

The Conservation of Habitats and Species Regulations 2017
(as amended)

Wildlife and Countryside Act 1981 (as amended)

Licence Application Form



Mitigation Licensing - Bats

- Please complete this application form using **dark ink** and **BLOCK CAPITALS**.
- Return the completed form to the address shown.
- All questions should be answered as appropriate. Questions marked with '*' are mandatory and failing to complete these may result in delays to your application.
- If there is insufficient space for completing answers on this form, please attach a separate sheet.
- Natural England will aim to determine the outcome of a completed licence application within its published service standards.
- If you experience any problems completing this application - please contact Wildlife Licensing.

Wildlife Licensing
Natural England
Horizon House
Deanery Road
Bristol
BS1 5AH
T. 020 802 61089

EPS.Mitigation@naturalengland.org.uk

For Office Use Only
Ref No:

1. Applicant Details

Please enter the details of the person or company who will become the licensee.

(a) Customer Details

Please note: If you are the agent / named ecologist registering on behalf of the applicant you will need to provide their full authorisation with this application.

*Title

(please tick as appropriate)

Mr ☒

Mrs ☐

Mx ☐

Other ☐

Please Specify

*Forename

David

Middle Name

*Surname

Moore

*Email Address

Professional Membership (eg, CIEEM, IEMA, etc.)

House Name / No.

Springwood

*Address Line 1

Whalley Road

*Address Line 2

Stonyhurst

Address Line 3

Lancashire

Town		*County	Lancashire
*Postcode	BB7 9PN	Country	

Either 'Telephone No.' or 'Mobile No.' must be completed.

Telephone		Mobile	
Fax			

*Customer Type (eg, Farmer, Householder, Ecologist, etc.)

(b) If you are registering on behalf of an organisation please complete this section.

*Position	N/A	*Organisation Name	N/A
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What is the size of your organisation?

☐ Micro (1 to 10 employees)
☐ Small (11 to 49 employees)
☐ Medium (50 to 249 employees)
☐ Large (250 employees or more)

What is the legal status of your organisation?
(eg. private limited company, registered charity, voluntary organisation, Government agency, Local Authority)

Companies House Registration or
Registered Charity Number:

(c) Alternative Applicant Contact Details

In the event that the applicant is unavailable to discuss the application, it would be helpful if alternative contact details could be provided. By completing this section you are confirming that this contact is authorised to act on behalf of the applicant.

Name:	N/A
Telephone number:	N/A
Email Address:	N/A

2. Named Ecologist Details

Please enter the details of the named ecologist. Please note a named ecologist is required for all development and mitigation applications

(a) Ecologist Details

Please note: If you are the applicant registering on behalf of the agent/named ecologist you will need to provide their full authorisation with this application.

*Email Address	jonathan.hayter@collingtonwinter.co.uk				
*Title (please tick as appropriate)	Mr ☒	Mrs ☐	Mx ☐	Other ☐	(Please Specify)
*Forename	Middle Name		*Surname		
Jonathan	Luke		Hayter		
Professional Membership (e.g. CIEEM, IEMA, etc)					
If you represent an organisation please complete (i) (ii) and (iii)	(i) *Business Title	(ii) *Company	(iii) *Position		
	Senior Ecologist	Collington Winter Environ	Senior Ecologist		
House Name / No.					
*Address Line 1					
*Address Line 2					
Address Line 3					
Town		*County	Greater Manchester		
*Postcode		Country	England		
Either 'Telephone No.' or 'Mobile No.' must be completed.					
Telephone					
Fax					
Mobile					
*Customer Type (eg, Farmer, Householder, Ecologist, etc.)					

(b) If you are registering on behalf of an organisation please complete this section.

*Position		*Organisation Name	
What is the size of your organisation?			
	Micro (1 to 10 employees)	☐	
	Small (11 to 49 employees)	☐	
	Medium (50 to 249 employees)	☐	
	Large (250 employees or more)	☐	

What is the legal status of your organisation?
(eg, private limited company, registered charity,
voluntary organisation, Government agency, Local Authority

N/A

Companies House Registration or
Registered Charity Number:

N/A

(c) Alternative Named Ecologist Contact Details

In the event that the named ecologist is unavailable to discuss the application, it would be helpful if alternative contact details could be provided. By completing this section you are confirming that this contact is authorised to act on behalf of the named ecologist and has a detailed knowledge of the application.

Name:

Miss Caitlin O'Connor

Telephone Number:

Email Address:

3. Communication Preferences

Please indicate who should be contacted if we need to discuss this application:

(Please note more than one option can be selected for each question):

Applicant

☐

Named Ecologist

☒

Please indicate to whom the outcome documentation for this application should be sent:

Applicant

☐

Named Ecologist

☒

Applicant
Preferences:

Email

☒

Post

☐

Telephone

☐

If 'Yes' for telephone, please provide a contact no.

N/A

Named
Ecologist
preferences:

Email

☒

Post

☐

Telephone

☐

If 'Yes' for telephone, please provide a contact no.

N/A

4. Previous Applications

(a) * To your knowledge, have there been any previous applications or licence decisions concerning this site?

☐ Yes ☒ No

If 'No' please move to question 4(g). If 'Yes' to (a), please complete the following.

