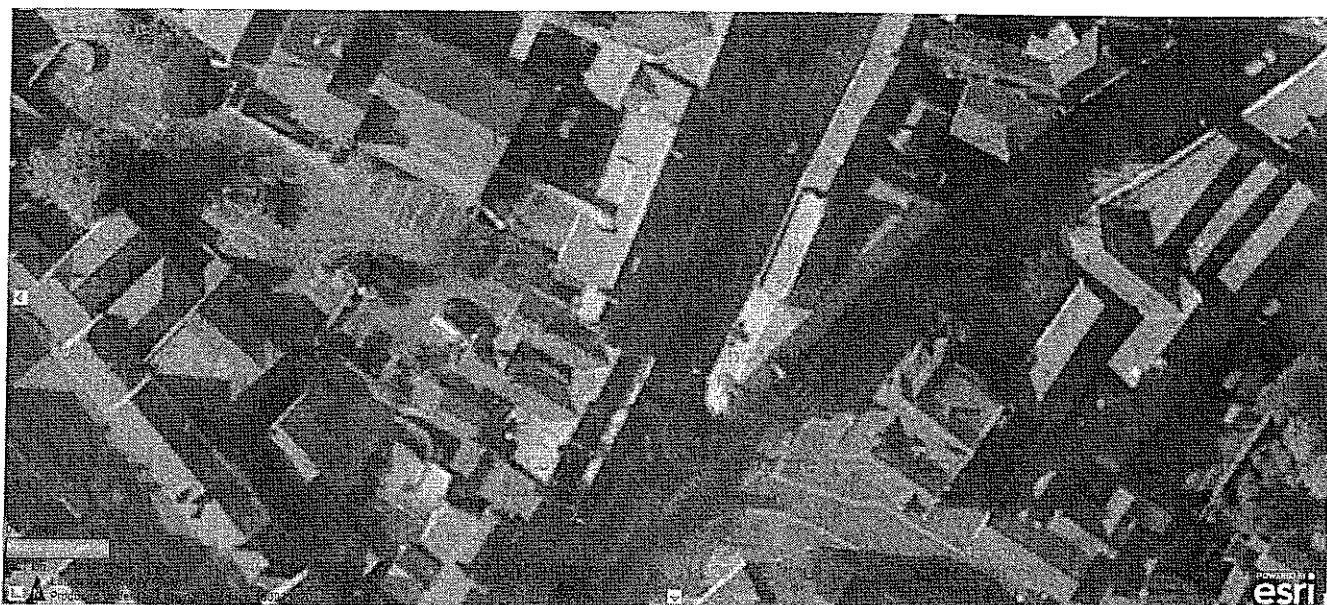
OS First Edition - Map circa 1844 - 1850



Aerial Photograph 1960's

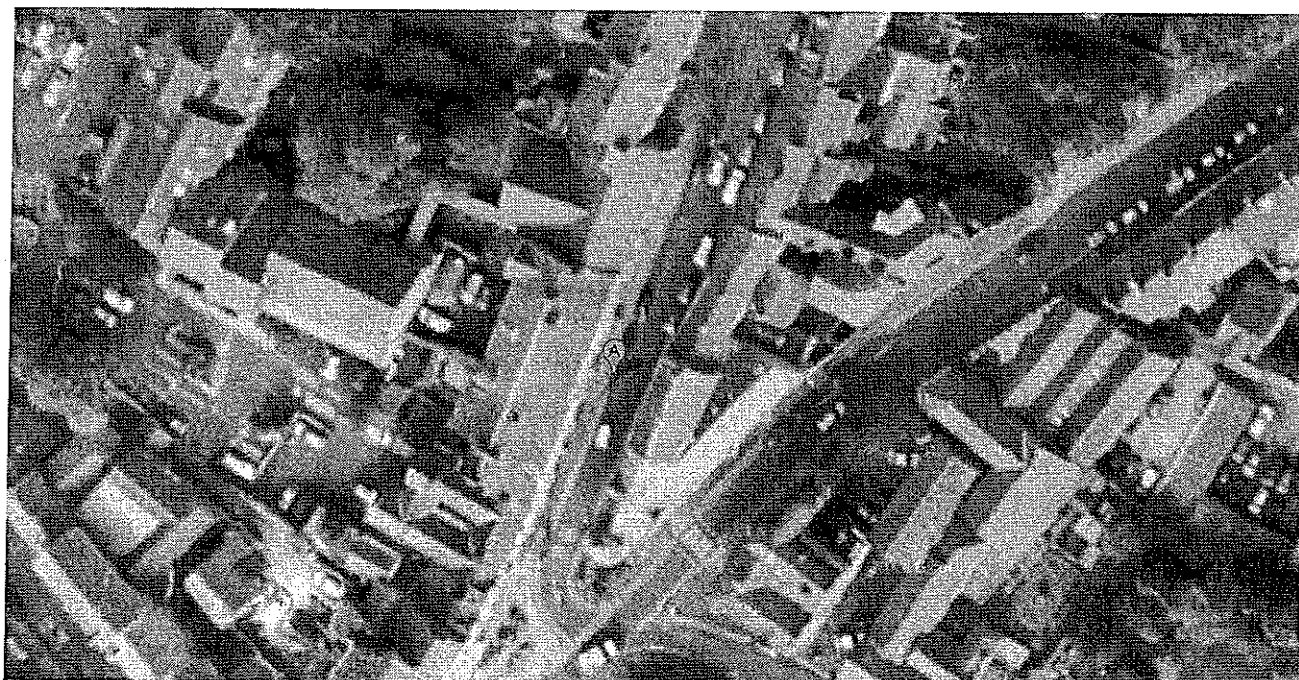


Arial Photograph circa 2009



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Arial Photograph 2011



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REAR VIEW

3201200192

STRA 72460
SMITHS GORE

SMITHSGORE