



Construction Phase Health & Safety Plan

PETRE LONGSIGHT RD FORMER RECYCLING CENTRE 4NO UNITS

Issue	Date	Comments
1	17-08-2021	First issue of Health & Safety Plan

Below is the amendment record for minor or non-material revisions or amendments that do not warrant a full re-issue of the document. All such amendments are marked by a vertical line within the left hand margin.

Amendment No	Date	Amendment	Page/s

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Prepared By:

Jonathan Young
Managing Director
Build & Roof Intelligence Services
Date: 17-08-2021

Maintaining your buildings from roof to foundations

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

INDEX

1.0	INTRODUCTORY STATEMENT
2.0	KEY PROJECT INFORMATION
2.1	Client
2.2	CDM Co-ordinator
2.3	Designer
2.4	Principal Contractor
2.5	Contractor
2.6	Site Location
2.7	Nature of the Works
2.8	Programme
3.0	HEALTH AND SAFETY INFORMATION
3.1	Company Health and Safety Policy Statement
3.2	Company Health and Safety Management Structure
3.3	Procedures for communicating Health and Safety Information on Site
3.4	Emergency Procedures
3.5	Notification to the HSE
3.6	Monitoring Health and Safety Standards
3.7	Unplanned Events
3.8	Health and Safety File
4.0	EXISTING SITE INFORMATION
4.1	The surrounding Environment
4.2	Services
4.3	Site Conditions
4.4	Buildings/Structures
4.5	Drawings
5.0	DESIGN
5.1	Anticipated Hazards
5.2	Method Statements
5.3	Risk Assessments
6.0	CONSTRUCTION MATERIALS
6.1	Materials
6.2	COSHH
6.3	Lifting/Manual Handling
6.4	Storage of Materials
6.5	PPE

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

7.0 SITE WIDE ELEMENTS

- 7.1 Traffic Systems and Restrictions
- 7.2 Compound Area
- 7.3 Welfare Facilities
- 7.4 Fire and Explosion
- 7.5 Waste Disposal
- 7.6 Control of Noise and Vibration
- 7.7 Control of Dust
- 7.8 Children
- 7.9 Wheel Washing Facilities

8.0 SUB-CONTRACTORS INFORMATION

- 8.1 List of Sub-contractors
- 8.2 Information to Sub-contractors
- 8.3 Selection
- 8.4 Co-ordination
- 8.5 Checklist
- 8.6 Agenda for Induction Briefings
- 8.7 Non Compliance

9.0 OVERLAP WITH CLIENTS UNDERTAKINGS

10.0 SITE PROCEDURES

- 10.1 Site Rules
- 10.2 Training and Information
- 10.3 Site Liaison
- 10.4 Continuing Liaison

APPENDICES

Appendix One

Generic Risk Assessments
Site Specific Risk Assessment
Safety Data Sheets
COSHH Assessments
Fire Prevention
Site Plan

Appendix Three

Record of Site Briefings
Record of Site Audits
Insurance Documents

Appendix Five

Programme of Works
Register of Drawings
Record of Sketches

Appendix Two

Method Statements
Specification/Schedule of Works
Permits to Work
Accident and Emergency Procedures
Route & Directions to Hospital

Appendix Four

Scaffolding Register
Plant Operators Register
Plant Register
Lifting Gear Register

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

1.0 Introductory Statement

This construction Phase Health & Safety Plan has been prepared from all available and relevant information relating to the project. It sets out the general framework for the management of health & safety during the duration of the project.

All of the work will be carried out under UK legislation i.e. the Construction (Design and Management) Regulations 2007 and Management of Health and Safety at Work Regulations 1999

This document will need to be developed, reviewed and up-dated as the project progresses, further design work is completed, information from sub-contractors becomes available and unforeseen circumstances or variations arise.

In order to maintain high standards of health and safety all construction work will be monitored and controlled throughout the duration of the project.

