



Construction Phase Plan

for

Construction of Road Access to Longsight Business Park Clayton le Dale Blackburn

Rev No: - Dated: 1st March 2019

Internal Distribution	
The complete PMP shall be distributed to the following: Project Team, Contracts Manager	
External Distribution, Client	
Issued to:	Date:



Subsequent revisions of this CPP will be distributed to all the above recipients.

Revision Record			
Rev	Date	Revision Details	Revised by

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1.0 Project Information

Project Brief

Project Title:

Construction of New Access Road from Longsight Road for New Building and Storage Compound

Site Address:

Longsight Business Park
Longsight Road
Clayton le Dale
Blackburn

Telephone:

01254 814281 – OCCE Office

Fax:

01254 814282 – OCCE Office

Email:

info@ocallaghan-ltd.co.uk

Project Description:

Construction of New Access Road from Longsight Road



1.2 Emergency Contacts

Emergency Contacts	Name	Location	Contact Number(s)
Managing Director	Stuart O'Callaghan	OCCE Office	07966381152
Health and Safety Executive			0345 300 9923
Hospital A and E	Royal Blackburn Hospital	Haslingden Road Blackburn BB2 3HH	999 (Emergency) / 01254 263555 (Non Emergency)
Fire Service	Blackburn Fire Station	Byrom Street Blackburn	999 (Emergency) / 01254 52111 (Non Emergency)
Police	Lancashire Police	Greenbank, Whitebirk, Blackburn BB1 3HP	999 (Emergency) / 101 (Non Emergency)
Environment Agency (Local Office)	Environment Agency - Preston	Lutra House Dodd Way Off Seedlee Road Walton Summit Centre Bamber Bridge Preston Lancashire PR5 8BX	03708 506506
Environment Agency Emergency Hotline			0800 80 70 60
Gas Provider	National Grid		0800 111 999
Electricity Provider	Electricity North West		0800 195 4141
Local Water Company (Sewerage Undertaker)	United Utilities		0345 672 3723



1.3 - OCCE Project Team

Title	Name	Initials	Address	Tel No
Principal Contractor	O'Callaghan Ltd	OCCE	Showley Fold, Showley Road, Clayton le Dale, Blackburn, BB1 9DR	01254 814281
Managing Director	Stuart O'Callaghan	SEO		07966381152
Commercial Manager	Chris Thorpe	CGT		07814862303
Site Supervisor	Stephen Ainsworth	SA		07530917075



2.0 Key Dates & Programme of Work

2.1 Key Dates

Start Date – TBC

Period for Completion – 2 Weeks

Working Hours: –

Mon to Fri

7:30 to 16:30



3.0 Risks

3.1 Activities involving Particular Risks

The following table identifies the relevant activities for this project activities. The arrangements for these activities are described further within the Risk Assessment and Method Statement

Schedule 3 Activities	Do the works involve activities that may fall into the categories below? YES/NO	Which activities	Reference Section 2.3
Work which puts workers at risk of burial under earthfalls, or falling from a height, where the risk is particularly aggravated by the nature of the work or processes used or by the environment at the place of work or site.	NO		
Work which puts workers at risk from chemical or biological substances constituting a particular danger to the health or safety of workers or involving a legal requirement for health monitoring.	NO		
Work near high voltage power lines.	NO		
Work involving the assembly or dismantling of heavy prefabricated components.	NO		
Work on wells, underground earthworks and tunnels.	NO		
Work exposing workers to the risk of drowning.	NO		



