

DEMOLITION Berry's Factory Chipping, Preston

# Method Statement Risk Assessment

## Handleys

Environmental Services Ltd



# HANDLEYS

*Handleys Environmental Services Ltd  
Method Statement / Risk Assessment*

## **METHOD STATEMENT**

This Method Statement particular of buildings  
**Berry's Factory, Chipping, Preston**

And is to be read in conjunction with the  
**Handleys Environmental Services Ltd-CDM MANUAL**

Demolition Specifications prepared by  
**Handleys Environmental Services Ltd**

Hazard Assessment checklist prepared by  
**Handleys Environmental Services Ltd**

## **METHOD STATEMENT**

Access and egress will be from

**Through the front Gated entrance and side entrance on Malt kiln Lane**

A banksman will be at hand at all times while deliveries or removal of skips enter or leave the site.

All fencing or barriers will be erected to a distance suitable for safe removal of materials and to keep members of the public from entering the site.

There will be suitable signage around the full perimeter of the Site.

In accordance with the CDM manual all necessary warning and directional signs shall be displayed in prominent positions, i.e. on front of building and in prominent positions along all roads around site.

E.g. **DEMOLITION IN PROGRESS**  
**DANGER KEEP OUT**  
**DANGER SITE ENTRANCE**  
**HARD HAT AREA**

No work shall start until Gas, Electric, Water etc. have been disconnected and all relevant disconnection paperwork is in place.

There shall be no demolition / Strip-out undertaken until all asbestos if any is removed.

If asbestos is found during demolition, work shall cease until the asbestos material is removed and taken away by a licensed asbestos company.

### **Description of buildings**

The site consists of 4 large brick built factory buildings with numerous out buildings, the majority of which are clad in asbestos cement sheets.  
The site has numerous houses situated on both sides, has not to disturb residents nearby, work will begin at 7.30 until 5.30 this is to be confirmed with the client.

### **Internal Strip-out for access to Asbestos cement roof removal**

#### **Internal Strip-out**

**Building to be Soft Stripped in accordance with the following procedure:**

#### **Read and discuss Method Statement.**

Before any strip-out begins, all staff will be inducted to site, with method statements and risk assessments fully discussed.

Areas with notifiable asbestos present will be closed off by the asbestos company (in this case LAR)

These areas will be clearly marked and closed off to everyone apart from Lar staff.

#### **Set up Exclusion Zone.**

Skips to be placed inside a fenced off area outside the building, ply boards are to be placed on the paths and roadways to protect from the weight of wagons for the delivery and removal of skips.

Banksman will bring the skips in and out of the site.

When the Skips are full they will be removed from site in accordance with Handleys traffic management plan and disposed of in accordance with Handleys Housekeeping & waste Strategy.

An area outside the where materials are being taken out to the skip, will have a barrier and signage situated in a manner has to keep a safe area for operatives to pass and materials to be brought out safely.

Strip-out cont.

### **Machinery and pipework Removal**

All areas are to be cleared and cleaned for easy removal of asbestos roofing sheets.

Redundant pipework and machinery on all areas to the site are to be removed.

Pipework will be cut down with the use of a grinding wheel from the safety of a cherry picker / scissor lift.

All necessary Hot Works and working at height permits are to be in place before work commences.

Materials from the removal of materials will be placed into its appropriate skip.

### **Dust extraction units and Ducting**

Dust extractor ducting is to be removed from all areas for easy access to remove Asbestos cement sheets

### **Needle stick injury**

Extra care will be taken whilst going through these areas.

Any needles (hypodermics) found will be placed in sealed containers and removed by the relevant authorities.

## **Main Demolition**

Machine demolition will begin when all asbestos containing materials have been removed and all relevant paperwork has been checked and in place.

### **Building 1**

Building 1 is a two-storey steel frame and brick construction with a concrete precast floor.

This building will have to be taken down with the use of a pulveriser attachment, this will aid in a more controlled demolition due to the building being in close proximity to the stream that flows through the site.

The pulveriser attachment will assist in taking the building down more slowly and systematically ensuring no debris falls into the stream.

Demolition will commence to the left of the building at the main gates and advance towards the smaller entrance gates besides Knot mill

A debris netting construction will be placed below the building and above the stream for extra protection of the waterway.

### **Building 2**

Building 2 is to the left at the back of the site and is of a brick construction with an asbestos roof.

The building to the far left of this is a grade 2 listed cottage which is to remain, this structure is connected to the building being demolished so extra care will be needed.

When all asbestos has been removed any brickwork roofing timbers etc. will be removed by hand to a safe distance away from the cottage, machine demolition can then take place to demolish the rest of the construction.

All spoil to be placed in designated area for recycling.

### **Building 3**

This structure consists of a large 2 storey brick built building which houses the boiler and wood burning machinery. To the side are three northern light single storey factory buildings with asbestos cement clad rooves.

Before any machine demolition begins all asbestos is to be removed, when this has been achieved and all relevant documentation is in place deconstruction can commence.

Starting furthest away from the 2 storey boiler house brickwork will be brought down slowly to ascertain where the structural steel is located when enough brickwork has been brought down the steel to that section will be cut down and all areas cleaned of debris. Then the excavator will advance systematically to the next section of brickwork and so on.

## **Machine Demolition Cont.**

Hardcore left after the demolition of the first 3 buildings demolished will be made into a roadway ramp for access to the higher boiler room structure.

All spoil, waste, metals etc. are to be placed in appropriate skip for removal to licenced waste centres of reclaim yards.

### **Building 4**

This building is of a large precast concrete beam structure with asbestos cement sheets to the roof and sides, the building is of a Atcost design who make large concrete barn like buildings for the agricultural trade.

All asbestos will be removed before any machine demolition commences, once all asbestos has been removed and all relevant paperwork has been signed off demolition will begin.

Demolition will begin at the rear of the structure to the right of the site where the stream passes, the stream is approximately 30 meters away from the immediate demolition so no precautions for debris entering the waterway need to be in place.

A pulveriser attachment will be fitted to a 21-ton excavator which in turn crush each concrete beam and bring to the ground, when one section of beam has been removed the stanchions supporting them will be crushed and taken away, the excavator will then advance and systematically demolish each section until all the building is on the floor.

No part of the structure to any of the buildings being demolished will left in a dangerous or structurally unsafe state at the end of each day.

### **Building 5**

Building 5 is as building 4 an Atcost designed building which is clad in brickwork with some internal offices and toilet sections.

This also has an asbestos clad roof which will be removed before any internal or machine demolition begins.

Machine demolition will commence at the front of the structure to the right of the site, as to building 4 a twenty-ton excavator fitted with a pulveriser attachment will advance through the building towards the stream.

Protection of the stream will need to be done but a heras type fence with debris netting will be sufficient.

## Permit to work

A Hospital route to be placed in full view on site notice board situated in the site canteen.

A site diary, of which a copy of is enclosed will be written each day and be on hand for perusal by others.

Further to the site diary a weekly Health and Safety checklist (copy enclosed) will be done each Friday and findings discussed at team meetings or toolbox talks each Monday.