The main objectives of this Health & Safety Plan are to achieve a safe working environment for all persons who may be affected by the work operations. Such objectives include inter alia:

- The elimination of all reportable accidents (under the provisions of the Reporting of Injuries, Disease and Dangerous Occurrences Regulations 1995).
- To actively manage safety and in doing so improve the safety awareness of all personnel involved with the site and to ensure safe working practises for all employees are established and adhered to.
- To encourage all employees to play an active part in improving the health and safety standards as detailed within this Health and Safety Plan.

This document details the various health and safety arrangements, which will be required during the progress of all construction work on the client's property.

This document will be completed in full where relevant and then developed as the project progresses; it will provide the basis for the Health & Safety File.

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

2.0 Key Project Information

2.1 The **Client** for this project is:

YCS ltd
Tamarisk house
Bosburn Drive
Mellor Brook
BB2 7PA

2.2 The **CDM Co-ordinator** for the project is:

Build & Roof Intelligence Services Ltd
Tamarisk,
Mellor Brook,
Blackburn,
Lancashire,
BB2 7PA

2.3 The **Designer** for the Project is:

Build & Roof Intelligence Services Ltd
Tamarisk,
Mellor Brook,
Blackburn,
Lancashire,
BB2 7PA

2.4 The **Principal Contractor** for the Project is:

Build & Roof Intelligence Services Ltd
Tamarisk,
Mellor Brook,
Blackburn,
Lancashire,
BB2 7PA

Contact: Jonathan Young

Tel: 01254 814674 Mob: 07966 135602

2.6 Site Location

Former recycling centre
Longsight rd
Langho

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

There will be fortnightly site meetings, Build & Roof Intelligence Services will be detailing work plans on a daily basis.

These meetings will further augmented by on going site inductions of any new operatives and “tool box” talks by the Site Supervisor as necessary.

The entire workforce will be requested to sign for any induction, site safety briefing or toolbox talk to confirm attendance and their understanding of the content of the briefing/toolbox talk.

The work area is to be heras fenced off and full signage to be utilised.

3.4 Emergency Procedures

The site emergency procedures will be followed at all times these will be briefed to all Operatives during the induction training. The Emergency Plan for the site compound will be developed further by the Site Supervisor on commencement of the works and displayed in the site office.

Build & Roof Intelligence Services Ltd’s accident & emergency arrangements will also be displayed alongside the above.

The means of communication to the work area will be by mobile telephone.

3.5 Notification to the HSE

Build & Roof Intelligence Services Ltd will notify HSE of the works taking place and amended F10 submitted.

3.6 Monitoring Health & Safety Standards

Regular visits will be made by representatives from Build & Roof Intelligence Services who will carry out inspections and prepare reports, Any serious situations or continuing non-compliance will immediately be reported to the CDM Co-ordinator and the client.

In the case of serious non-compliance to Health, Safety and Environmental procedures work will cease immediately until the issue/s have been resolved and in certain cases disciplinary action may be taken against the offender/s.

3.7 Unplanned Events

The Site Supervisor shall inform, by telephone immediately and subsequently confirm in writing, any of the following to the Client, CDM Co-ordinator and the Safety & Assurance Consultant:

1. Any incident/accident required under UK legislation to be reported to the HSE under the R.I.D.D.O.R. 1995 Regulations
2. Any enforcement action by any enforcement body or client’s representative, whether in relation to H & S matters or otherwise.
3. Any major change of the design and/or to the resources required to complete the work, which may involve amendment to the Construction Phase Health & Safety Plan.

3.8 The Health & Safety File/Building Manual

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PETRE 4NO UNITS

All relevant documentation as detailed within the prelim documents will be handed over to the CDM Co-ordinator at the end of the project for incorporation into the Project Health & Safety File.

All alterations to the “original design proposals” will be recorded by the contractor/sub-contractor concerned and incorporated within this Health & Safety Plan in order that they can be included within the Health & Safety File.

Safety Policy Statement

My commitment and that of the Board Members to Health and Safety is absolute and in reflecting this commitment the following objectives shall be implemented within the Company: -

To ensure a safe and healthy working environment for all employees, sub-contractors and those others affected by the company's activities by prioritisation of funding and resources for safe working and systems.