(b) * Date of most recent application:

N/A

(c) * Which species was the subject of the previous application?

N/A

(d) * What was the application or licence reference number?

N/A

(e) * What was the outcome of the previous application? (Please select one of the following)

Granted ☐ Not Granted ☐ Advice Only ☐ Deferred ☐ Not yet known ☐

(f) To your knowledge, does this application relate to any previously licensed 'mitigation' work for any species on the site being applied for?

☐ Yes ☒ No

If 'Yes' to (f): Please provide application/ licence reference numbers, species details and outcome details.

N/A

(g) To your knowledge, is the site being applied for subject to any recent, concurrent, pending or future applications for licences for the same or other European protected species or other protected species?

☐ Yes ☒ No

If 'Yes' to (g): Please provide application/ licence reference numbers and/or species information.

N/A

For applications which are part of the Pre-Submission Screening Service:

More information on Natural England's Pre-Submission Screening Service can be found [here](#).

Is this a first draft application? ☐ Yes ☒ No

Is this a subsequent draft? ☐ Yes ☒ No

Are you aware if your case has been seen or reviewed by Natural England?

☐ Yes ☒ No ☐ Not sure

If yes, who provided the advice and when?

N/A

Any further information you would like to provide:

N/A

Is this a formal application?

☒ Yes ☐ No

Please provide any earlier reference numbers

N/A

For applications which are part of Nationally Significant Infrastructure Projects:

Is this a first draft application?

☐ Yes ☐ No

Is this a subsequent draft?

☐ Yes ☐ No

Is this a formal application?

☐ Yes ☐ No

Please provide any earlier reference numbers

N/A

5. Purpose

- (a) * Brief Description of Proposal
eg, Construction of a new road, maintenance of a bridge, construction of five flats with access road and car parking area.

Conversion of existing barn into additional living accommodation and creation of rear balcony (Planning Reference: 3/2023/0814).

- (b) * Please tell us why you need a licence.
eg. A day roost will be damaged, a night roost will be destroyed, a maternity roost will be modified and a day roost will be destroyed.

A Preliminary Roost Assessment (PRA) of the site took place in July 2023, indicating that the barn provided moderate bat roosting potential. Two subsequent nocturnal emergence surveys took place in August and September 2023 as well as May 2024 which found the presence of 5 non-breeding day roosts on site including:

- Roost 1 - comprising a day roost for common pipistrelle (peak count 5)
- Roost 2 - comprising a day roost for common pipistrelle (peak count 1)
- Roost 3 - comprising a day roost for common pipistrelle (peak count 3)
- Roost 4 - comprising a day roost for common pipistrelle (peak count 1)
- Roost 5 - comprising a day roost for common pipistrelle (peak count 1)

The proposed works will result in the loss of the 6 non-breeding day roosts for common pipistrelle. In the absence of mitigation, there will be a negative impact on bat species as a result of the proposed development at site level.

One analysis of droppings collected in August 2024 also confirmed presence of Common Pipistrelle but also natterers bats. No Natterers bats were encountered during any of the surveys in 2023 and 2024 so it is assumed that the roost is a night roost. The proposed works will destroy a natterers bat night roost.

- (c) * Please confirm the purpose of the application:

- ☒ Imperative reasons of overriding public interest including those of a social or economic nature and beneficial consequences of primary importance for the environment under section 55(2)(e)
- ☐ Preserving public health or public safety, under section 55(2)(e)
- ☐ Preventing the spread of disease, under section 55(2)(f)
- ☐ Preventing serious damage to livestock, foodstuffs for livestock, crops, vegetables, fruit, growing timber, fisheries or inland waters, or any other form of property under section 55(2)(g)
- ☐ A purpose not specified in Regulation 55(2) that is consistent with Article 16(1)(e) of the Habitats Directive, under section 55(4)

(d) * Please confirm the category most appropriate to your proposed work

(Please select one of the following): :

- | | |
|--|---|
| ☐ Agriculture / Farming/ Fishing / Forestry/ Nature conservation | ☐ Housing (non-householder) (eg, residential development, repairs/maintenance, non-householders) |
| ☐ Archaeological investigation | ☐ Industrial/Manufacturing |
| ☒ Barn conversion | ☐ Mineral extraction/Quarrying |
| ☐ Commercial - eg, office, retail | ☐ Nationally Significant Infrastructure Projects |
| ☐ Communications | ☐ Places of worship |
| ☐ Energy generation/Energy supply | ☐ Public buildings and land (eg, schools, universities, hospitals, care facilities, military, prisons) |
| ☐ Flood and coastal defences | ☐ Tourism/leisure eg, golf courses, country parks, holiday camps |
| ☐ Health and safety | ☐ Transport/Highways |
| ☐ Heritage/Historical (eg, National Trust, listed building, scheduled monument) | ☐ Water management |
| ☒ Householder home improvement (eg, loft conversion, extension, garage, conservatory, repairs) | ☐ Water supply and treatment/water environment |
| | ☐ Other |

If other, please provide details here:

N/A

(e) * Is the proposed work part of a phased or a multi-plot development? ☐ Yes ☒ No

If 'Yes' to (e): You must submit a species specific master plan and Habitat Management and Maintenance Plan with this application, as a separate document. Guidance on what should be included in a master plan can be found at - https://webarchive.nationalarchives.gov.uk/ukgwa/20140605090108/http://www.naturalengland.org.uk/Images/WML-G11_tcm6-9930.pdf

6. Site Details

*Is the address for the site to be licensed different to the applicant's address? ☐ Yes ☒ No

If 'Yes': For the Site/Location to be licensed, please complete **all** of the following details:

If 'No': Please complete Site/Location Name and OS Grid Reference boxes only.