A permit to work system is in place for work involving-

Hot works

Working at Height



## Safe Working Practices

Under the general duties placed on this company by the Health and Safety at Work Legal provisions to provide a safe place of employment, safe use of work equipment and safe systems of work. These requirements are delegated down the line by Directors / Management through the medium of the company Health and Safety Policy.

**This company will ensure that all employees are made aware of, and / or provided with the following:-**

- Inspection and maintenance of equipment at periodic intervals.
- Written safe systems of work.
- Hazard information
- Instruction on the avoidance of danger
- Training
- Supervision
- Monitoring of Health and Safety procedures

**HEALTH AND SAFETY IS FIRMLY MANAGEMENT RESPONSIBILITY  
AND SUPERVISION AT ALL LEVEL IS A VITAL PART OF THE  
COMPANYS ORGANISATION FOR HEALTH AND SAFETY AT WORK**

### **Waste Removal**

All waste removed shall be carried by registered carrier and delivered to a licensed tip.

Copies of all waste transfer notes shall be available on request for inspection.

### **Welfare and security**

Welfare facilities to comply with requirements laid down under CDM 2007 schedule 2 and regulations 9(1) (b), 13(7) and 22(1) shall be provided by Handleys Ltd.

Handleys Ltd shall provide a trained first Aider and first aid box available on site at all times.

A daily register shall be kept and maintained to record all on site at all times.

All Accidents shall be reported to R Handley or Chris Marshall immediately together with a copy of the accident book entry.

Reportable accidents information shall be provided to the Health and Safety Executive.

### **Induction / method statement Briefing:**

All persons entering site shall initially receive a site induction including general site rules.

All persons involved in site operations shall be briefed and understand the contents of this method statement before commencing work.

### **Personal protective Equipment**

All site employees shall wear gloves, hard hats, yellow high visibility tops and protective boots as mandatory.

Vehicle banks man shall wear an orange high visibility top.

Waterproof clothing shall be provided for inclement weather.

Any specific personal protective equipment shall be worn in accordance with the principal contractor's site requirements.

### **Control measures**

Contract documents have been checked and there appear to be existing live services on site.

All services to be disconnected before any strip-out of the building commences.

Should any services be uncovered, work shall cease in the area immediately.

**Handleys Environmental Services Ltd  
Risk Assessment**

Work Activity: <b>360° excavators &amp; 180° backhoe loaders</b>		Rev No 1	
Site:		Date	Issue: 1
Part 1		Generic Risk Assessment	

<p><b>Main Hazards are: -</b></p> <ul style="list-style-type: none"> <li>Persons being struck or trapped by machine</li> <li>Cable strikes</li> </ul>	<p><b>Persons / Property Exposed are: -</b></p> <ul style="list-style-type: none"> <li>Plant operator. Other workers</li> <li>Visitors to site.</li> </ul>
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Assessment of Raw Risk	Severity 4	x	Likelihood 2	= 8
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<p><b>Control Measures Required: -</b></p> <ul style="list-style-type: none"> <li>If plant is working or travelling though a confined area, a bankman must be provided</li> <li>No one is to approach the machine's working radius without warning the driver first.</li> <li>Safe working load of machine is not to be exceeded, e.g. whilst lifting or by fitting buckets larger than manufactures recommended size.</li> <li>Great care to be taken by machines working on a gradient to ensure machine stability.</li> <li>With 180-degree backhoe machines: stabilisers and front bucket to be lowered to the ground to ensure stability when backhoe is in use-operators to maintain this by frequent checks/adjustments.</li> </ul>	<p>PPE: -</p> <ul style="list-style-type: none"> <li>Safety Harness</li> <li>Hi Vis Jackets</li> <li>Safety Footwear</li> <li>Eye Protection</li> <li>Dust Masks</li> <li>Ear Plugs</li> <li>Ear Muffs</li> <li>Gloves</li> <li>Protective Overalls</li> <li>Gauntlets</li> <li>Harnesses</li> <li>Breathing Apparatus</li> </ul>
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<b>Part 2</b>	<b>SITE SPECIFIC ASSESSMENT</b>
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<p><u>Additional Specific Hazards Identified Are: -</u></p>	<p><b>Additional Persons / Property</b></p>
<p><b>Max No of People Involved in the</b></p>	<p><u>Frequency and Duration Of Activity: -</u></p>
<p>Additional Control Measures Required: -</p>	

ASSESSMENT OF RESIDUAL RISK	Severity 4	x	Likelihood 1	= 4
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Received / Reviewed At Site hv: -	Date: -
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Raw / Residual Risk Rating	Severity	Likelihood
5	Extreme - Multiple Deaths	Probable
4	High – Single Death or multiple Serious Injury	Very Likely
3	Moderate – Riddor Injury	Likely
2	Slight – Minor Injury, No Lost Time	Possible
1	Nil – No Injury / Near Miss	Not Likely

**9 – 25..... Put controls in place before commencing to reduce risk rating**

**6 – 8..... Prioritise and control as far as reasonably practicable**

**1 –5..... No further action required, review periodically**

**Handleys Environmental Services Ltd  
Risk Assessment**

Work Activity:	<b>Public Safety</b>		Rev No1
Site:	<b>J Berry Factory, Chipping</b>	Date	Issue: 1
<b>Part 1 Generic Risk Assessment</b>			
<u>Main Hazards are: -</u>		<u>Persons / Property Exposed are: -</u>	
<ul style="list-style-type: none"> <li>Vehicles accessing and leaving site.</li> <li>Serious injury or fatality to ops or public.</li> </ul>		<ul style="list-style-type: none"> <li>General public</li> </ul>	
Assessment of Raw Risk		Severity 4	x Likelihood 2 = 8
<u>Control Measures Required: -</u>			<u>PPE: -</u>
<ul style="list-style-type: none"> <li>Only authorised skip wagons for the scheduled removal of waste off site</li> <li>No unauthorised personnel in segregated areas</li> <li>Site secured by temporary fencing</li> <li>Full signage to the perimeter of the fence, reading dangerous site</li> </ul>			<ul style="list-style-type: none"> <li>Safety Harness</li> <li>Hi Vis Jackets</li> <li>Safety Footwear</li> <li>Eye Protection</li> <li>Dust Masks</li> <li>Ear Plugs</li> <li>Ear Muffs</li> <li>Gloves</li> <li>Protective Overalls</li> <li>Gauntlets</li> <li>Harnesses</li> <li>Breathing Apparatus</li> </ul>
<b>Part 2 SITE SPECIFIC ASSESSMENT</b>			
<u>Additional Specific Hazards Identified Are: -</u>		<u>Additional Persons / Property Exposed are</u>	
<u>Max No of People Involved in the Activity: -</u>		<u>Frequency and Duration Of Activity: -</u>	
Additional Control Measures Required: -		<u>List Extra PPE</u>	
ASSESSMENT OF RESIDUAL RISK		Severity 3	x Likelihood 1 = 3
Received / Reviewed At Site by: -		Date: -	
Raw / Residual Risk Rating	Severity	Likelihood	
5	Extreme - Multiple Deaths	Probable	
4	High – Single Death or multiple Serious Injury	Very Likely	
3	Moderate – Riddor Injury	Likely	
2	Slight – Minor Injury, No Lost Time	Possible	
1	Nil – No Injury / Near Miss	Not Likely	
<p><b>9 – 25..... Put controls in place before commencing to reduce risk rating</b></p> <p><b>6 – 8..... Prioritise and control as far as reasonably practicable</b></p> <p><b>1 –5..... No further action required, review periodically</b></p>			