Specific responsibilities are allotted to the Directors and Managers these are detailed within Job Descriptions and Safety Responsibility Statements. The responsibilities are designed to enable those individuals to develop suitable standards and procedures by which to meet the Safety Management System.

Ensuring the Company goals of client satisfaction, ongoing business development and profit are not in conflict with good safety and industry best practice. A good safety record is of benefit to business, while a safe and healthy environment protects and encourages our staff, our most important asset.

I also believe that concern for the environment is an essential element of safety management and I shall set positive environmental policies supported by environmental procedures.

Specifically, I will ensure that:

- The Health and Safety at Work Act 1974 and all other relevant legislation is seen as the minimum requirement.
- A Competent Person is appointed to ensure full compliance with legislation providing professional Safety, Environmental, Training, Railway Safety advice and strategy to the Board on all related matters affecting the Company
- A Safety Committee meeting structure is established, aimed at including all employees and safety representatives
- There is support for staff who abort work on grounds of safety and/or health
- Fire and security arrangements exist and are maintained to meet legal requirements, industry standards and to exercise loss control
- Arrangements exist and are applied to the identification of hazards, the assessment of risks associated with such hazards and the implementation of suitable control measures.
- That First Aid facilities are provided and maintained
- Safety information, data and trends are reviewed and used for accident prevention and continuing improvement of the Safety Management System
- All Employees, including visitors and sub-contractors are given sufficient information to carry out their duties with the minimum of risk.
- Training needs are identified and met
- Managers demonstrate to staff our care for them, their safety, health and welfare
- Plant and equipment, owned or hired is of a safe design and properly maintained
- Suitable welfare facilities are provided for all staff at or near work-sites, providing shelter and messing facilities
- Suitable Personal Protective Equipment is provided with training for all employees exposed to risks to their health and safety whilst at work
- A robust system of self audit shall be instigated. This will involve inspections, safety tours and continuous monitoring in line with the HSE guidance document HS (G)65, Assurance objectives will be set annually by myself for my management team
- Commitment to complying with our client's standards whether mandated or advised
- A procurement policy to ensure compliance with the relevant statutory requirements, Client's Standards and Industry Best Practise
- There is the provision of adequate resources to meet these commitments

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

Jonathan Young

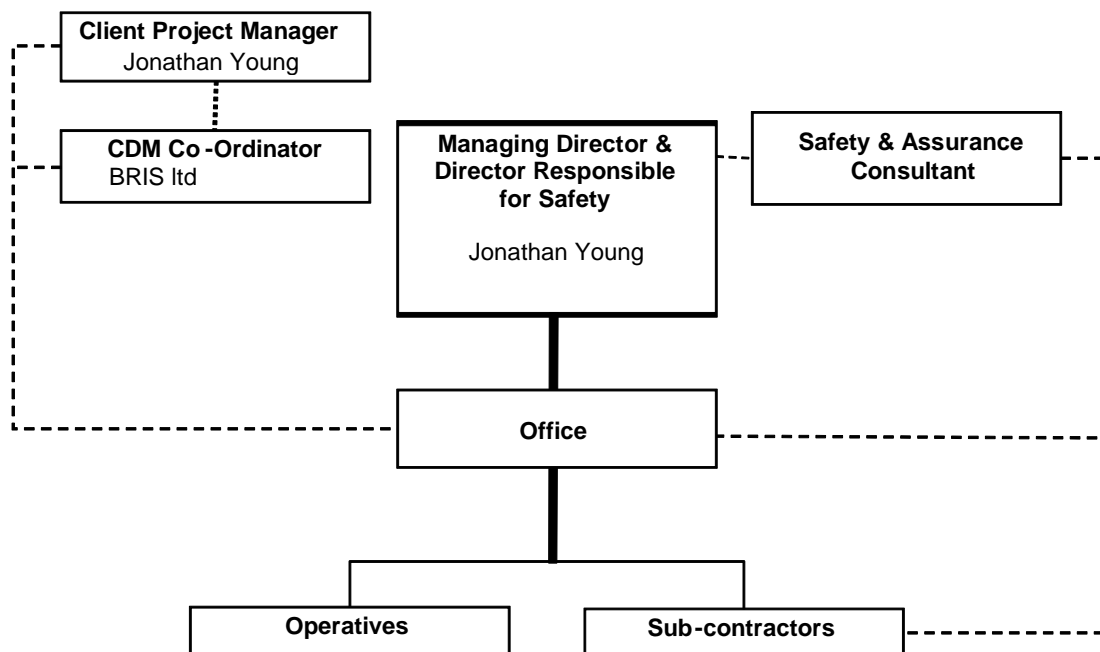
Jonathan Young
Managing Director
Build & Roof Intelligence Services Ltd