(For linear projects, please add the start and end points separately)

Site Details

*Site / Location Name:	Springwood, Whalley Road
House Number:	
Address Line 1:	
Address Line 2:	
Address Line 3:	
Town:	
*County:	
Postcode:	
*OS Grid Reference: (In format XX123456)	SD 70297 39109

7. Conservation Considerations

(a) *Will any part of the proposed activity fall in and/or adjacent to a Designated Site? ☐ Yes ☒ No ☐ N/A

If 'Yes' to (a) please complete the table below. If 'No', please go to the next section.

Please indicate whether the activity will fall on and/or adjacent to a designated site:	Designated Site Name	Type of Designated Site <i>Eg National Nature Reserve (NNR), Site of Special Scientific Interest (SSSI), Special Protection Area (SPA), Special Area of Conservation (SAC), Ramsar Site, Ancient Monument, Marine Nature Reserve (MNR), Area of Outstanding Natural Beauty (AONB)</i>
On ☐ Adjacent to ☐	N/A	N/A
On ☐ Adjacent to ☐	N/A	N/A
On ☐ Adjacent to ☐	N/A	N/A
On ☐ Adjacent to ☐	N/A	N/A

Please indicate whether the activity will fall on and/or adjacent to a designated site:	Designated Site Name	Type of Designated Site <i>Eg National Nature Reserve (NNR), Site of Special Scientific Interest (SSSI), Special Protection Area (SPA), Special Area of Conservation (SAC), Ramsar Site, Ancient Monument, Marine Nature Reserve (MNR), Area of Outstanding Natural Beauty (AONB)</i>
On ☐ Adjacent to ☐	N/A	N/A
On ☐ Adjacent to ☐	N/A	N/A

(b) Have you consulted with Natural England for advice on the implications of the application on the designated site?

☐ Yes ☒ No ☐ Not known

(c) Please give either the outcome of your consultations or the reason why you have not consulted us. Please provide any relevant correspondence and the name of the local Natural England adviser or reserve manager consulted.

N/A

8. Authorisation

(a) *Is the applicant the owner/occupier of the land?

☒ Yes ☐ No ☐ N/A

If 'Yes' to (a) please go to the next section. If 'No' to (a) please answer (b).

(b) Have you received the owner occupier's permission to apply?

☒ Yes ☐ No

Please note that it is your responsibility as the applicant to obtain the owner or occupier's permissions to act under licence on their property.

You may be asked to provide documentation which confirms that you have owner or occupier's permissions and we will contact you if this is necessary

9. Application Details

(a) Please add details for all licensable actions you wish to perform. Please complete one column per species. You may enter more than one Activity and/or Method or Field Technique per species. **All the data entered here MUST be accurately reflected in your accompanying method statement.**

- Please see annex for guidance on bat roost definitions.
- If you require additional rows, please attach extra sheets to your application, presenting the information in the same table format.

Application Subject	Bats	Bats	Bats	Bats
*Species	Common pipistrelle	Natterers	Soprano pipistrelle	
*Activity	Capture Take ☒ Disturb ☒ Transport ☒ Damage Breeding Site ☐ Destroy Breeding Site ☐ Damage Resting Place ☒ Destroy Resting Place ☒	Capture Take ☒ Disturb ☒ Transport ☒ Damage Breeding Site ☐ Destroy Breeding Site ☐ Damage Resting Place ☒ Destroy Resting Place ☒	Capture Take ☒ Disturb ☒ Transport ☒ Damage Breeding Site ☐ Destroy Breeding Site ☐ Damage Resting Place ☒ Destroy Resting Place ☒	Capture Take ☐ Disturb ☐ Transport ☐ Damage Breeding Site ☐ Destroy Breeding Site ☐ Damage Resting Place ☐ Destroy Resting Place ☐
*Method or Field Technique	By hand ☒ By static hand-held net ☒ Temporary exclusion ☐ Permanent exclusion ☐ Destructive search by soft demolition ☒ Mechanical demolition ☐ Disturbance by illumination (intentional by torch) ☒ Disturbance by noise or vibration ☐ Temporary obstruction of roost access ☐ Endoscopes ☒	By hand ☒ By static hand-held net ☒ Temporary exclusion ☐ Permanent exclusion ☐ Destructive search by soft demolition ☒ Mechanical demolition ☐ Disturbance by illumination (intentional by torch) ☒ Disturbance by noise or vibration ☐ Temporary obstruction of roost access ☐ Endoscopes ☒	By hand ☒ By static hand-held net ☒ Temporary exclusion ☐ Permanent exclusion ☐ Destructive search by soft demolition ☒ Mechanical demolition ☐ Disturbance by illumination (intentional by torch) ☒ Disturbance by noise or vibration ☐ Temporary obstruction of roost access ☐ Endoscopes ☒	By hand ☐ By static hand-held net ☐ Temporary exclusion ☐ Permanent exclusion ☐ Destructive search by soft demolition ☐ Mechanical demolition ☐ Disturbance by illumination (intentional by torch) ☐ Disturbance by noise or vibration ☐ Temporary obstruction of roost access ☐ Endoscopes ☐
* Maximum number of bats to be licensed at the time that works are proposed	12	3	6	
* Number of breeding sites to be impacted	0	0	0	
* Number of resting sites to be impacted	5	1	2	

