



RIBBLE VALLEY  
BOROUGH COUNCIL

For office use only

Application No.

Date received

Fee paid £

Receipt No:

Council Offices, Church Walk, Clitheroe, Lancashire. BB7 2RA Tel: 01200 425111 www.ribblevalley.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

**2. Applicant Details**

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

2. Applicant Details

Postcode	BB7 9BZ
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Matthew
Surname	Fish
Company name	Sunderland Peacock and Associates Ltd
Address line 1	Sunderland Peacock Associates Ltd
Address line 2	Pimlico Road
Address line 3	
Town/city	Clitheroe
Country	United Kingdom
Postcode	BB7 2AG
Primary number	01200423178
Secondary number	
Fax number	
Email	matthew.fish@sunderlandpeacock.com

4. Description of Proposed Works

Please describe the proposed works:

Demolition of the existing garden room extension to the north facing elevation.  
Erection of a new single storey extension to the north facing elevation comprising or rear entry porch / boot room and kitchen dining area.  
Creation of a two way fireplace with wood burning stove between the proposed extension and the existing sitting room.  
Alteration of the existing single leaf doorway to form new double door into the existing sitting room.  
Widening of the existing opening located between the existing lounge and kitchen.  
Removal of the existing partition wall between the ground floor study and WC and removal of existing sanitaryware to the ground floor WC to form larger study.  
Removal of existing kitchen units and appliances to the existing kitchen.  
Stripping out of partition, door and sanitaryware to the existing first floor and WC and relocate WC to existing adjoining first floor bathroom and creating larger / widened landing.  
Insertion of 6no. flush fitting conservation roof lights to the rear roof pitch.  
Removal of existing balustrade and closing up of existing cellar entrance with new cellar entry hatch to the floor.

Has the work already been started without planning permission? ☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used in the build? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each

5. Materials

material):

Walls	
Description of existing materials and finishes (optional):	Natural stone
Description of proposed materials and finishes:	Stone to match existing

Roof	
Description of existing materials and finishes (optional):	Natural Slate
Description of proposed materials and finishes:	Slate to match existing

Windows	
Description of existing materials and finishes (optional):	Timber
Description of proposed materials and finishes:	Grey aluminium double glazed units

Doors	
Description of existing materials and finishes (optional):	Timber
Description of proposed materials and finishes:	Timber

Other type of material (e.g. guttering) Rainwater Goods	
Description of existing materials and finishes (optional):	
Description of proposed materials and finishes:	Aluminium (Black)

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Please see application documents.

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

## 8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☒ The agent  
☐ The applicant  
☐ Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

## 11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 12. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant  
☒ The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

☒ Declaration made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

### 13. Declaration

Date (cannot be pre-application)

14/09/2018