2021

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Project Health & Safety Management Structure



Reporting Lines —————

Advice & Guidance - - - - -

4.0 Existing Site Information

4.1 The Surrounding Environment

The site is a vacant site

Due consideration will be given to the local residents.

The roof access point will be via scaffold access at the front of the building from the carpark.

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PETRE 4NO UNITS

4.2 Services

There are existing UU manholes in car park which will need to be protected if works are carried out around them. The manholes are fully operational and therefore care and attention will need to be taken to ensure no damage is caused.

4.3 Site Conditions

The carpark area is where all materials will be delivered.

Operatives are to confine all works and operations to this area only

The site will remain under the control of the Client who will receive a briefing on site conditions and delivery programme on a daily basis from the Site Supervisor. However the work area and site compound will be handed over to Build & Roof Intelligence Services Ltd for the duration of the project.

4.4 Building/Structures

Refer to location plan for buildings/structures in the site area.

The Site Foreman is to ensure that the loading areas are not overloaded with materials,

Any concerns regarding the loading areas, etc should be discussed with the Build & Roof Intelligence Services Contracts Manager, the Designer or CDM Co-ordinator.

Existing Drawings

All existing drawings and plans for the project are contained with Appendix 5 of the H&S Plan.

5.0 Design

It is recognised that construction works of any nature create risks; those risks for this project that have not been designed out will be addressed within this Health & Safety Plan, Associated Method Statements and Risk Assessments.

5.1 Anticipated Significant Hazards

The following significant hazards or work sequences, which cannot be avoided or designed out, have been identified:

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

- a. Working at Height
- b. Site Set up
- c. Interface with the site employees and staff.
- d. The Site Emergency Arrangements and Rules
- e. Traffic Management
- f. Manual Handling
- g. Waste Disposal
- h. Security & Work Site Trespass
- i. Hazardous substances
- j. Noise, Vibration and Dust

5.2 Method Statements

Method Statements addressing the aforementioned hazards and detailing the Safe Systems of Work will be prepared before the commencement of any of the operations. These will be included within Appendix 2 of this Health & Safety Plan.

5.3 Risk Assessments

In preparing the Method Statements the above mentioned hazards will be addressed and are included within Appendix 1 of this document. However, should further risk assessments be necessary these will be carried out by the Site Supervisor with assistance from the Contracts Director and others if necessary.

Method Statements incorporating risk assessments will be required from any sub-contractors as the project progresses but before their commencement on site and included within Appendix 1.

Build & Roof Intelligence Services Ltd shall co-ordinate the preparation of Method Statements where the activities and risk relate to more than one sub-contractor.

6.0 Construction Materials

6.1 Materials

In general the materials to be used in this project are commonly used in the construction of industrial buildings and their handling and use will be strictly in accordance with the manufacturer's instructions, recommendations and good practice.

6.2 COSHH

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PETRE 4NO UNITS

Any materials or substances, which fall under the Control of Substances Hazardous to Health Regulations 2002 as amended; the manufacturer's health & safety data sheets will be obtained and a COSHH Assessment prepared before any such material is brought to site.

This information will be made available on site and all operatives are instructed to refer to the COSHH assessments before handling, storing or using the material.

All sub-contractors will be required to carry out their own COSHH assessments on any materials, which they intend to use and these together with the manufacturer's safety data sheets will be submitted to the Site Supervisor for approval before the materials are brought to site.