Expected roost type affected	Hibernation confirmed ☐	Day ☒	Transitional/Occasional ☐	Feeding perch ☐	Night ☐	Satellite ☐	Swarming or mating ☐	Maternity ☐	Underground - mines, caves, cellars, tunnels or bridges (number & type) ☐	Hibernation confirmed ☐	Day ☐	Transitional/Occasional ☐	Feeding perch ☒	Night ☒	Satellite ☐	Swarming or mating ☐	Maternity ☐	Underground - mines, caves, cellars, tunnels or bridges (number & type) ☐	Hibernation confirmed ☐	Day ☒	Transitional/Occasional ☐	Feeding perch ☐	Night ☐	Satellite ☐	Swarming or mating ☐	Maternity ☐	Underground - mines, caves, cellars, tunnels or bridges (number & type) ☐	Hibernation confirmed ☐	Day ☐	Transitional/Occasional ☐	Feeding perch ☐	Night ☐	Satellite ☐	Swarming or mating ☐	Maternity ☐	Underground - mines, caves, cellars, tunnels or bridges (number & type) ☐

Please enter the proposed start date of action below. Please note this refers to the date of the first licensable action, not necessarily when the development commences.

*Proposed Date From:	FEBRUARY 2025				
*Proposed Date To:	OCTOBER 2025				

(b) * Have you sent your records to the Local Records Centre?

☒ Yes ☐ No

Please note: You must send survey data and habitat assessment data to your Local Records Centre (LRC). It is a condition of survey licences that records are sent to LRCs annually or to other organisations as specified on a particular survey licence (e.g. People's Trust for Endangered Species).

(c) * Have surveys been conducted within the current or most recent optimal season and undertaken in accordance with the most up to date edition of the Bat Conservation Trust (BCT) Bat Surveys for Professional Ecologists - Good Practice Guidelines and the Bat Mitigation Guidelines?

☒ Yes ☐ No

If 'No', please confirm that full justification has been provided in section C5a in the Method Statement template. Please note that inadequate or insufficient survey information is likely to cause a delay to your licence application and possibly result in a Further Information Request.

☒ Yes, I confirm

10. Experience

Please note: For guidance in completing this section please refer to the Experience in Bat Mitigation document at http://webarchive.nationalarchives.gov.uk/20140605090108/http://www.naturalengland.org.uk/Images/bat-mitigation-guidance_tcm6-10534.pdf

(a) * Has the named ecologist associated with this application held or been named on a bat mitigation licence in the past three years for the same species and in relation to a project of similar scale, methodology and mitigation?

☒ Yes ☐ No

If 'Yes' to (a):

(b) * Please provide the name of the issuing authority, the licence reference number, date of issue and the species and roost types of licences held

2022-62199-EPS-MIT
common pipistrelle day roost, natterers and brown long eared day roosts
2023-66821-EPS-MIT
common pipistrelle day roost, brown long eared day roost

If 'No' to (a) please complete the following section. If 'Yes' to (a) go to the next section.

(c) * Does the named ecologist currently hold a valid personal survey licence or are they registered to use a minimum of Level 2 Bat class survey licence?

☒ Yes

If 'Yes' complete all of the following.

☐ No

If 'No' go to (f)

(d) * What is/are the survey licence reference number(s)?

CL18-2019-39842-CLS-CLS

(e) * Number of years the survey licence(s) have been held (minimum of 2 years):

5

(f) * Please give brief details of the named ecologist's current science, education or conservation licence or any other licences issued to the ecologist in the last three years relevant to the species relating to this application:

(g) * Please give brief details of the named ecologist's experience on mitigation projects (a minimum of 3 projects) relevant to the species relating to this application, including in what capacity they acted. State the site names and reference numbers of licences and the type of mitigation involved:

Held the following licences:

2022-62199-EPS-MIT
common pipistrelle day roost, natterers and brown long eared day roosts
2023-66821-EPS-MIT
common pipistrelle day roost, brown long eared day roost

Named as agent on the following licences:

2020-49107-EPS-MIT which impacted common pipistrelle, brown long eared and serotine day roosts
2021-54215-EPS-MIT which impacted a common pipistrelle maternity roost and brown long-eared and serotine day roosts
2023-64823-EPS-MIT which impacted 1 serotine, 2 common pipistrelle and 1 brown long eared bat all day roosts
2024-68660-EPS-MIT which impacted common pipistrelle day roost and brown long eared day roost.

(h) * Please provide details of the named ecologist's Qualifications, including any Continual Professional Development (CPD) training relevant to the species relating to this application:

Please note: If you have not held a mitigation licence in the last three years you will need to provide written references from two people who are familiar with the named ecologist's work. Please attach these references with your application. References provided in support of your licence application should:

- Vouch for the named ecologist's suitability and competence to prepare and deliver mitigation projects;
- State how long referees have known the named ecologist and in what capacity;
- Provide details of the named ecologist's mitigation experience with the relevant species or a related species; and
- Provide details of the referees' own mitigation experience and mitigation licence held (if appropriate): at least one referee must have held a mitigation licence within the last 3 years.

