


CAR PARK MANAGEMENT STRATEGY						 ASHLEY HELME <small>ASSOCIATES</small>
Project	BAE Samlesbury			Project No	1999	
Contact		Originator	SJH	Date	12.11.25	

1.0 Introduction

- 1.1 Ashley Helme Associates Limited (AHA) are appointed by **BAE Systems** (hereafter “BAE”) to prepare a Car Park Management Strategy (CPMS) to support the planning application for proposed development on land at Samlesbury Aerodrome, Samlesbury, Lancashire (henceforth referred to as the Site).
- 1.2 The application Site, in the context of the wider BAE site, is shown on **Wilson Mason Drg No CEB-WMA-XX-ST-DR-A-00-001**, that accompanies the planning application. The application Site area is 6153sm (0.65ha).

2.0 Proposed Development

- 2.1 The proposed development comprises a modular office block providing a total of 7000sm of floorspace over three floors. The proposed Site layout is shown on **Wilson Mason Drg No CEB-WMA-XX-ST-DR-A-00-003**, that accompanies the planning application.

2.2 Staff Numbers

- 2.2.1 The proposed office building will accommodate **560 BAE staff** made up of:
- Staff that were temporarily displaced from the original modular office building, previously located on the proposed site, that was demolished in 2024, who were temporarily located in other office buildings on the Samlesbury site (approximately 250 employees);
 - Staff currently located in various office buildings across the BAE Samlesbury site;
 - A small number of staff that are currently home working, who pre-Covid, were permanently based at the BAE Samlesbury site.
- 2.2.2 No additional employees are proposed as part of the development and demand is not expected to increase.

2.3 Parking

2.3.1 Based on the advice from Ribble Valley Borough Council (RVBC), the scheme should provide between 133-175 parking spaces. BAE have confirmed that they will provide the higher number of **175** spaces. This is to be achieved by providing:

- 22no spaces on the proposed re lined car park to the west of the site in close proximity to the proposed office building;
- 153no spare spaces allocated at parking areas in **Zones 6 & 14** (the spaces available in both Zone 6 and Zone 14 parking areas exceed the 153 spaces provided).

2.3.2 Wilson Mason Drg No CEB-WMA-XX-ST-DR-A-00-003 shows the 22no general spaces located adjacent to the proposed building.

2.4 Disabled Parking

2.4.1 The previous arrangement provided 4no disabled spaces for the original modular building that accommodated 250 staff members. The new building will accommodate 560 staff members, being a 2.25x uplift. The increase to 9no disabled spaces is pro-rata to the increase in staff numbers.

2.4.2 Wilson Mason Drg No CEB-WMA-XX-ST-DR-A-00-003 shows the **9no disabled spaces** located adjacent to the proposed building.

2.5 Motorcycle Parking

2.5.1 The JLSP parking standards that applied at the time of the original outline planning consent required that 1 motorcycle parking space should be provided for every 25 car parking spaces. For the proposed 175 parking spaces, this would be 7no motorcycle spaces. Therefore, it is proposed to provide a **covered shelter for 7no motorcycles** as part of the proposed development. The location of the proposed motorcycle parking is shown on Wilson Mason Drg No CEB-WMA-XX-ST-DR-A-00-003 Rev P03 and is close to the building entrance.

2.6 Cycle Parking

2.6.1 The JLSP parking standards that applied at the time of the original outline planning consent required that 1 cycle parking space should be provided for every 10 car parking spaces. For the proposed 175 parking spaces, this would be 18no cycle spaces. Therefore, it is proposed to provide a **covered shelter for 18no cycles** as part of the proposed development. The location of the proposed cycle parking is shown on Wilson Mason Drg No CEB-WMA-XX-ST-DR-A-00-003 Rev P03 and is close to the building entrance.

2.6.2 There are shower and changing facilities provided within the proposed development. This offers positive encouragement to staff members to cycle to work.

3.0 Existing Parking Situation

3.1 Site Wide Parking Spaces

3.1.1 Existing parking across the BAE site is shown on **Drg No SAM-000-SITE-DR-007**. This shows that there are currently **4056 parking spaces** across **21no parking zones**. Car park spaces are allocated as follows:

- (i) General parking spaces: 3809,
- (ii) Reserved spaces (contractors, visitors, etc): 137,
- (iii) Disabled spaces: 96.

3.2 Parking Zones 6 & 14

3.2.1 The applicant has confirmed that **Zones 6 and 14** will be utilised for the proposed modular building. Drg No SAM-000-SITE-DR-007 shows that there are:

- (i) Zone 6: 475 spaces,
 - (ii) Zone 14: 547 spaces
- Total 1022 spaces.**

These two zones represent about 25% of the available parking across the BAE site.