The COSHH assessments will be contained in Appendix 1 of this Health & Safety Plan.

6.3 Lifting & Manual Handling

It is recognised that manual handling materials on the roof area will be difficult with the use of mechanical means impractical; therefore all lifts will be planned and supervised by the Site Foreman.

Mechanical means will deliver materials from the compound area to the work area; all will be employed with risk assessments completed for this operation.

It is envisaged that a gin wheel and rope will be used for hoisting materials, debris and plant to and from roof level.

6.4 Storage of Materials

All materials will be stored securely and in accordance with their COSHH assessment and manufacturer's recommendations within the compound area. Locked containers will be utilised wherever possible,

When materials are moved around the site using mechanical means a Banksman will be employed. The compound will be marked on the site plan within Appendix 1.

6.5 Personal Protective Equipment

Throughout the duration of the project the correct PPE as mandated by the Risk Assessment, Method Statement and the client's requirements will be worn. In the case of damage or concern regarding the effectiveness of the PPE it should be will replaced immediately. No task requiring the use of PPE should be carried out with faulty or missing equipment unless a competent person has assessed the risk and given written authorisation. This authorisation should only be used in extreme circumstances.

7.0 Site Wide Elements

7.1 Traffic Systems and Restrictions

Access and egress to and from site will be marked on the site plan within Appendix 1.

Operatives must be made aware that the site is a live facility and due consideration must be made when parking and manoeuvring vehicles.

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

In this respect all deliveries and works vehicles will take cognisance of the Site Road Restrictions including a 10mph speed limit with the delivery of materials programmed to minimise the danger and disruption to site employees and visitors. Particular care must be taken around the site compound and access areas.

Deliveries must be planned to take place during the least busy periods.

Parking will be made available for site vehicles within the parking bays adjacent to the site office/entrance. this will be confirmed during the site induction process.

7.2 Compound Access Areas

At present the site is enclosed on all sides with a 2.4mtr high timber/steel fence .The site office & welfare will be located within the fence area. There will be no facility for public viewing through the fencing .The site manager details together with relevant warning signs will be fixed in a prominent position

7.3 Welfare Facilities

The Welfare Facilities will consist of:

1. A heated and ventilated mess room for site personnel
2. Facilities to heat food.
3. A hot water supply for hand washing
4. A facility to boil water
5. An adequate supply of wholesome drinking water
6. Toilet and hand washing facilities
7. Provision will be made for changing out of wet clothing and for drying wet clothing.
8. An appointed first aider and adequate first aid during normal working hours.
9. Accident reporting forms will be kept in a prominent position in the site office at all times.
10. All accidents must be reported to the Site Supervisor and the Facilities manager & then reported back to the company office.
11. Access to and egress from all site accommodation and welfare facilities will be kept in a safe, clean and tidy condition.
12. All site accommodation and welfare facilities will be cleaned regularly and kept in a clean, tidy and hygienic condition.
13. Suitable fire extinguishers for all operatives and welfare accommodation and for all storage heaters will be provided.
14. All cabins and offices using mains electricity will be a protected electricity supply by means of a residual current device (RCD).
15. LPG, if used, will be stored in a secure external ventilated gas cage and not stored in site accommodation or storage units.

7.4 Fire and Explosion/Hot working/Emergency Arrangements

All Operatives will be made aware of the local fire and emergency arrangements and the location of the designated assembly point where everybody must register their presence in the event of a fire.

Should the fire alarm sound then operatives must proceed safely to the fire muster point, the site foreman must hand over the daily signing-in register to the Client Representative to allow a personnel attendance register to be taken.

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

The Site Supervisor should liaise with the Client Representative to determine any specific requirements he may have regarding methods of working, equipment or materials to be used during the works.

All site accommodation will be fitted with suitable fire extinguishers and all site personnel will be made aware of the correct use in case of emergency.

All materials and substances must be stored in accordance with the manufacturer's instructions and the information contained in the COSHH assessments and safety data sheets.