(i) * Are you providing references?

☐ Yes ☒ No

If 'Yes' to (i): Please provide details of the referees. We may need to contact these referees to verify their statements.

1st Referee:

2nd Referee:

11. Consent Status

(a) * Is any consent required for your proposed project and the subject of this licence application?

- ☒ 1. Planning-related consent required (e.g. Planning permission, listed building consent, etc)
- ☐ 2. Demolition consent (under Building Act 1984) including prior notice to demolish.
- ☐ 3. Other type of consent required (e.g. Minerals consents, Highway Act consents, Secretary of State Decision Letter, Compulsory Purchase Order, Environment Agency Consent, etc.)
- ☐ 4. Permitted Development (under Town and Country Planning Act 1990) - no specific consent required.
- ☐ 5. No consent required (e.g. Public Health and safety issues)

If '3' is selected

(b) * Please provide details of these consents

Granted by Ribble Valley Borough Council on 09/02/2024 - Reference: 3/2023/0814 (See Annex 1 for Decision Notice)

If '5' is selected

(c) * Please explain why no consent is required

N/A

If '1', '2'
or '3' is
selected

(d) Have you obtained the necessary consent(s) to allow the proposed activity to be commenced?

☒ Yes ☐ No

- If 'No' to (d), please complete 'Consent Not Obtained'
- If 'Yes' to (d), please complete 'Consent Obtained'

* Please confirm that you will submit copies of any consent(s) or extracts that are relevant to the proposed activity and this licence application if applicable:

☒ Yes, I confirm

Consent not obtained

Please note: If you have not held a mitigation licence in the last three years you will need to provide written references from two people who are familiar with the named ecologist's work. Please attach these references with your application. References provided in support of your licence application should:

(e) * Please provide details of the outstanding consents to be obtained and the likely time scales for their determination/issue.

n/a

Pre-submission Screening Service:

We will provide advice on draft applications, prior to consents being in place and prior to a formal licence application being submitted. We **strongly** advise customers to use this service rather than trying to pursue a licence under Exceptional Circumstances, particularly where there are concerns about financial implications resulting from delays in obtaining a licence once planning consents are in place. Please see our website for further advice about this.

Consent obtained

(f) * Please confirm details of all the consents that have been granted relevant to the proposed activity and this licence application.

Full Planning Permission	☒	Outline Planning Permission	☐
Demolition consent (under Building Act 1984) including prior notice to demolish	☐	Conservation Area Consent	☐
Listed Building Consent	☐	Tree Preservation Order	☐
Highways Act Consent	☐	Utilities Consent	☐
Mineral Consent	☐	Mineral Consent with Review of Mineral Planning Permission	☐
Mineral Consent (Review of Mineral Planning Permission submitted to Mineral Planning)	☐	Other consent type	☐

If Other, please provide details here:

N/A

(g) * Please provide consent reference number(s)

Granted by Ribble Valley Borough Council on 09/02/2024 - Reference: 3/2023/0814 (See Annex 1 for Decision Notice)

Please submit copies of the consents (or extracts) that are relevant to the proposed activity and this licence application, if applicable

(h) For all consents that have been granted, have all conditions or Reserved Matters relating to wildlife species and habitat issues (which are intended to be and are capable of being discharged before development begins) been discharged?

☒ Yes ☐ No

If 'No' to (i), please answer **all** of the following. If 'Yes', please skip to (j).

Please note: If it is not possible or not intended for the conditions to be discharged before development commences then please complete the questions below.

(i) Please give details of those conditions that are still to be discharged and explain why they have not been discharged.

(j) Is the site subject to any commitment that affects the protected species named in this application?

☐ Yes ☒ No

For example a Section 106 Agreement (Town and Country Planning act 1990) or other commitments made at a Public Inquiry or in an Environmental Statement.

If 'Yes' to (j) Has the commitment been met? Please also explain what has been done.

N/A

If 'Yes' to (j) What work is outstanding and when will it be completed?

N/A

(k) Is the site subject to any such commitment that affects other European Protected Species or other protected species? Eg, a Section 106 Agreement (Town and Country Planning Act 1990) or other commitments made at a Public Inquiry or in an Environmental Statement.

☐ Yes ☒ No

If 'Yes' to (k) Has this been met?

N/A

If 'Yes' to (k) When will this be complete?

N/A

Reasoned Statement & Supporting Documents

A Reasoned Statement and supporting documents may be required in support of this application

Copies of the latest version of the Reasoned Statement template which sets out when a Reasoned Statement is required and further guidance to help are available on our website.

Please confirm that you have read and understood the Reasoned Statement template and advice note/guidance

☐ Yes, I confirm

(I) *Does your application require a Reasoned Statement?