# Handleys Environmental Services Ltd

Work Activity: <b>First Aid Measures</b>		Rev No1	
Site: J Berrys Factory, Chipping	Date	Issue: 1	
<b>Part 1 Generic Risk Assessment</b>			
<b>Main Hazards are: -</b>		<b>Persons / Property Exposed are: -</b>	
<ul style="list-style-type: none"> <li>Inadequate arrangements on site</li> </ul>			
Assessment of Raw Risk	Severity 4	x	Likelihood 2 = 8
<b>Control Measures Required: -</b>		PPE: -	
<ul style="list-style-type: none"> <li>Trained 'Appointed Persons' to be on site. 1<sup>st</sup> aid box to be suitably equipped</li> </ul>		Safety Harness Hi Vis Jackets Safety Footwear Eye Protection Dust Masks Ear Plugs Ear Muffs Gloves Protective Overalls Gauntlets Harnesses Breathing Apparatus	
<b>Part 2 SITE SPECIFIC ASSESSMENT</b>			
<u>Additional Specific Hazards Identified Are: -</u>		<b>Additional Persons / Property</b>	
<b>Max No of People Involved in the</b>		<u>Frequency And Duration Of Activity: -</u>	
Additional Control Measures Required: -		<b>List Extra PPE</b>	
ASSESSMENT OF RESIDUAL RISK	Severity 2	x	Likelihood 1 = 2
Received / Reviewed At Site hv: -	Date: -		
Raw / Residual Risk Rating	Severity	Likelihood	
5	Extreme - Multiple Deaths	Probable	
4	High – Single Death or multiple Serious Injury	Very Likely	
3	Moderate – Riddor Injury	Likely	
2	Slight – Minor Injury, No Lost Time	Possible	
1	Nil – No Injury / Near Miss	Not Likely	
<b>9 – 25..... Put controls in place before commencing to reduce risk rating</b>  <b>6 – 8..... Prioritise and control as far as reasonably practicable</b>  <b>1 –5..... No further action required, review periodically</b>			

Handleys Environmental Services Ltd

Work Activity: <b>Work involving Exposure to Noise</b>		Rev No1	
Site: <b>JBerrys Factory, Chipping</b>	Date	Issue: 1	
<b>Part 1 Generic Risk Assessment</b>			
<b>Main Hazards are: -</b>		<b>Persons / Property Exposed are: -</b>	
<ul style="list-style-type: none"> <li>Noise</li> <li>Hearing Damage</li> </ul>		<ul style="list-style-type: none"> <li>Operative</li> <li>Persons in the Vicinity</li> </ul>	
Assessment of Raw Risk		Severity 3	x Likelihood 2 = 6
<b>Control Measures Required: -</b>		PPE: -	
<ul style="list-style-type: none"> <li>Refer to Noise Assessment for each individual Activity</li> <li>Limit working time to reduce exposure</li> <li>Ensure that the tool used is the correct one for the job ensure tools are maintained and attachments are sharp.</li> <li>Wear appropriate hearing protection.</li> </ul>		<ul style="list-style-type: none"> <li>Safety Harness</li> <li>Hi Vis Jackets</li> <li>Safety Footwear</li> <li>Eye Protection</li> <li>Dust Masks</li> <li>Ear Plugs</li> <li>Ear Muffs</li> <li>Gloves</li> <li>Protective Overalls</li> <li>Gauntlets</li> <li>Harnesses</li> <li>Breathing Apparatus</li> </ul>	
<b>Part 2 SITE SPECIFIC ASSESSMENT</b>			
<u>Additional Specific Hazards Identified Are: -</u>		<b>Additional Persons / Property</b>	
<b>Max No of People Involved in the</b>		<u>Frequency And Duration Of Activity: -</u>	
Additional Control Measures Required: -			
ASSESSMENT OF RESIDUAL RISK		Severity 3	x Likelihood 1 = 3
Received / Reviewed At Site by: -		Date: -	
Raw / Residual Risk Rating	Severity	Likelihood	
5	Extreme - Multiple Deaths	Probable	
4	High – Single Death or multiple Serious Injury	Very Likely	
3	Moderate – Riddor Injury	Likely	
2	Slight – Minor Injury, No Lost Time	Possible	
1	Nil – No Injury / Near Miss	Not Likely	
<p><b>9 – 25..... Put controls in place before commencing to reduce risk rating</b></p> <p><b>6 – 8..... Prioritise and control as far as reasonably practicable</b></p> <p><b>1 –5..... No further action required, review periodically</b></p>			

Handleys Environmental Services Ltd  
**Risk Assessment**

Work Activity: <b>Use of Excavators</b>		Rev No1	
Site:		Date	Issue: 1
Part 1                      Generic Risk Assessment			
<b>Main Hazards are: -</b>		<b>Persons / Property Exposed are: -</b>	
<ul style="list-style-type: none"> <li>Collision between excavators and people.</li> <li>Contact with underground services</li> </ul>		<ul style="list-style-type: none"> <li>Operatives</li> <li>Members of the public</li> </ul>	
Assessment of Raw Risk		Severity 4	x
			Likelihood 2
			= 8
<b>Control Measures Required: -</b>		PPE: -	
<ul style="list-style-type: none"> <li>Operatives to keep clear of excavators unless directly involved in the operation.</li> <li>Operatives involved in operation to keep out of the swing area. Do not walk across the rear of the machine or stand in operator 'blind spot'.</li> <li>Work areas to be segregated from the public at all times. Banksman to be used to direct excavators operations. Excavator drivers to hold NPORS card or equivalent.</li> <li>All excavators to undergo pre-use checks LOLER inspection &amp; 12 monthly thorough examinations.</li> <li>Check existing service plans and scan for services prior to digging. Where services are present hand dig only. Refer to site specific risk assessment based on HSG 47 avoiding danger from underground services</li> </ul>		<ul style="list-style-type: none"> <li>Safety Harness</li> <li>Hi Vis Jackets</li> <li>Safety Footwear</li> <li>Eye Protection</li> <li>Dust Masks</li> <li>Ear Plugs</li> <li>Ear Muffs</li> <li>Gloves</li> <li>Protective Overalls</li> <li>Gauntlets</li> <li>Harnesses</li> <li>Breathing Apparatus</li> </ul>	
<b>Part 2                      SITE SPECIFIC ASSESSMENT</b>			
<u>Additional Specific Hazards Identified Are: -</u>		<b>Additional Persons / Property</b>	
<b>Max No of People Involved in the</b>		<u>Frequency And Duration Of Activity: -</u>	
Additional Control Measures Required: -			
ASSESSMENT OF RESIDUAL RISK		Severity 4	x
			Likelihood 1
			= 4
Received / Reviewed At Site by: -		Date: -	
Raw / Residual Risk Rating	Severity		Likelihood
5	Extreme - Multiple Deaths		Probable
4	High – Single Death or multiple Serious Injury		Very Likely
3	Moderate – Riddor Injury		Likely
2	Slight – Minor Injury, No Lost Time		Possible
1	Nil – No Injury / Near Miss		Not Likely
<b>9 – 25..... Put controls in place before commencing to reduce risk rating</b>			
<b>6 – 8..... Prioritise and control as far as reasonably practicable</b>			
<b>1 –5..... No further action required, review periodically</b>			



