

7261 Proposed Offices 18 Accrington Road

Business Operational Statement

- The Client is looking to move their office staff to the proposed new Whalley Office building. The original site will remain operational .
- The Whalley office is preferred for Office as it is in a sustainable location – Refer to Transport Statement by CTS Traffic & Transportation Ltd.
- It is expected that no more than 17 staff will transfer from Carr Hall. The company is currently growing and as such needs the currently used administration space at Carr Hall for expansion of its engineering functions.
- It is considered it is more appropriate that the administration function, being more staff-focussed, would best be undertaken in a more urban setting allowing people a better working environment, with lunch-time opportunities, and with better ability to use sustainable transport to travel to and from work.
- One of the smaller offices will be allocated to the surveyor teams, who attend the site on a rotational basis.
- The operating hours of the administration section are 08:00 to 17:00 Mondays to Fridays and 09:00 to 13:00 Saturdays. The only deliveries expected to the site would be general operational items, such as stationary and other office consumables.
- All larger deliveries will be carried out at the Carr Hall HQ.

Clients Business Operational Statement



Business Operational Statement

At Green Improve Ltd, our mission is to help homeowners and landlords create warmer, more efficient, and more sustainable properties.

We deliver fully compliant retrofit services aligned with **ECO4, PAS 2035**, and relevant **Building Regulations**, ensuring every project meets high standards of quality, safety, and performance.

Our team ensures every project is designed and delivered to high standards of quality and compliance, giving customers peace of mind that all work meets government and industry requirements.

We work in line with **Ofgem ECO4 Delivery Guidance, British Assessment Bureau and MCS** installation standards to ensure technical accuracy and compliance across all measures.

Green Improve Ltd is dedicated to making the process of improving homes simple, transparent, and effective for every customer we work with.