All flammable materials will be kept in a separate flameproof lockable container fitted with suitable extinguishing media. This type of material will be stored in strict accordance with the following:
HSE: HSE(G)3, HS(G)34, HS(G)51, CS4 and CS6.

First Aid

The Method Statements will include the names of any First Aiders/Appointed Persons and the locations of first aid equipment.

Emergency Contacts

Name	Role/Organisation	Tel
Jonathan Young	Contract Supervisor	07966 135602
	CDM Co-Ordinator	
	Contract Administrator	
	Client Representative	

7.5 Waste Disposal & Environmental Considerations

Rubbish, debris, redundant materials, etc, will be collected regularly from the construction process, placed into the relevant skips and not allowed to accumulate.

Arrangements have been made with a locally licensed Waste Disposal Contractor who will collect the skips regularly for disposal at an appropriately licensed disposal station.

7.6 Control of Noise and Vibration

It is envisaged that noise and vibration will be an issue for this project and all necessary steps will be taken to reduce noise levels from plant, machinery and work activities in accordance with the Noise at Work Regulations 2005. Where reasonably practicable, noise levels will be reduced at source to their lowest reasonable level & PPE must only be employed as the last resort.

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

7.7 Control of Dust

All operations that may create dust will include a type of dust suppression technique, such as damping down or mechanical dust extraction. This applies especially to cutting or grinding operations. All operatives will be issued with and required to wear suitable goggles and masks or respirators, wherever this type of work is being carried out.

7.8 Children/Trespass

It will always be assumed that there will be children living near the site. Therefore all work operations will be carried out in accordance with HSE Guidance Note GS7 "Accidents to Children on Construction Sites" and HSE publication "Protecting the Public – Your Next Move".

All high risk areas within the work site area will be made safe at the end of each working day and the site secured by the erection of Heras fencing. Suitable warning signs and notices will be affixed to the fencing.

All site plant, equipment and unused materials will either be locked securely away or be effectively immobilised to prevent unauthorised use.

7.9 Wheel Washing Facilities

The facility will be located by main entrance site office and will be fully operational prior to the commencement of the development. Vehicles will be directed to use the wheel wash during time of wet weather when site conditions dictate its use/or when the site management consider the use of the wheel wash will safeguard the condition of the highway outside the site.

During the initial groundworks, all lorries and other construction vehicles coming into the site will be washed manually on exit if required as detailed below. During construction phase it is not anticipated that there will be significant construction vehicles movements in and out of the site as these will remain on site during the construction period.

Access / egress Ramp or hardstanding area
Wheel pressure washer (manual)
Manual inspection to ensure there is no loose debris

Roads and footpaths will be kept clean at all times and will be swept and washed down as necessary

8.0 Sub-contractor Information

8.1 Sub-contractors

Langstaff Scaffolding will be erecting scaffold access tower and all perimeter edge protection scaffold at roof level.

8.2 Information for Sub-contractors – Notification of Risks

All sub-contractors will be given a copy of the Construction Phase Health and Safety Plan or relevant sections, Build & Roof Intelligence Services Ltd Safety Policy Statement and a copy of

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

the risk log and will be required to confirm their agreement to comply with these documents before a contract is placed.

8.3 Selection Procedures

Build & Roof Intelligence Services Ltd will ensure the competence and resources of all Sub-contractors including those used previously.

Sub-contractors will be required to submit their Company Health & Safety Policy, safe systems of work, COSHH/Risk Assessments and specific method statements before commencing work on site. These documents will be checked by the Safety & Assurance Consultant and copies of relevant information forwarded to site for inclusion into this Health and Safety Plan.

8.4 Co-ordination

The Site Foreman will be responsible for the co-ordination of the works carried out by Build & Roof Intelligence Services Ltd and sub-contractors ensuring full compliance to this Health & Safety Plan.

The Site Foreman will also ensure that all operators of plant possess the requisite training and certification with copies retained for inclusion into this Health & Safety Plan.

8.5 Checklist

The Pre-commencement checklist will be completed before a Sub-contractor commences work on site.