Handleys Environmental Services Ltd  
**Risk Assessment**

Work Activity: <b>Use of Site Transport</b>		Rev No1	
Site:		Date	Issue: 1
Part 1                      Generic Risk Assessment			
<b>Main Hazards are: -</b>		<b>Persons / Property Exposed are: -</b>	
<ul style="list-style-type: none"> <li>Blind spots causing poor visibility</li> <li>Loads falling from vehicle, overturning</li> </ul>		<ul style="list-style-type: none"> <li>Operatives driving vehicles.</li> <li>Members of public. Workers on site</li> </ul>	
Assessment of Raw Risk	Severity 4	x	Likelihood 2 = 8
<b>Control Measures Required: -</b>		PPE: -	
<ul style="list-style-type: none"> <li>Flashing beacons/hazard warning lights to be used at all times</li> <li>All drivers to be 18 and over, hold valid driving license and NPORS card or equivalent.</li> <li>Vehicles and pedestrian routes to be segregated.</li> <li>All site operatives TO WEAR Hi-Vis clothing at all times.</li> <li>Site speed limit of 10mph to be observed at all times.</li> <li>Dumpers/dump trucks not to be used on excessive gradient. Stop blocks to be in place along dangerous edges and discharge points.</li> <li>Ignition keys to be removed form all vehicles when unattended.</li> <li>Vehicle not to be overloaded and the load to be evenly distributed.</li> <li>Operatives to disembark from vehicles when being loaded.</li> </ul>		<ul style="list-style-type: none"> <li>Safety Harness</li> <li>Hi Vis Jackets</li> <li>Safety Footwear</li> <li>Eye Protection</li> <li>Dust Masks</li> <li>Ear Plugs</li> <li>Ear Muffs</li> <li>Gloves</li> <li>Protective Overalls</li> <li>Gauntlets</li> <li>Harnesses</li> <li>Breathing Apparatus</li> </ul>	
Part 2                      SITE SPECIFIC ASSESSMENT			
<u>Additional Specific Hazards Identified Are: -</u>		<b>Additional Persons / Property</b>	
<b>Max No of People Involved in the</b>		<u>Frequency And Duration Of Activity: -</u>	
Additional Control Measures Required: -			
ASSESSMENT OF RESIDUAL RISK	Severity 4	x	Likelihood 1 = 4
Received / Reviewed At Site by: -	Date: -		
Raw / Residual Risk Rating	Severity	Likelihood	
5	Extreme - Multiple Deaths	Probable	
4	High – Single Death or multiple Serious Injury	Very Likely	
3	Moderate – Riddor Injury	Likely	
2	Slight – Minor Injury, No Lost Time	Possible	
1	Nil – No Injury / Near Miss	Not Likely	
<p><b>9 – 25..... Put controls in place before commencing to reduce risk rating</b></p> <p><b>6 – 8..... Prioritise and control as far as reasonably practicable</b></p> <p><b>1 –5..... No further action required, review periodically</b></p>			

## Site Rules and Information

The following rules shall be applied on all sites. They may be supplemented, as appropriate, to incorporate additional site specific and/or client requirements and shall form the basis for the site rules to be discussed during site induction.

### Waiver of Site Rules

No Handleys Employee below Managing Director level is authorised to waive, or otherwise diminish the requirements of, any of the site rules contained within this document.

## **Site Induction**

Every person working on, visiting, or delivering to any 'Live' area of a Handleys Demolition site shall be inducted prior to entry to that 'Live' area.

Only personnel who can understand the induction material presented, either directly or via an interpreter, are authorised to enter the 'Live' area of the site.

## **Communication with the workforce**

Only personnel, who can communicate with Handleys site management via a common language on an ongoing basis, either directly or through an interpreter, are authorised to work on site.

All personnel are empowered to intervene wherever they see unsafe acts or unsafe condition- interventions should be undertaken courteously and where unsatisfactory results are obtained matters should be raised with Handleys Site Management.

## **Fully Qualified Workforce**

Only personnel qualified, or working towards appropriate qualification, in line with Standard Operating Procedures are authorised to work on site.

## **Briefings-Safe Working Systems of Work**

Where personnel are to undertake work giving rise to significant risk(s) a task briefing shall be undertaken.

- Prior to the commencement of the work
- Involving those personnel undertaking the work
- Detailing the hazards, risks and control measures to be adopted

Only those who have taken part in such a briefing are authorised to commence the work activity.

Only work, which is in the scope of the briefing, is authorised to be undertaken

# **Handleys Environmental Demolition Services Ltd**

## ***Site Rules and Information***

### **Permit Systems**

The following activities require to be undertaken under an appropriate Handleys Permit to work:

- Entry within a confined space
- Breaking ground / undertaking excavation works
- Undertaking 'hot works'
- Operating ride-on mobile plant
- Any other work deemed appropriate by Handleys

### **Working at Height**

The requirements of standard operating procedures shall be followed in relation to low level work at height.

Working within boom type MEWPs is authorised only where a work restraint lanyard, fixed at one end to a suitable anchorage point within the MEWP basket and at the other end to a full body harness, is worn.

Only authorised personnel shall alter, or in any way interfere with, any item provided to secure the health and safety of personnel working at height – e.g. scaffolding, edge protection, ladder ties, exclusion zone barriers etc.

### **Traffic Management**

Any vehicle or plant reversing into the site, or onto the road, shall be aided by a vehicle banks man.

Any vehicle or plant reversing in site which does not have 360 vision shall be aided by a vehicle banks man.

Only authorised persons shall act as a vehicle banks man.

### **Plant Operators**

Only plant operators authorised shall operate plant on site.

Plant operators shall not use mobile phones whilst operating, or being at the controls of plant

### **Work Equipment**

Only work equipment, which is free from significant damage or defect, is authorised for use on site.

Only authorised persons shall operate, maintain or repair work equipment.

## **Site Rules and Information**

### **Mobile Phones**

Mobile phones shall only be used whilst the user is in a position of safety and stationary – use of mobile phones on site shall be kept to a minimum but where their use is necessary personnel shall find a safe place to stand to make or receive a call and they shall remain stationary during the call.

### **Personal Protective Equipment**

Only personnel wearing the following PPE are authorised to enter the 'Live' areas of the site.

- Head protection (BS EN 397) Hardhats only- no bump caps.
- Safety footwear (BS EN 345) Steel toecap footwear
- High visibility clothing (BS EN 471 class 2) 2 horizontal bands and vertical band over each shoulder.
- Any additional PPE prescribed by the client – typically gloves or eye protection.

### **Drugs and alcohol**

Only personnel free from the effects of non-prescribed drugs or alcohol are authorised to enter the site.

It shall be a disciplinary offence to be under the influence of or consume, non-prescribed drugs or alcohol on site.

### **Smoking**

Smoking is authorised only within designated, non enclosed, smoking areas.

### **Hygiene**

The consumption of food is authorised only within the designated canteen facilities.

