



# DUCHY of LANCASTER

## DELIVERY & SERVICE MANAGEMENT PLAN For THE OLD GARAGE SITE, DUNSOP BRIDGE

As requested by condition 11 of  
RIBBLE VALLEY BOROUGH COUNCIL PLANNING APPLICATION 3/2023/0816

This document has been prepared to provide details for the means of servicing, times of delivery, how and what type of vehicles are likely to need access for servicing the new Community Hub

Buildings as requested under Condition 11 (extract below for ease).

**Condition 11:** *"No building or use hereby permitted shall be occupied or use commenced until a delivery and servicing plan has been prepared, submitted to and approved in writing by the Local Planning Authority. The measures shall thereafter be implemented in accordance with the approved delivery and servicing plan for the lifetime of the development. The delivery and servicing plan shall include:*

- *The contact details of a suitably qualified co-ordinator;*
- *How vehicle arrivals, departures, parking, stopping and waiting will be controlled to minimise any impact on the adopted highway;*
- *Details of any freight consolidation operation, centre and the delivery and servicing booking and management systems.*

*Reason: In the interests of highway safety and to minimise the impact of vehicles servicing the development upon congestion."*

### Means of Servicing

The proposed layby widened to the existing highway to the front of the garage site and the existing access to the rear of the site, will allow for all deliveries and service to all areas of the Community Hub Buildings. Vehicles will be able to enter and leave the site in a forward direction.

The following options are available for deliveries and servicing to all the Community Hub buildings:

- Sufficient parking places within the existing main car parking area and the additional parking area to be created alongside the existing access drive
- Sufficient space within the new layby to the front highway for delivery vehicles to temporarily draw up and deliver to the Community Hub
- Should access be required for the delivery of heavier items or for example for fit out purposes to the buildings then vehicles can be given access to the rear courtyard area (between 7.30 and 8.30am and 5pm to 6pm Monday to Friday or 9am to 5pm on Saturday) which will provide access to all areas.



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- Cleaning supplies and materials (for cleaning of areas) can be brought in through the eastern door to the toilet area (close to the rear car park) to the proposed storage area
- Kitchen supplies and materials can be brought in through the eastern door to the toilet area (close to the rear car park) to the proposed storage area.

### **Times of Delivery and Servicing of the Units**

Deliveries to all the Community Hub buildings is to be between 8.30am and 6pm Monday to Friday, 9am to 5pm on Saturday and no deliveries on Sundays or Bank Holidays.

Cleaning of the Hub buildings to take place out of normal working hours between 7.30 and 9am and 5pm to 6pm Monday to Friday or 9am to 5pm on Saturday. No cleaning on Sundays or Bank Holidays unless in the event of an emergency.

Maintenance and servicing of the buildings to take place during normal working hours 8am to 6pm Monday to Friday. If, for health and safety reasons, this is not possible then Saturday between 9am and 5pm or any other time in the event of an emergency.

### **How and what types of vehicles are anticipated for commercial use**

Please bear in mind that public road access (small windy and at times single track lanes) to Dunsop Bridge are not conducive to the use of large, long and heavy vehicles. Having said that, this is a former garage site and has facilitated large vehicle access over the years. Whilst it cannot be guaranteed, the following vehicles are anticipated:

- Vehicles no bigger than the Local Authority bin lorry
- Cars, vans and LGV's are anticipated
- Frequent use of cars and bicycles on a daily basis
- Frequent use of standard length delivery vans are likely to be the norm with long and extra long wheel based vans on a more infrequent basis
- Infrequent use of LGV's
- Use of HGV's is not anticipated