8.6 Agenda for Site Induction Meetings

The Client's Representative will ensure that all the relevant information relating to the site rules and operating conditions are briefed to the Site Foreman before it is cascaded throughout the workforce. The Site Supervisor will ensure that all sub-contractors are briefed on the risk assessments and method statements.

8.7 Non-compliance

In the event of any sub-contractor failing to comply with the Health, Safety & Environmental legislation or site rules and continuing to do so following a verbal warning will be formally notified in writing.

9.0 Overlap with the Client's Undertakings

It is the essence of the entire workforce and all Sub-contractors appointed that they make and maintain clear and effective arrangements to ensure that the construction activities do not put at risk the health and safety of the site, particularly staff and visitors to the site.

These arrangements are to be made clear to all contractors via the site induction process.

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

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PETRE 4NO UNITS

10.0 Site Procedures

10.1 Site Rules

The following site rules shall be copied and displayed in the site office and mess rooms in order that all operatives will have the opportunity to make themselves aware of them.

All Site Staff, Operatives and Sub-Contractors whilst on Site will comply with the following Do's and Do not's:

Before you go on site

- Do - Sign into the site register within the compound and at reception.
- Do - Comply with all site instructions, method statements and risk/COSHH assessments
- Do - Wear Clean reflective jacket (Hi Vis).
Hard Hat
Safety Boots.
Any other safety equipment you need, gloves, goggles, etc.
- Do - Act in a responsible manner at all times.
- Do - Follow safety instructions issued by Supervisors or Client's representative.
- Do - Obey the site traffic management plan & road user rules
- Do - Report any accident you may have on site to the Client or his representative as well as using the company's reporting procedure.
- Do - Ensure plant equipment or materials are securely stored.
- Do - Use ear defenders in areas above 80 decibels (Guide - If you have to shout to be heard at one metre).
- Do - Wear safety boots on site.
- Do - Keep your work area tidy.
- Do - Obey any local fire precautions.
- Do - Be aware of any change in the site security status.
- Do - Report anything suspicious to the site security personnel
- Do - Obey any local security requirement i.e. Operation Round-Up

- Do not - Obstruct access/exit points or emergency routes.
- Do not - Enter any area you have not been briefed to do so.
- Do not - Operate plant and machinery unless you have a certificate of competency.
- Do not - Wear walkman radios, Ipods, etc.
- Do not - Use LPG in backs of vans.
- Do not - Smoke on site other than in client designated areas.
- Do not - Pollute drains or watercourses with liquids such as solvents, etc.

- Never - Report for duty under the influence of drugs or alcohol.
Consume drugs or alcohol whilst on duty.
Take unauthorised persons, children or pets on site.
Place yourself or others in danger by your act or omission

Leaving Site

- Do - Remove rubbish and surplus material immediately.
- Do - Sign out in the site register within the compound and at reception.
- Do - Leave the site secure, clean and tidy.

Remember, Safety is Everyone's Responsibility

Should you have any problems regarding safety on site then report immediately to your supervisor and the Client's representative.

Think before you act!!

If you do not know or are not sure - ask!!

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

10.2 Training and Information

All personnel on site will receive the appropriate induction before they start working and personnel will also receive periodic “toolbox” talks from the Site Supervisor. These will include the implementation of safe working practises, the proper use of personal protective equipment (PPE) and general conduct.

Operators of plant, machinery and portable electrical equipment will be trained in accordance with relevant legislation before being authorised to use these items on site.

All personnel on site will have already received, or will be given, suitable training to ensure their health and safety and that of others so far as reasonably practicable as required by the Management of Health & Safety Regulations 1999. Training falls into three categories:

- General Training
- Trade Training
- Site Specific

General Training

Employees will be given information on the risks to their health & safety. Training is linked to capabilities to ensure that anyone given a specific task is capable of carrying this out in the prescribed manner.

In addition employees and sub-contractors will be provided with adequate health and safety training through induction briefings prior to commencement and “Tool box” talks aimed to make employees aware of the risks and necessary controls prior to commencing an operation.