### **Environment**

Waste materials are only to be disposed of inline with the site waste management arrangements

Handleys Environmental Demolition Services Ltd

## **Site Rules and Information**

### ***Personal Conduct***

Horseplay and whistling or calling to members of the public is not acceptable behaviour.

### **Disciplinary procedure**

The Handley Red and Yellow card disciplinary system applies to all site activities.

**Note: Handleys Demolition may refuse entry to site, or have any person evicted from site, if they feel that action is in the interest of health and safety, welfare or environmental considerations.**

**Handleys Environmental Demolition Services Ltd**  
**INDUCTION QUESTIONNAIRE**

<b>Name:</b>	
<b>Trade</b>	<b>Date</b>
<b>Q1: What is the name of your on-site supervisor?</b>	
<b>A1:</b>	
<b>Q2: Where is the First Aid Point?</b>	
<b>A2:</b>	
<b>Q3: Where is the Assembly Point?</b>	
<b>A3:</b>	
<b>Q4: Where do you sign in every day?</b>	
<b>A4:</b>	
<b>Q5: What is the title of the Method Statement?</b>	
<b>A5:</b>	
<b>Q6: What is the issue date of the Method Statement?</b>	
<b>A6:</b>	
<b>Q7: List 2 offences that will result in a yellow card?</b>	
<b>A7: 1.</b>	
2.	
<b>Q8: List 2 offences that will result in a red card?</b>	
<b>A8: 1.</b>	
2.	

All questions must be answered as part of your induction

**Contract Stage COSHH / Risk Assessment  
And Method Statement**

**COSHH AND RISK ASSESSMENT**

The following schedule identifies known and possible risks and hazards. A dialogue with the client, Adjoining owners and the planning supervisor throughout the construction programme is seen as essential to manage known and possible risks and hazards, as follows: -

**1. ABRASIVE WHEEL CUTTING**

**RISK**

Contact with hot metal, sparks, disc debris and products of cutting.

**MEASURES**

Ensure that gauntlets are worn and that shatterproof goggles or visors are worn to prevent eye damage. Ensure that cutting is carried out away from flammable materials e.g. timber, fiberboard's plastics and fuel or gas bottles. Keep fire extinguisher and water hoses close by. The area around and below the cutting operations must be clear of debris, and directed away from personnel, to avoid the inherent risk of contact with sparks and molten residues. Cutting wheels must only be used by trained operatives, ensuring that discs are correctly fitted and guarded, and the equipment is not left running when unattended.

A full strip out of the majority of flammable materials will be undertaken prior to any main demolition of buildings.

**2. FLAMMABLE MATERIALS**

**RISK**

An accumulation of debris and waste packaging would present a considerable fire risk if brought into contact with sources of flame

**MEASURES**

Accumulation of flammable materials, i.e. timber, waste paper and packaging, must not be allowed to build up, and must be removed from site as produced, Avoid disc cutting in close proximity to oil, timber and bitumen based materials. Store gas bottles in a secure enclosure, away from sources of heat and naked flame, with reserve and empty bottles moved away from the area of operations. All debris, drums and containers must be removed from site as produced. Clear and unrestricted access must be maintained into the site for emergency vehicles, particularly ambulances and fire engines.

**Contract Stage COSHH Risk Assessment  
and Method Statement**

**COSHH AND RISK ASSESSMENT**

**3. DUST FROM DEMOLITION WORKS**

**RISK**

Inhalation of dust and process residues, airborne contaminants and fungal spores. Risk of dust nuisance adjoining operational departments.

**MEASURES**

Dust masks to be worn during excavation in contaminated ground, and in any area contaminated with dry process residues, cement dust and waste timber products. If dust threatens to present a source of nuisance to the site, ensure that water hoses are available to damp down the worksite.

**4. SERVICES IN THE VICINITY**

**RISK**

Contact with ducted subsurface, live cables, gas mains, water mains, process chemical pipes, drains, telephone and data cables.

**MEASURES**

Ensure and obtain written confirmation thereof, that any services to remain live are either temporarily diverted, disconnected, or clearly marked as active by the client, and that all such services are so identified. Drainage pipes and cables pass under the site, which must be protected and retained. Their routes must be checked, plotted and avoided during the contract period.



## Contract Stage COSHH Risk Assessment Method Statement

### COSHH AND RISK ASSESSMENT

#### 5. GLASS

##### RISK

Risks of cuts and lacerations if individuals come into contact with glass fragments from demolition, fly tipping, or within deposited fill material. It is likely that material adhering to the glass could cause infections if in contact with cuts.

##### MEASURES

Avoid skin contact by wearing robust gloves; wear eye protection during removal of glass.

#### 6. ASBESTOS MATERIALS

##### RISK

Inhalation or ingestion of asbestos fibres, with serious, and in the long term, possibly fatal consequences for individuals health.

##### MEASURES

Asbestos material is not anticipated on site although fly tipping cannot be ruled out, and concealed materials and residues may be present, and if encountered during the works must be reported to the planning supervisor. And the site foreman, and must not be disturbed or otherwise handled by construction operatives. Licensed operatives must remove any amosite or crocidolite asbestos. Any asbestos-cement debris must be thoroughly wetted, collected and double bagged, by operatives **wearing disposable overalls, rubber gloves and ori-nasal facemasks while the material is maintained in a dampened condition. It is mandatory that respiratory facemasks be worn throughout this operation. Used PPE equipment must be treated as contaminated waste, and consigned with any asbestos material to a licensed tip.**

**Contract Stage COSHH Risk Assessment  
and Method Statement**

**COSHH AND RISK ASSESSMENT**

**7. LIFTING**

**RISK**

Personal Injury to personnel during manual lifting.

**MEASURES**

All lifting to be carried out by machine, failing which, all staff are aware of the need to assess the load, and of the correct posture during lifting, and obtain assistance as appropriate.

**8. HEIGHTS**

**RISK**

Falls from heights and possible serious injury.

**MEASURES**

The key to safe demolition of this building is to use plant and machinery wherever possible, and to reduce the need for manpower to a safe minimum. Any personal access to heights must be eliminated by the use of machinery.

In the removal of roofing materials and timber carcassing edge protection to be erected and maintained.

**COSHH AND RISK ASSESSMENT**

**9. REDUNDANT SERVICE PIPES**

**RISK**

Pipe work may remain within the site, which will have been disconnected and drained, but which may still contain liquid or gaseous residues. These could be toxic, corrosive, caustic or flammable.

**MEASURES**

The location and previous use of the pipes will be ascertained by consultation with the client, so that the nature of any residues can be established, the necessary risk avoidance measures can be specified, and disposal routes determined. Pipe contents may dictate that although residues maybe non-hazardous in their ambient state, their fumes maybe toxic under flame cutting temperatures. And that only cold cutting can be allowed.

**10. ADJOINING SERVICE ROADS, CAR PARKING AREAS**

**RISK**

The site of the works is entirely within defined boundary with adjoining service roads. With the inherent risk of plant movement and debris affecting traffic and passing personnel . Free safe and unencumbered access must be maintained into all the adjoining operational areas, retail property and storage areas.