☐ Yes ☒ No

If 'No' to
(I)

*Please confirm the exception that applies

☒ Applications for home improvements and small scale housing developments:

- Repairs and maintenance
- Roof replacements, loft conversions and extensions
- Renovations of existing domestic dwellings and associated structures, such as garages
- Housing developments of less than 1 hectare, including:
 - existing buildings and associated structures that may need to be demolished before redevelopment takes place (whether domestic dwellings or other types of buildings)
 - barn conversions for domestic dwellings (this doesn't include conversions for commercial use, such as holiday lets)

☐ Applications to conserve and protect listed buildings, scheduled monuments or places of worship:

- listed buildings
- scheduled monuments
- registered places of worship or a place of worship belonging to the Church of England for:
 - repairs and maintenance (including roof replacement)
 - restoration
 - essential works to:
 - prevent serious damage to buildings and structures (including contents)
 - preserve public health and safety
 - enable continued appropriate use of the building or structure

☐ Applications to maintain, repair, improve public buildings or develop public land

Public buildings and public land includes buildings and land owned or leased by the government, their departments, agencies and arm's length bodies, such as:

- schools (state funded and academies only)
- hospitals
- prisons
- courts
- airfields

You don't need to include a reasoned statement where bats and their roosts will be affected by:

- repairs and maintenance
- restoration
- renovation

- redevelopment of an existing building(s), which may include demolition before redevelopment, as long as it remains in use as a public building
- extending or adding new buildings within the grounds of the existing developed site
- essential works to:
 - prevent serious damage to buildings (including contents)
 - preserve public health and safety
 - allow the building to be continued to be used as it was intended

Extending public buildings beyond existing boundaries, changing them to private use, or developing land for private use will need a reasoned statement with your application.

If you have selected one of the above exceptions, please provide details of how the proposed works meet the exception criteria:

The proposed development is a conversion of existing barn into additional accommodation and creation of balcony. These proposed works fall under the 'barn conversions for domestic dwellings' clauses included in the exemption criteria of 'applications for home improvements and small scale housing developments'.

(m) Does your application affect a regionally or nationally important population of a European Protected Species?

☐ Yes ☒ No

If 'Yes' to (m) and a Reasoned Statement is **not required** ... (n) You must consult Natural England for advice before making an application. Please give either the outcome of your consultation (with details of who you consulted) or the reason why you have not consulted us

N/a

12. Consenting Authority

Please provide the Local Planning Authority/Authorities that have granted consent for the proposed project and the subject of this licence application. Please then provide contact details for the responsible officer.

If consent is granted by another body (e.g. Secretary of State, Natural England, Environment Agency, Utilities Consent, Highways Consent, etc) then please provide details for it as appropriate.

If no consent is required (e.g. Public health and safety issues) then please leave the remaining fields blank.

*Consenting Authority Name:

Ribble Valley Borough Council

*Title

Ms

*Forename

Nicola

*Surname

Hopkins

*Position

Director of Economic Development and Planning

Email Address:

Telephone Number

Address

Council Offices, Church Walk, Clitheroe, Lancashire,
BB7 2RA

13. Method Statement

A Method Statement must be provided to support this application, along with other supporting documents, which may include some or all of the following:

- Maps
- Figures
- Habitat management and maintenance plans
- Master plan
- Appended survey results
- A work schedule

Please note: The Method Statement should be prepared by a consultant ecologist or another suitably qualified person because compiling the content requires specific species and site-related knowledge.

14. Supplementary Information

Please provide any additional information you may have to support your application.

N/A

15. Charge Screening

15a. Applicant Screening

Natural England will use this section to assess whether you need to pay for your licence. If you do not complete your form correctly, your request might take longer.

Charge screening relating to modifications to a wildlife licence granted before 22 April 2019 only

Enter your licence reference number

N/A

15b. Is there a charge for your licence?

Your answers must not conflict with the questions 5, 9 and 11. If you are going to conserve a bat roost in situ, you must give evidence in your method statement.

The main purpose of my licence application is:

- ☐ To prevent the spread of disease
- ☐ To prevent serious damage to property
- ☐ To preserve public health or public safety - but not for imperative reasons of overriding public interest of a social or economic nature
- ☐ To conserve an important bat roost in situ - where the roost will not be altered

For the conservation of:

- ☐ a scheduled monument,
- ☐ a listed building
- ☐ a registered place of worship
- ☐ a traditional farm building in a Stewardship agreement

For a householder home improvement project to a single home (such as an extension, a garage, or a car port, a wall or fence) for which you

- ☒ have received planning consent through a householder planning application
- ☐ do not need planning consent (permitted development).

If you have ticked any of the purposes above, you may be exempt from licence charges.

If your application is to conserve a bat roost in situ, you are only exempt from charges if you can select all of the following factors:

- ☐ The proposed works do not affect the roost
- ☐ The roost is a maternity, swarming or hibernation roost **or** the roost is a day roost containing 3 or more bats at one time
- ☐ The roosting space(s) and pre-emergent flight areas will stay accessible to bats and keep the same length, height and width
- ☐ Access points will not be changed
- ☐ For roof roosts, the roof timbers must not be changed
- ☐ No more than 5% of the building materials in the roost space will be replaced
- ☐ The temperature and humidity of the roost must not be changed
- ☐ Light levels inside and outside the roost and flight paths to and from the roost will not be affected

If your licence is exempt from charges, you do not need to complete the rest of this section 15.

15c. Invoice Details

Only complete this section if your licence is charged for.