3.2 Significant Risk Identification and Control

Hazard/Risk	Description	Control
Public Safety		
Points for Consideration		
Contact with vehicles	Works are to be carried out in barriered area	Any movements outside work area to be escorted with banksman
Unauthorised access	Works carried out in area where pedestrians should not be present	All works to be fenced off and appropriately signed
Perimeter Security	Works carried out within a closed area	Site to be securely fenced
Vehicle access on to site	All vehicles to be parked on temporary car park	No vehicles allowed within the construction area
Pavement closures or restrictions	Works carried out in area where pedestrians should not be present	No closures required
Traffic Routes	Works are to be carried out in barriered area.	No vehicles allowed on site
Materials Storage	Minimal materials to be stored on site	Materials stored within secure work area
Overhead Works	N/A	
Dust and Dirt	Control of Dust and Dirt from workers, the public, adjacent roads and properties	Dust suppression to be used and wheel wash to be in place



Hazard/Risk	Description	Control
Existing Services (Identify approximate location for this project)		
Points for Consideration		
Electric	Working in an area where street lighting is present	Any existing services to be located using cat and genny, hand dig trial holes may be required
Gas	N/A	Any existing services to be located using cat and genny, hand dig trial holes may be required
Telecom/IT	New Installation to be carried out by BT/Openreach away from new access	Any existing services to be located using cat and genny, hand dig trial holes may be required
Water	Connection to be agreed with United Utilities away from new access	Services to be located using cat and genny, hand dig trial holes may be required
Sewer	To be carried out in accordance with principles set out in the submitted Foul & Surface Water Drainage Strategy, BEK/18385/181218/1/OCCE Rev A-Dated 18 December 2018 (prepared by BEK). The development shall be completed in accordance with the approved details	Existing services to be located using cat and genny, hand dig trial holes may be required
Services not as plotted on drawings		Services to be located using cat and genny, hand dig trial holes may be required
Existing tanks e.g. fuel, water, etc.	N/A	
Competence of Operatives	CAT trained operatives to use scanners only	
Overhead Power Lines across the site or within 10m of the boundary	N/A	



Hazard/Risk	Description	Control
Plant/Vehicle Movement	Works are to be carried out in barriered area	Any movements outside work area to be escorted with banksman
Points for Consideration		
Operator competence	Operators of plant	All Operators to hold CPCS or CMPE training
Vehicle Parking	All vehicles to be parked on temporary car park	No vehicles allowed within the construction area
Lifting Operations	Lifting of Materials - Aggregates, Kerbs	Maximise appropriate mechanical lifting where possible
Banksman	All plant movements to be carried out by banksmen	
Crane Risk Assessment	N/A	
Dust and Dirt	Control of Dust and Dirt from workers, the public, adjacent roads and properties	Dust suppression to be used and wheel wash to be in place



Hazard/Risk	Description	Control
Other Points for Consideration		
Working at Height	N/A	
COSSH	Control of Substances Hazardous to Health	Specific RA's to be produced to be produced on site as required
Manual Handling	Moving of items either by lifting, lowering, carrying, pushing or pulling.	On Site tool box talks, heavy/awkward/repetitive lifts to be carried out using a mechanical method
Vibration	Hand/Arm and Whole body vibration caused through the use of plant / power tools can cause significant ill health	Wearing protective clothing Limit exposure Use alternative method/equipment as appropriate Use correct ear protection Specific RAMS to be produced on site as required
Noise	Exposure to noise levels at work that may be harmful.	Remove the loud noise altogether Use alternative method/equipment as appropriate Use correct ear protection Limit the time spent in noisy areas Specific RAMS to be produced on site as required
Weil's Disease	The Weil's disease form of leptospirosis is contracted from the urine of infected rats.	Wearing protective clothing like gloves, following good basic hygiene including regular hand-washing and avoiding hand to mouth/eye etc contact. Taking rest breaks, including meals and drinks, away from the work area.