**MEASURES**

The inherent risk is associated with conflict with passing pedestrian and vehicular traffic on the adjoining roads and car parks, during works against boundaries a banks man will be present at all times during the operation, to ensure that plant and construction works are contained within the fenced area, and that no approach can be made by any personnel, whether staff, the public, or the clients employees. Plant deliveries and waste removal vehicle movements must be organized as far as practical to avoid conflict with adjoining operation. **The working location of any plant must be chosen to ensure that crane jibs and excavator booms cannot under any circumstances cross the site boundaries or cause damage to any existing structures.**

**Contract Stage COSHH Risk Assessment  
And Method Statement**

**COSHH AND RISK ASSESSMENT**

**11. NOISE**

**RISK**

Ear damage resulting in temporary or permanent loss of hearing, as a result of working with, or close to, noisy machinery.

**MEASURES**

Ear protectors or plugs must be used when using, or in proximity to, heavy plant and machinery. This rule applies equally to the operator of the machine operating the equipment even when inside the cab.

**12. CONFINED SPACES**

**RISK**

Build-up of toxic gases. Or asphyxiation in confined spaces

**MEASURES**

Avoid entry into any potentially contaminated areas and ensure adequate ventilation and dispersal of any fumes or asphyxiants. A formal entry permit must be provided if entry into confined spaces and manholes is necessary, particularly when the final connection is being made to the existing manhole outfall, so that the risks can be assessed, and adequate precaution prescribed, but in any event no unaccompanied entry must be made to any confined spaces. Only confined space trained operatives may enter manholes.

Contract Stage COSHH Risk Assessment  
and Method Statement

COSHH AND RISK ASSESSMENT

13. OIL RESIDUES

**RISK**

Oil wastes, gear and cutting oils can be carcinogenic.

**MEASURES**

The likely risk associated with oil residues is limited to dermatitis, and care should be taken in handling any materials contaminated with residue oil and grease. Ensure that rubber gloves are worn and follow basic personal hygiene practices. Use barrier creams, particularly where skin abrasions are present and seek medical advice for any skin reaction.

14. UNKNOWN VOIDS

**RISKS**

Possible basements, ducts or voids.

**MEASURES**

**Ensure that adequate bearing capacity is available before transiting heavy plant.** Some earthworks have already been carried out, and the degree of compaction is not known. Be aware that the side of excavations may be unstable, and that drainage works will partially be within made ground. **Ensure that earthwork support is in place before entering excavation.**

Contract Stage COSHH Risk Assessment  
Method Statement

**COSHH AND RISK ASSESSMENT**

**15. DRAINAGE WASTE AND STANDING WATER**

**RISK**

Drain runs will contain standing water. This factor means that the presence of rats is likely, particularly when the final connection is being made, indicating a risk of Weils disease. (Leptospirosis)

**MEASURES**

High standards of personal hygiene will be necessary, throughout the contract period, ensuring that the site, offices and welfare facilities are maintained in a clean condition, and that waste and debris is removed from site as produced. Sanitary and washing facilities must be regularly serviced. Care must be taken to ensure thorough washing prior to eating and drinking.

**16. SHARPS**

**RISK**

Vacant areas and around building are often used for drug abuse. Contact with discarded syringes is unlikely, but there could be potentially serious consequences if needles perforate skin.

**MEASURES**

If used hypodermics are found, then the local environmental health department must be brought in to carry out an inspection and clearance of the area. Do not touch any hypodermics, but immediate medical advice must be sought if discarded needles perforate skin.

Contract Stage COSHH Risk Assessment  
and Method Statement

COSHH AND RISK ASSESSMENT

17. DIESEL FUEL

**RISK**

Gas, oil and fumes are flammable, and can have a corrosive effect on exposed skin.

**MEASURES**

Gas, oil be stored in clearly marked self-bunded and lockable tanks, and must be stored away from sources of naked flame. Smoking is prohibited during refueling, and eye protection and rubber gloves are to be worn.

18. UNAUTHORISED ENTRY

**RISK**

The site boundaries are extensive, and although unlikely, the scope for unauthorized entry through open gates and fences is a possibility. Vagrants may use the area for shelter or theft, and would be at risk during construction proceedings. Building sites are a magnet for unsupervised children.

**MEASURES**

Only one entrance must be used, all others being sealed to prevent entry. **The single access must be securely closed when not in use, and the boundaries checked regularly to ensure that fencing is intact.** Check pit and trenches regularly to control trip and fall hazards. Ensure that the existing fences are only removed when the new replacement panels are fixed in position.

Contract Stage COSHH Risk Assessment  
and Method Statement

COSHH AND RISK ASSESSMENT

19. WATER IN EXCAVATIONS / VOIDS

**RISK**

There will be manholes, drains and sumps, which will hold groundwater and effluent. The risk is associated with the possibility of stagnant water and the presence of rats, and therefore wields disease. (Leptospirosis).

**MEASURES**

Operatives will be aware of open excavations, with the risk of falling in even if drained. High standards of personal hygiene are necessary if operatives come in contact with stagnant water. Medical advice must be sought if flu-like symptoms appear after contact with stagnant water, particularly if skin abrasions are present. In any event, rubber gloves must be worn when working in the vicinity of drains and manholes.

20. CABLES AND SERVICES

**RISK**

Risk of contact and electrocution from high voltage cables.

**MEASURES**

**The routes of any cables and services through the site must be established, recorded and plotted with the clients engineer and permanently marked on site. Drainage runs must be routed to avoid proximity to cables whether live or not. In any event a full cat scan must be carried out before any excavations proceed.**



Contract Stage COSHH Risk Assessment  
and Method Statement

COSHH AND RISK ASSESSMENT

**21. POWER TOOLS**

**RISK**

Contact with cables and serving power tools and possible electrocution.

**MEASURES**

All hand power tools must be 110 volts, or be rechargeable battery operated, with no 240 volts supplies on site. Power leads must be intact and in good condition.

**22. PAINTS AND SOLVENTS**

**RISK**

Affects on respiration and dermatitis from paints, thinners and solvents.

**MEASURE**

Paints, thinners and solvents must only be used in well-ventilated spaces and light hand protection worn when in use. Thinners and solvents must not be used for cleaning hands.

Contract Stage COSHH Risk Assessment  
And Method Statement

COSHH AND RISK ASSESSMENT

**23. NOISE NUISANCE**

**RISK**

Excavating and breaking machinery are a noise source which would disturb adjoining operations and users of nearby retail and commercial property.

**MEASURES**

Preference must be given to non-percussive means of lifting and breaking any slabs and subsurface concrete i.e. using heavy back actors to lift and crack slabs, and pulverisors to reduce concrete ready for disposal, rather than percussive hammers to break concrete. Hammers may only be used when no other alternative is available, e.g. on mass concrete pads or ground beams.

**24. CEMENT**

**RISK**

Contact with wet cement in mortar and concrete can cause severe skin irritation, producing ulceration and dermatitis.

**MEASURES**

Steel toe capped Wellington boots and gloves must be worn when working with fresh concrete, and any spillages into boots and gloves must be washed out immediately, and residues washed off skin. Gloves contaminated with cement must be replaced. Seek medical advice if affected skin shows reaction to contact with cement

Contract Stage COSHH Risk Assessment  
Method Statement

COSHH AND RISK ASSESSMENT

**25 GENERAL PERSONAL SAFETY**

All operatives, supervisors, machine drivers and visitors will be required to wear hard hats and Hi-Vis vests or jackets at all times. Site staff shall wear protective footwear with steel toecaps to eliminate crush injuries. When removing arisings, particularly near to the site boundaries, a banks man shall be in attendance with, and in visual contact with, with the machine driver to ensure that no approach can be made by any person, staff or otherwise. Access into the secured working areas must be under the control of the site foreman, who must be made aware of any and all visitors to the sites.