Trade Specific

Most of this training is covered by organisations such as C.I.T.B. and the Site Supervisor will ensure that only properly trained persons holding a current training certificate undertake the required work during the duration of the project.

Site Specific

All personnel employed on the site will receive a Site Specific Induction before commencing work on site.

10.3 Site Liaison

Regular site meetings will be held with all Operatives, the Client Representatives and Project Management Team, at which the company will present the following information in relation to health and safety:

- A report on any accident along with any comments, lessons learnt and a copy of the accident report.
- Notes of any meeting between the client/local managers/police/emergency services.

Arrangements for co-operation and co-ordination between the on-site Operatives and the client will be discussed and methods agreed for ensuring that all health and safety decisions will be passed between all parties and to the site operatives.

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

Meetings to discuss health and safety will be held as and when required either by the CDM Co-ordinator, the Client's Representative or Build & Roof Intelligence Services Ltd.

Any unforeseen eventualities during the execution of the works, which could have implications on health and safety, will be brought to the attention of the CDM Co-ordinator, the Site Safety Manager and Build & Roof Intelligence Services's Safety & Assurance Consultant immediately.

Any of the following events will be reported to the: Build & Roof Intelligence Services's Director Responsible for Safety immediately.

- Accident/incident/Near Miss
- Visit to site by any Enforcement Agency.
- Improvement or Prohibition Notices issued by an Enforcement Agency
- Any formal warning issued to Operatives

10.4 Continuing Liaison

This document will be reviewed and developed throughout the duration of the project to incorporate any procedures occurring later in the programme, which may not have been detailed in the issue of the Health and Safety Plan.

Procedures for considering the health and safety implications of design elements of Build & Roof Intelligence Services Ltd packages.

Where a change in design is required then Build & Roof Intelligence Services Ltd will consult with the Designer to consider safety implications of possible design changes; for example:

- What new hazards arise from the design changes
- How these hazards can be designed out or minimised and any additional safety measures that may be required.

Procedures for dealing with unforeseen eventualities during the project execution (resulting in substantial design change and which may affect resources).

Build & Roof Intelligence Services Ltd will consult with the Designer to consider:

- Safety implications of the proposed design changes
- What new hazards arise from the proposed design changes
- How these hazards can be designed out or minimised and any additional safety measures that may be required.

Liaison with any Sub-contractor who may be involved or possibly manufacturers/supplier may be necessary during consultations, but in all cases the Contract Administrator/CDM Co-ordinator will be advised on the outcome and the effect upon this Health and Safety Plan.

Appendix 1

Generic Risk Assessments

Site Specific Risk Assessment

Safety Data Sheets

COSHH Assessments

Fire Prevention

Site Plan

Appendix Two

Method Statements

Specification/Schedule of Works

Permits to Work

Accident and Emergency Procedures

Route & Directions to Hospital

Appendix Three

Record of Site Briefings/Audits

Insurance Documents

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

Appendix 3A Induction/Site Briefing Record

Briefing By:

Position:

Name	Company	Grade	Signature

Use continuation sheets if necessary.

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

Appendix 3B Record of Site Audits/Inspections

Type	Date	Auditor/ Inspector	Remarks	Report No.

Appendix Four

Scaffolding Register

Plant Operators Register

Plant Register

Lifting Gear Register

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

Appendix 4A

Scaffolding Register

Description of Scaffold, Etc	Date of Inspection	Result of Inspection State Whether In Good Order	Signature of Person Who Made The Inspection

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

Appendix 4b

Certificate of Training Achievement of Construction Plant Operators Register

Name	Company	Plant	CITB Certificate No.	Valid To	Checked By

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

Appendix 4C

Plant Register

Type of Plant	Company	Register. No	Date of Last Inspection	Type of Inspection	Next Inspection Date

B&RIS Construction Phase Health & Safety Plan

PETRE 4NO UNITS

Appendix 4D

Lifting Gear Register

Description of Lifting Appliance and Means of Identification	Result of Inspection	Company	Date of Last Inspection	Next Inspection Due

Appendix Five

Programme of Works

Register of Drawings

Record of Sketches