Please note:

- if the section below needs to be completed and is left blank, the form will be returned to you for completion. Licence assessment will not commence until these details are provided
- requests for changes to invoice details made after an invoice has been issued (including missing purchase order numbers) will be subject to a £101 administration charge.

☒ Contact details are the same as applicant details

Company name

Address including postcode

Telephone number

Mobile number

Email address for invoices

Contact name for invoices

Email address (if different from invoice email address)

Do you use a purchase number for company invoices?

☐ Yes

☒ No

If yes, enter the purchase order number, if available

15d. Licence Cost

The cost of the A13 licence is either:

- a fixed price of £500
- a variable price depending on the time taken to assess your application

Can I pay a fixed price for my licence?

Your answers must be supported by evidence in your licence application (questions 5, 7, 9) and method statement.

The project:

- is not a phased or multi-plot development
- will not impact on a Site of Special Scientific Interest, a Special Protection Area or a Special Area of Conservation

☒ yes

☐ no

The application is for:

☒ common pipistrelle, soprano pipistrelle, whiskered, Brandt's, Natterers, Daubenton's or brown long-eared bats **AND** is only for a day roost, night roost, feeding perch or transitional / occasional roosts

☐ serotine bats **AND** is only for a day roost, night roost, feeding perch or transitional / occasional roosts **AND** is in one of the following counties: Kent, East Sussex, West Sussex, Surrey, Greater London, Hertfordshire, Essex, Buckinghamshire, Berkshire, Oxfordshire, Hampshire, Wiltshire, Somerset, Dorset and Devon

☐ lesser horseshoe bats **AND** is for a day roost or transitional / occasional roost **AND** is in one of the following counties: Cornwall, Devon, Somerset, Bristol, Wiltshire, Dorset, Gloucestershire and Herefordshire

If you have answered yes and have selected one of the species, roost and location combinations above, you can pay the fixed price for your licence.

If your licence is not eligible for the fixed price, you will need to pay a variable price.

Variably priced licences

The variable price is calculated to the nearest quarter of an hour, based on an hourly rate of £101 plus a £183 compliance check.

Likely costs are:

- new licences between £500 and £2000
- modifications between £100 and £1800
- resubmissions between £500 and £1500

Complex cases are likely to cost more, such as:

- works on multiple buildings with a number of roosts and different species
- works during sensitive times for bat species, for example during the maternity period to a maternity roost
- rarer bat species
- railway tunnels and mines with swarming sites or hibernation roosts
- linear infrastructure that could lead to habitat fragmentation
- where other local projects may cause cumulative effects on bat species (this is easier to assess if you provide evidence with your application)
- projects using unusual, new or contentious methods
- applications or project plans that have incomplete or inaccurate details
- applications or project plans with unnecessary additional information
- issues with ecologist experience or poor references
- surveys that do not follow guidance or are limited or constrained
- phased or multi-plot developments
- use of licensing policies
- applications where compliance issues have been identified or have previous police involvement
- applications without relevant planning permissions (or other consents) in place; that do not have conditions or reserved matters fully discharged; or that propose the use of exceptional circumstances
- applications that affect a protected site

16. Using and Sharing Your Information

How we use your personal information is set out in the Wildlife Licensing privacy notice which can be found [here](https://www.gov.uk/government/publications/natural-england-privacy-notices)

<https://www.gov.uk/government/publications/natural-england-privacy-notices>

Important Advice:

- If your application is made under the Wildlife and Countryside Act 1981 (as amended) or the Conservation of Habitats and Species Regulations 2017 (as amended), any person who in order to obtain a licence knowingly or recklessly makes a statement or representation, or furnishes a document or information which is false in a material particular, shall be guilty of an offence and may be liable to criminal prosecution. Any person found guilty of such an offence is liable, on summary conviction, to imprisonment for a term not exceeding six months or to a fine not exceeding level 5 on the standard scale, or to both. Regarding other wildlife legislation, we will look to provisions in the Fraud Act 2006 (as amended) in respect of applicants making any false representations.
- Natural England or the Secretary of State can modify or revoke at any time any licence that is issued, but this will not be done unless there is good reason for doing so. Any licence that is issued is likely to be revoked immediately if it is discovered that false information has been provided that resulted in the issue of a licence.

17. Declaration

17a. Applicant Declaration

*Have you or any person listed in the application been convicted of any wildlife-related or animal welfare offence?

☐ Yes ☒ No

If 'Yes' to
(16a)

Please provide details of the convictions:
(including dates)

N/A

The offences we are referring to relate to persons convicted on or after 1 January 2010 of an offence under the Wildlife and Countryside Act 1981, the Conservation (Natural Habitats &c.) Regulations 1994, the Conservation of Habitats and Species Regulations 2017 (as amended), the Protection of Badgers Act 1992, the Deer Act 1991, the Hunting Act 2004, the Wild Mammals (Protection) Act 1996, the Animal Welfare Act 2006 and the Protection of Animals Act 1911 (all as amended). You do not have to declare conviction if the person concerned is: (1) a rehabilitated person for the purposes of the Rehabilitation of Offenders Act 1974 and their conviction is treated as spent; or (2) in respect of such an offence, a court has made an order discharging them absolutely.

17b. Applicant Declaration

☒ I have read and understood the privacy notice above.