All operatives have completed safety-training courses and carry current CITB safety awareness certificates. All foremen have further supervisory training. In addition, all machine drivers must have CITB/CTA Operators certificates for their category of plant.

This statement will continue to be developed as part of the health and safety plan throughout the course of the contract, and will be modified, augmented, or supplemented as necessary, particularly as subcontractors are appointed and their risk assessments issued for incorporation into the health and safety plan.

**26. COLLAPSE OF STEEL MEMBER**

**RISK**

Substantial steel stanchions shall be dropped by machine. Possibility of debris breaking off and projecting beyond boundary.

**MEASURES**

During the course of such work ensure banks man is available to patrol site boundary externally.

# HOT WORKS PERMIT

To be issued for all temporary hot work including gas/electric welding and cutting; blowtorches; tar boilers; grinding wheels and cutting discs. Hot work to be carried out only by people trained in use of equipment, hazards and precautions to prevent fires.

<b>HANDLEYS</b> J Berry's Factory, Chipping		<b>Permit No:</b>
Description of work:		
Equipment to be used:		
Location of work:		
Person in control of work (name):		
Fire precautions required (tick boxes below):		
<input type="checkbox"/> Smoke/heat detectors to be disconnected/covered for duration of work <input type="checkbox"/> Area cleared of all loose combustible material. Remove or protect flammable liquids or gases. <input type="checkbox"/> Wooden flooring covered with sand or other non-combustible material <input type="checkbox"/> Welding, cutting or grinding work screened with non-combustible material <input type="checkbox"/> Remove combustible material from other side of wall/partition (danger from conducted heat)	<input type="checkbox"/> Turn off fixed gas supply or protect piping <input type="checkbox"/> Flash back arrestors fitted to gas cylinders <input type="checkbox"/> Gas cylinder secured in upright position <input type="checkbox"/> Non-combustible, insulating base for tar boiler (essential for use on roof) <input type="checkbox"/> Tar boiler gas cylinders at least 3 metres from burners <input type="checkbox"/> Other precautions (specify)	
<ul style="list-style-type: none"> <li>Appropriate fire extinguishers must be provided in the working area</li> <li>People carrying out hot work must be informed of (a) what to do if they discover a fire (b) how to raise the alarm (c) evacuation procedure and assembly point               <ul style="list-style-type: none"> <li>- see Emergency Instructions for appropriate building</li> </ul> </li> <li>Smoke/fire detectors must be reconnected/uncovered immediately after work is completed</li> </ul>		
Permit issued to:		
Of/IF Sub-Contractor		
Permit valid from	To	
Valid on		
Issued by	Date of issue:	
<b>PERMIT CLEARANCE AND RETURN</b>		
The above work area has been checked one hour after completion of work		
Signed	Date:	Time:
Confirmation of return of permit to Site Manager/Supervisor		
Signed	Date:	Time:

# HANDLEYS Environmental Demolition Services Ltd

## ***Pre-use and weekly LOLER / PUWER Inspection***

Site Address <b>J Berry's Factory Chipping</b>	Contract No	Date of Inspection	Time of
--	-------------	--------------------	---------

**Instruction:**

This form is to be completed by a competent representative of the company Handleys or Sub-contractor responsible for the relevant plant, tools and equipment:

The Provision & use of work Equipment Regulations (PUWER) apply to all work equipment including mobile and lifting equipment.

Typical items covered by PUWER include all items of plant – including ride on mobile plant, compressors and generators: machinery – including circular saws, electric tools and equipment including hand tools and temporary cabling and lighting: chain saws; and ladders.

The Lifting Operations and Lifting Equipment Regulations (LOLER) apply to all lifting equipment and lifting accessories. They supplement the requirements of PUWER. Lifting equipment means work equipment used for lifting or lowering a load (e.g. cranes excavators, telescopic material handlers, hoists). Lifting accessory means any item, or assembly of items, used to attach a load to lifting equipment (e.g. chains, slings, shackles, lifting beams, eyebolts, clamps, lifting magnets, vacuum lifters).

Plant ID	Plant description	Location on site	S.W.L (LOLER)	Next examination LOLER	Matters giving rise to Health or safety risk (list damage / Defect or note none)	Details of actions taken and any other action considered necessary	Safe to use Yes No	Date Rectified

I confirm that I have inspected the above equipment and that any items, which are not safe to use, have been withdrawn from use pending repair or replacement.

On behalf of \_\_\_\_\_(Company)

Name \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

I confirm receipt of this report on behalf of Handleys Environmental Services Ltd

Name \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_



H.E.D.S

**Site Diary**

Project Title		Client	
Site address J Berry's Factory, Chipping		Contractors on site	
Date			
Work Description			
Weather Conditions Morning <b><u>Good, Cloudy, Rain</u></b>		Afternoon <b><u>Good, Cloudy, Rain</u></b>	
Manpower on site			
Site Instructions			
Materials Delivered to Site			
Machinery / Equipment / Plant Etc.			
Prepared By		Contractor Agreed By	
Name		Name	
Signed		Signed	
Date		Date	





## CERTIFICATE OF ACHIEVEMENT

High Speed Training certifies that

**Roy Handley**

has completed

**Workplace First Aid**

A high quality, interactive training course designed by a qualified first-aider to help businesses and individuals understand how to respond to emergency situations efficiently and appropriately.

[www.highspeedtraining.co.uk](http://www.highspeedtraining.co.uk)

Issued by High Speed Training on : 05/02/2016

Certificate Number: 1734-707573-725479  
To verify this certificate visit [www.highspeedtraining.co.uk/verify](http://www.highspeedtraining.co.uk/verify)



  
Gary Fowler on behalf of High Speed Training





**Highfield Awarding Body for Compliance**

Certifies that

*David Turpin*

has successfully passed an assessment in

**HABC Level 3 Award in First Aid at Work (QCF)**

Date of award 25 November 2014

Certificate number FA178437

Course Director *K. Braeewell*

Pendle Leisure Trust T/A Pinpoint Training  
Training Organisation



This certificate complies with the Health and Safety (First Aid) Regulations 1981 and the Health and Safety (First-Aid) Regulations (Northern Ireland) 1982 and is valid for 3 years from the date of award.