3.3 Current Operation

3.3.1 The applicant has confirmed that staff members are not allocated a specific car park zone. Instead, spaces are utilised on a 'first come, first served' basis. However, staff generally park in a zone closest to the building they are working in. If their preferred car park is full, they will tend to then search for a space in the next closest car park to their building.

4.0 Car Parking Management Strategy

4.1 BAE Systems Transport Committee

4.1.1 The BAE Systems Transport Committee monitor car parking across the wider Samlesbury Site.

4.2 Parking Assessment

4.2.1 The BAE Systems Transport Committee and the Accommodation Team liaised to establish areas that were known to have underutilised parking. From this, Parking Zones 6 and 14 were identified.

4.3 Car Park Surveys

4.3.1 The applicant undertook a parking survey of Zones 6 and 14 over a period of 4 weeks. This involved undertaking on-site observations of Zones 6 and 14, noting the location and number of empty spaces. Observations were undertaken every 2 days and this has allowed the applicant to form a clear understanding of current parking usage.

4.3.2 The Zones 6 and 14 parking survey results were then compared to the average number of staff members working in the buildings closest to Zones 6 and 14.

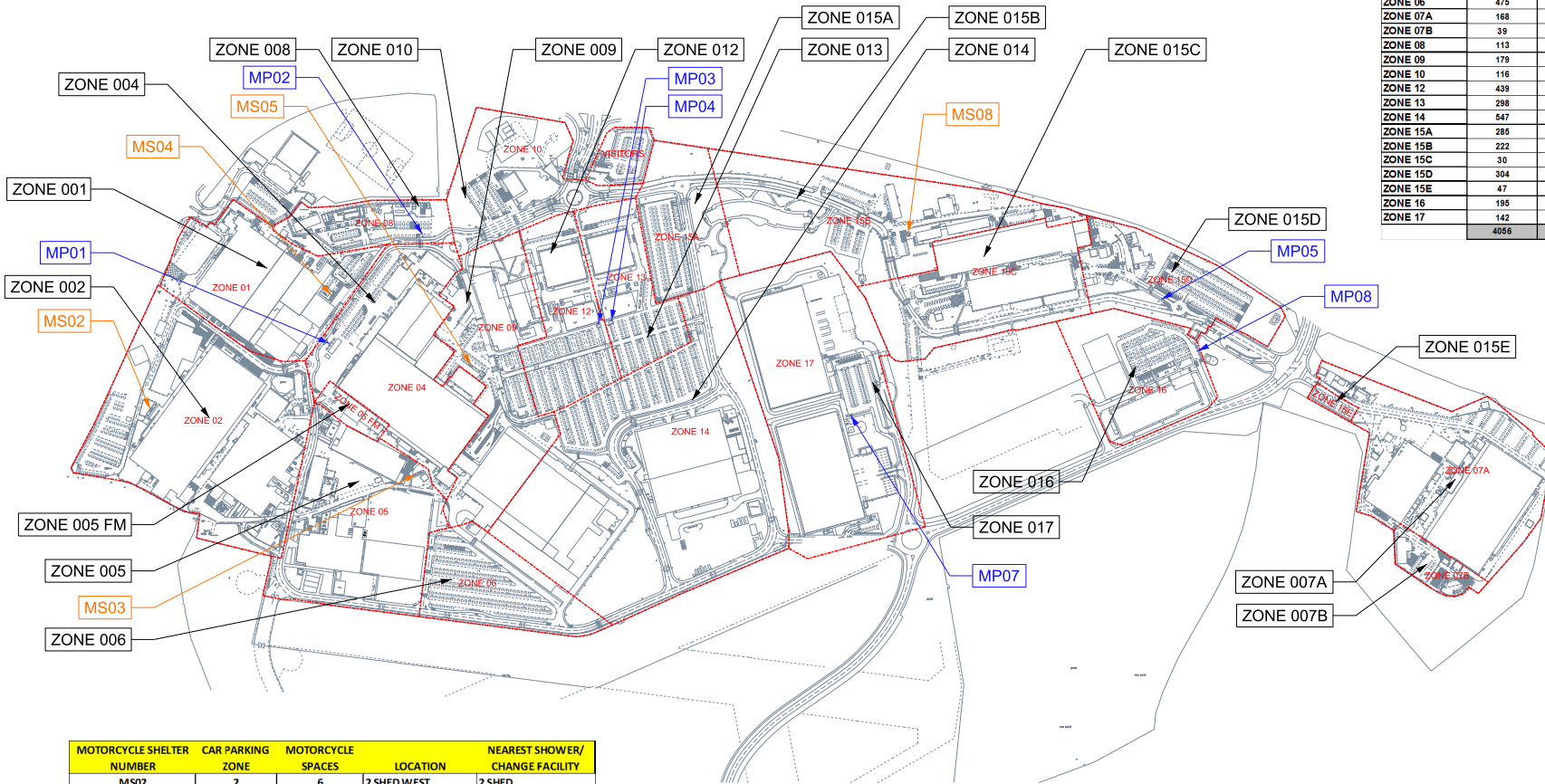
4.3.3 The outcome of the survey/study is that Zones 6 and 14 have a large amount of unused parking that is well in excess of the number of spaces required for the proposed modular building.