- Where required, I undertake to obtain permission from landowners / occupiers of land to exercise any licence resulting from this application, and to allow any employee or representative of Natural England to monitor or inspect the work described in this application.
- I have read and understood the guidance provided in the application form and on the Wildlife Licensing Internet guidance pages.
- I have read and understood the [Terms and Conditions](#) for payment in respect of Wildlife Licence Applications and agree to pay all the relevant charges due.
- I declare the particulars given are correct to the best of my knowledge and belief, and I apply for a licence in accordance with the information I have provided.
- I confirm that there is no satisfactory alternative to meet the need/resolve the problem detailed in this application.

☒ I agree to the declaration above.

Signature of applicant:

For electronic applications, please insert an electronic signature above or tick this box to confirm with the declaration.



Name: (In BLOCK letters)

Date:

DAVID MOORE

/11/2024

17c. Ecologist Declaration

☒ I have read and understood the privacy notice above.

- I confirm that I have visited the site(s).

- I confirm that I have visited the site(s).
- I have designed and inputted into the licence proposal.
- I confirm that there is no satisfactory alternative to meet the need/resolve the problem detailed in this application
- I am satisfied that the proposal will result in no adverse impact on the species concerned
- I declare the particulars given are correct to the best of my knowledge and belief, and the applicant may apply for a licence in accordance with information I have provided
- I have documentary evidence that I am authorised to act on behalf of the applicant that I will supply to Natural England on request.

☐ I agree to the declaration above.

Signature of ecologist:

For electronic applications, please insert an electronic signature above or tick this box to confirm with the declaration.

Name: (In BLOCK letters)

Date:

JONATHAN HAYTER

/11/2024

18. Application Notes

Applicant

The applicant is the person submitting the application (usually the landowner or occupier) who, if the licence was granted, would become the licensee. The applicant may appoint agents to produce the application pack and act on their behalf. A person with specific skills and knowledge of the species concerned, such as a consultant ecologist, must be appointed to assist in the preparation and the delivery of the proposals that ensure the species protection requirements can be met.

Licensee

The "Licensee" named on the licence is responsible for ensuring that all activities carried out on site in relation to the licence comply with the terms and conditions of the licence. However, all persons authorised to act under the licence must comply with the licence and its conditions (see Regulation 60(1) of the 2017 Regulations (as amended)). This means that all authorised persons have a responsibility for ensuring that the licence terms and conditions, including any special conditions, are understood and complied with. Failure to do so could lead to prosecution.

Consultant/Named Ecologist

The "Named Ecologist" is a professional ecological consultant who has satisfied Natural England that they have the relevant skills, knowledge and experience of the species concerned and is responsible for undertaking and/or overseeing the work undertaken in respect of the licensed species. The 'Named Ecologist' has a responsibility for ensuring that the licence is complied with. They are responsible for advising the licensee on the suitability and competence of any Accredited Agents or Assistants employed on site to undertake the required duties and may include the direct supervision of Assistants where appropriate. More information about the experience required to become a named ecologist can be found at: http://webarchive.nationalarchives.gov.uk/20140605090108/http://www.naturalengland.org.uk/Images/bat-mitigation-guidance_tcm6-10534.pdf

Accredited Agent

An "Accredited Agent" is a suitably trained and experienced person who is able to carry out work under a licence without the personal supervision of the Named Ecologist. Any Accredited Agent must be appointed by the Licensee and be in possession of a letter signed by the Licensee confirming their appointment. Agents shall carry a copy of the said letter when acting under the licence and shall produce it to any police or Natural England officer on request.

Assistants

An "Assistant" is a person assisting a Named Ecologist or Accredited Agent. Assistants are only authorised to act under this licence whilst they are under the direct supervision of either the Named Ecologist or an Accredited Agent.

Bat Roost Definitions

Day roost: a place where individual bats, or small groups of males, rest or shelter in the day but are rarely found by night in the summer.

Night roost: a place where bats rest or shelter in the night but are rarely found in the day. May be used by a single individual on occasion or it could be used regularly by the whole colony.

Feeding roost: a place where individual bats or a few individuals rest or feed during the night but are rarely present by day.

Transitional / occasional roost: used by a few individuals or occasionally small groups for generally short periods of time on waking from hibernation or in the period prior to hibernation.

Swarming site: where large numbers of males and females gather during late summer to autumn. Appear to be important mating sites.

Mating sites: where mating takes place from later summer and can continue through winter.

Maternity roost: where female bats give birth and raise their young to independence.

Hibernation roost: where bats may be found individually or together during winter. They have a constant cool temperature and high humidity.

Satellite roost: an alternative roost found in close proximity to the main nursery colony used by a few individual breeding females to small groups of breeding females throughout the breeding season.

Other - if applicable this will be specified in special condition 7.

For the purpose of this licence the following licensed methods are defined as:

Destructive search by soft demolition: the taking apart of a bat structure in a controlled and careful manner by hand, or in some instances with the assistance of hand-held tools and machinery, under direct ecological supervision. Only the Named Ecologist, Accredited Agent or a directly supervised Assistant may take any bats found.

Mechanical demolition: destruction of a structure that previously supported a bat roost using mechanical means after the structure has been declared free of bats by the Named Ecologist or Accredited Agent. Mechanical demolition usually is preceded by a soft demolition exercise or completion of an exclusion process.