3.3 General Construction Method Statement

(Job Specific Risk Assessments and Method Statements to be produced separately)

- Erect site access warning signage on highway in accordance with Chapter 8
- Erect hoarding around site working areas
- Construct site parking area
- Place wheel wash facility
- Put in place welfare facilities
- Construct material laydown areas and area for loading and unloading plant
- Construct waste control area with skips for segregating waste
- Commence construction of access road from site side
- Excavate to reduce levels, suitable excavated material to be used for sound barrier bund
- Stone laid to level
- Construct kerb lines
- Once at the side of the highway minimal highway works is required
- Subject to permit application, traffic management will be used between off peak hours
- Construct final kerb and surfacing tie in to highway
- Remove traffic management
- Lay road base and binder course
- Lay Surface course
- Plant hedgerow
- Welfare, wheel wash and waste segregation area to be maintained through development build process



3.4 Site Rules and Restrictions

- Individual workers on this project are required to understand and comply with the following required behaviour:
- I understand my job and I am aware of the associated risks. If anything is unclear, I will ask for additional information
- I call other people to account on unsafe behaviour and I accept that others can also call me to account on unsafe behaviour.
- I exclusively give safe instructions and exclusively follow safe instructions.
- I work with approved materials and equipment and only if I am authorised to use them.
- I use my compulsory personal protection equipment
- I keep my workplace clean, safe and tidy.
- I do not work when I am under the influence of drugs, medication or alcohol.
- I do not walk or stand under suspended loads