Jason Sprenger - Chief Executive  
Highfield Awarding Body for Compliance



Llywodraeth Cymru  
Welsh Government

Qualification number 600/777/14



Construction Awards Alliance

Construction Awards Alliance is an alliance  
between Cskills Awards and City & Guilds

**cskills**  
awards

**City &  
Guilds**



This  
**Cskills Awards**  
**Level 6 NVQ Diploma**  
in  
**Construction Contracting Operations Management -  
General (QCF)**  
(500/9081/1)  
is awarded to  
**Roy John Handley**

Arthur Beckingham  
Head of Cskills Awards

Chris Jones  
Director General  
The City & Guilds of London Institute

Regulated by

**Ofqual**

For more information see the Regulator's website

Issued Date: 27-11-2012

1576614

Registration No. 4063271



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awards

**City &  
Guilds**

This  
**Cskills Awards**  
**Level 6 NVQ Diploma**  
in  
**Construction Site Management - Demolition (QCF)**  
(600/3652/7)  
is awarded to  
**Roy John Handley**

Adrian Blackington  
Head of Cskills Awards

Chris Jones  
Director General  
The City & Guilds of London Institute

Registered by

**Ofqual**

Ofqual is the regulatory body for qualifications in England

Issued Date: 13-08-2013

1739707

Registration No: 4002271

Cskills Awards provides qualifications, assessment and awards support, advice and assistance to help you gain skills.





### **CERTIFICATE OF ATTAINMENT**

This is to certify that **ROY HANDLEY**

Passed by examination a

**ASBESTOS SUPERVISOR REFRESHER COURSE**

On the **6TH JUNE 2014**

Covering:

- The health risks of asbestos
- Types, uses and risks of asbestos containing materials
- Legislation and fault finding
- Site set & dismantling introduction
- Controlled stripping techniques
- Cleaning & air testing
- PPE, RPE, Plant & Equipment use and maintenance risks
- Enclosure & Airlock construction
- Decontamination and transit procedures
- Site clearance, air testing and record keeping
- Waste disposal and legislation
- Emergency procedures and non asbestos hazards
- Roles and responsibilities
- Practical site set up and equipment use
- Effective communication to site operatives
- Toolbox talks

In accordance with CAR 2012 -ACoP L143 Reg. 10 & Chapter 4 of HSG 247—

The Licensed Contractors Guide Modules 1a—18a, 24, 25, 26 & 27.

Certificate no. RH/ASR/060614

National Insurance No.

Expiry Date: **5TH JUN 2015**



*Adam Roche*



### **CERTIFICATE OF ATTAINMENT**

This is to certify that **PAUL SHAW**  
Passed by Assessment in;  
**ASBESTOS OPERATIVE REFRESHER COURSE**  
On the 11TH JUNE 2014

**Covering:**

- The health risks of asbestos
- Legislation and fault finding
- Site set & dismantling introduction
- Controlled stripping techniques
- PPE, RPE, Plant & Equipment use and maintenance risks
- Enclosure & Airlock construction
- Decontamination and transit procedures
- Site clearance, air testing and record keeping
- Waste disposal and legislation
- Emergency procedures and non asbestos hazards
- Roles and responsibilities
- Practical site set up and equipment use

In accordance with CAR 2012 -ACoP L143 Reg. 10 & Chapter 4 of HSG 247—  
The Licensed Contractors Guide Modules 1a—18a, 24, 25, 26 & 27.

Certificate no. **PS/AOR/110614**  
National Insurance No. **JW020759D**  
Expiry Date: **11TH JUN 2015**



*Adam Roche*  
Managing Director



## **CERTIFICATE OF ATTAINMENT**

This is to certify that **JACK SINNOTT**

Passed by Assessment in;

**ASBESTOS OPERATIVE REFRESHER COURSE**

On the 11TH JUNE 2014

Covering:

- The health risks of asbestos
- Legislation and fault finding
- Site set & dismantling introduction
- Controlled stripping techniques
- PPE, RPE, Plant & Equipment use and maintenance risks
- Enclosure & Airlock construction
- Decontamination and transit procedures
- Site clearance, air testing and record keeping
- Waste disposal and legislation
- Emergency procedures and non asbestos hazards
- Roles and responsibilities
- Practical site set up and equipment use

In accordance with CAR 2012 -ACoP L143 Reg. 10 & Chapter 4 of HSG 247—  
The Licensed Contractors Guide Modules 1a—18a, 24, 25, 26 & 27.

Certificate no. JS/AOR/110614

National Insurance No. JL338447D

Expiry Date: **11TH JUN 2015**



*Adam Roche*  
Managing Director

SSIP SAFETY SCHEMES IN PROCUREMENT

FOUNDER MEMBER



CONTRACTORS HEALTH & SAFETY ASSESSMENT SCHEME

Certification Mark  
www.chas.co.uk

Assessment Scheme

## Certificate of Accreditation

Sole trader or supplier with fewer than five employees

This is to certify that

### Handleys Environmental Demolition Services Ltd

is accredited within the Contractors  
Health and Safety Assessment Scheme  
(CHAS) having demonstrated compliance  
with and sound management of current  
basic health and safety legislation.

Valid until: 14 March 2017

Working in partnership with  
business



020 8545 3838 – ☎ to verify  
www.chas.co.uk

**Public and Products Liability Certificate**

This certificate has been issued to provide a summary of the certificate holder's Public Liability insurance. For details of the insurance cover provided (including any endorsements applying) please refer to the insurance schedule and the policy booklet. Nothing contained hereon will amend the insurance cover provided.

**Certificate No.: UK GLB 9024604**

Name of Certificate holder: Handleys Environmental Demolition Services Ltd

Business Description: Demolition and Soft-strip Contractors

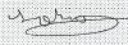
Date of commencement of insurance: 11/03/2016

Date of expiry of insurance: 10/03/2017

Public Liability limit of liability: £5,000,000

Products Liability limit of liability: £5,000,000

Endorsements applying: G10 - Contractors Conditions  
G41 - Second-hand Goods Exception  
G43 - Fires Condition

Signed on behalf of the Insurers  
  
Gary Humphreys  
For Authorised Insurers

Name and address of issuing intermediary:

A-Plan Ins Grp (Footing)  
149-155 Mitcham Road  
LONDON  
SW17 9PG

Issuing intermediary's reference:  
(if different from the Policy Number stated above)



Claims Helpline  
0800 072 2050

**ZENITH**  
MARQUE

### Certificate of Employers' Liability Insurance<sup>(a)</sup>

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policy holder employs persons covered by the Certificate).

**Certificate No.:** UK GLB 9024604

Name of Certificate holder: **Handleys Environmental Demolition Services Ltd**  
Date of commencement of insurance: **11/03/2016**  
Date of expiry of insurance: **10/03/2017**

We hereby certify that subject to paragraph 2:-

- 1 the insurance to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations in any waters outside the United Kingdom to which the Employers' Liability (compulsory Insurance) Act 1969 or any amending primary legislation applies<sup>(b)</sup>; and
- 2 the minimum amount of cover provided by this insurance is no less than £10,000,000<sup>(c)</sup>

Signed on behalf of the Insurers



Gary Humphreys  
For Authorised Insurers

#### Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the insurance covers the holding company and all its subsidiaries, or that the insurance covers the holding company and all its subsidiaries except any specifically excluded by name, or that the insurance covers the holding company and only the named subsidiaries.
- (b) specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. where 2(b) is applicable, specify the amount of cover provided by the relevant insurance.

Note: The information below this line does not form part of the statutory certificate. The Insurers on whose behalf this certificate is issued require the following information to be entered by the issuing intermediary.

Name and address of issuing intermediary:

A-Plan Ins Grp (Tooting)  
149-155 Mitcham Road  
LONDON  
SW17 9PG

Issuing intermediary's reference:  
(if different from the Policy Number stated above)