4.4 Proposed Development

4.4.1 Staff members based in the proposed modular building will be advised to park in Zones 6 and 14. The usage of Zones 6 and 14 will be monitored by the Transport Committee on an on-going basis. In the unlikely event that parking usage exceeds the available capacity in Zones 6 and 14 then staff members will be advised of alternative parking locations.

4.4.2 The proposed modular office development will not introduce any additional staff to the Samlesbury site and the current parking provision on the site is in excess of the demand, therefore the current car parking provision on site will be able to effectively accommodate the staff of the proposed modular office development.

ZONE	ZONE TOTAL	GENERAL SPACES	RESERVED SPACES (CONTRACTORS / VISITORS / ETC)	DISABLED	ELECTRIC VEHICLE CHARGING
Visitors Car Park	124	118	0	6	0
ZONE 01	67	56	7	4	0
ZONE 02	220	201	12	5	2
ZONE 04	135	116	11	8	0
ZONE 05	13	5	5	3	0
ZONE 05FM	22	20	0	0	2
ZONE 06	475	468	0	7	0
ZONE 07A	168	165	0	3	0
ZONE 07B	39	34	0	3	2
ZONE 08	113	81	50	2	0
ZONE 09	179	162	9	8	0
ZONE 10	116	116	0	0	0
ZONE 12	439	432	1	6	0
ZONE 13	298	291	1	6	0
ZONE 14	547	539	0	4	4
ZONE 15A	285	287	18	2	0
ZONE 15B	222	205	7	10	0
ZONE 15C	30	30	0	0	0
ZONE 15D	304	288	8	6	2
ZONE 15E	47	47	0	0	0
ZONE 16	195	183	0	10	2
ZONE 17	142	123	10	9	0
TOTAL	4056	3809	137	98	14



MOTORCYCLE SHELTER NUMBER	CAR PARKING ZONE	MOTORCYCLE SPACES	LOCATION	NEAREST SHOWER/CHANGE FACILITY
MS02	2	6	2 SHED WEST	2 SHED
MS03	5	9	4 SHED SOUTH	4 SHED FIRST FLOOR
MS04	1	5	114 BUILDING	102 BUILDING
MS05	9	15	402 BUILDING	4 SHED FIRST FLOOR
MS08	15B	0	3A SHED WEST	3A SHED
TOTAL		35		

MOTORCYCLE PARKING NUMBER	CAR PARKING ZONE	MOTORCYCLE SPACES	LOCATION	NEAREST SHOWER/CHANGE FACILITY
MP01	4	12	4 SHED NORTH	4 SHED FIRST FLOOR
MP02	8	2	420 BUILDING NORTH	420 BUILDING
MP03	12	8	608 BUILDING SOUTH	608 BUILDING
MP04	13	8	609 BUILDING SOUTH	609 BUILDING
MP05	15D	8	3A16 BUILDING EAST	3A16 BUILDING
MP07	17	8	903 SOUTH	903 BUILDING
MP08	16	14	902 EAST	902 BUILDING
TOTAL		60		

TOTAL NUMBER OF MOTORCYCLE SPACES ON SITE	95
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NOTE

PLEASE ENSURE THAT ALL SITE PERSONNEL INFORM THE CAR PARKING ADMINISTRATION OFFICE WHEN THEIR PERSONAL DETAILS HAVE CHANGED. (TELEPHONE : 66900)

IE :

VEHICLE INFORMATION
SITE LOCATION
SITE CONTACT TELEPHONE No.

LEGEND

- CAR PARK ZONE BOUNDARY
- ZONE 14 CAR PARK ZONE NUMBER
- MSXX SAMLESBURY MOTORCYCLE SHELTER
- MPXX SAMLESBURY MOTORCYCLE PARKING
- ZONE XXX CAR PARK ZONE

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Record Type	Classification
SITE UTILITIES AND SERVICES	STATUTORY

Title
SITE CAR PARKING INFRASTRUCTURE

Record Owner	Services
BAE SYSTEMS	

Designer	Date Reviewed	Next Review Date
B DAMES	09/11/2022	09/11/2025

Scale	Zone Number	Sheet #
1:3000 @ A1	SITE000	007

Drawing Reference	Rev.
SAM-000-SITE-DR-007	N/A

Infrastructure and Facilities Services - Air
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