3.5 – Site Welfare Arrangements

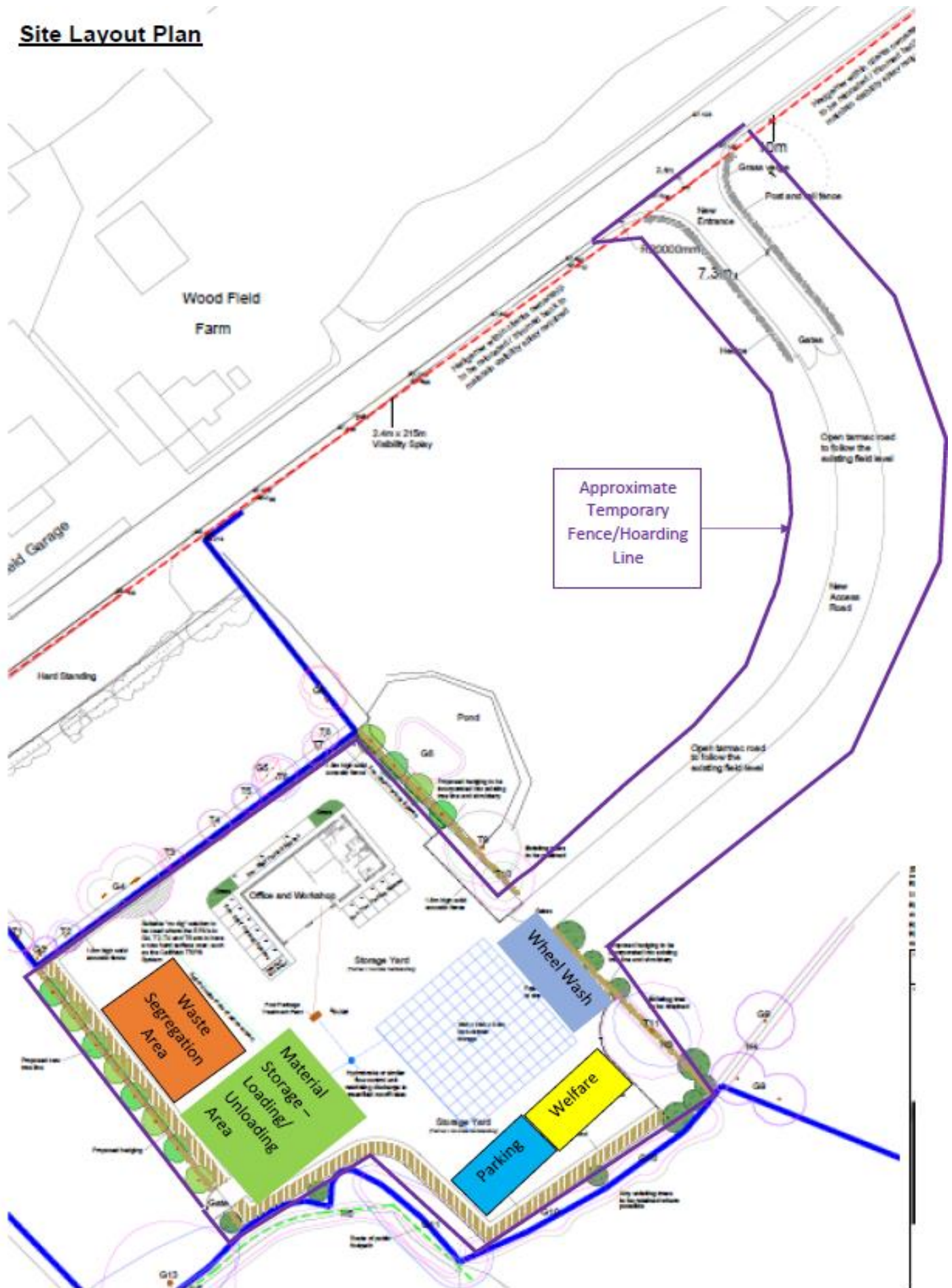
Facilities provided on site



3.6 – Site Layout Plan



Site Layout Plan





4.0 Other Arrangements

4.1 Production of RAMS

- Any specific RAMS required other than those included within this document are to be produced by OCCE prior to specific works commencing should these be required.

4.2 Training

- OCCE use a training matrix system to ensure staff are suitably trained and qualified to carry out their roles, we work in partnership with Rowan Training, Preston.

4.3 Communication

- OCCE inductions are carried out by our Managing Director or Contracts Manager
- All tool box talks are carried out by our Managing Director or Contracts Manager unless specialised where we will use our training partner to provide the relevant talk

4.4 Site Security

- We will have no security on site, we will ensure that the main gate to the site is shut at all times during out of hour workings

4.5 First Aid

- A First Aider will be on site at all times during works, all vans and welfare have HSE first aid kits

4.6 Accident Reporting Procedures

In the event of an Accident / Incident / Dangerous Occurrence taking place, the following procedure must be adhered to in all instances without exception and within the timescale specified.

1. The person/s involved (or a representative) must report this to a Director or Contracts Manager by the quickest possible means.
2. The person/s involved (or a representative) must enter the details into the accident book at the earliest opportunity and in all cases within 48 hours of the accident.
3. The person/s involved (or a representative) must complete the accident information form within 48 hours or sooner if directed.
4. Any person witnessing an Accident will also be required to complete an accident information form as directed by a Director or Contracts Manager.

Incident / Dangerous Occurrence

5. The person/s involved must report this to their immediate line manager.
6. The person/s involved must complete the accident information form within 48 hours of the incident-taking place.
7. Any person witnessing an Incident / Dangerous Occurrence must also complete an accident information form as directed by a Director or Contracts Manager.

It is extremely important that we all follow the above reporting procedure in order that O'Callaghan Limited can comply with the duties placed upon them by current legislation and the Reporting of Injuries Diseases & Dangerous Occurrences Regulations.

If you do have an accident or incident or are a witness, please report it to a Director or Contracts Manager. It is important that we are aware and understand the incident to allow investigations to take place to



prevent any repeat occurrence. If you have any concerns or questions about reporting accidents or incidents please ask.

4.7 Inspections

Periodic audits of the project will be carried out to ensure compliance with OCCE procedures and this Project Management Plan. The Contracts Manager is responsible for ensuring that any Action Requests arising from these audits are completed in a timely manner and verified by the Managing Director.

The submission material samples, or construction of mock-ups required by the contract can be used as a means of confirming approvals. This include the record of submission date and verification that approval has been received (date and reference to supporting documentation - meeting minutes, letter, instruction, etc.)

Upon completion of the contract, this Project Management Plan and all related quality records are to be archived in accordance with the company procedures.

4.8 Control of Suppliers

- All suppliers have to go through our vetting process prior to works commencing
- All RAMS are agreed prior to work commencing