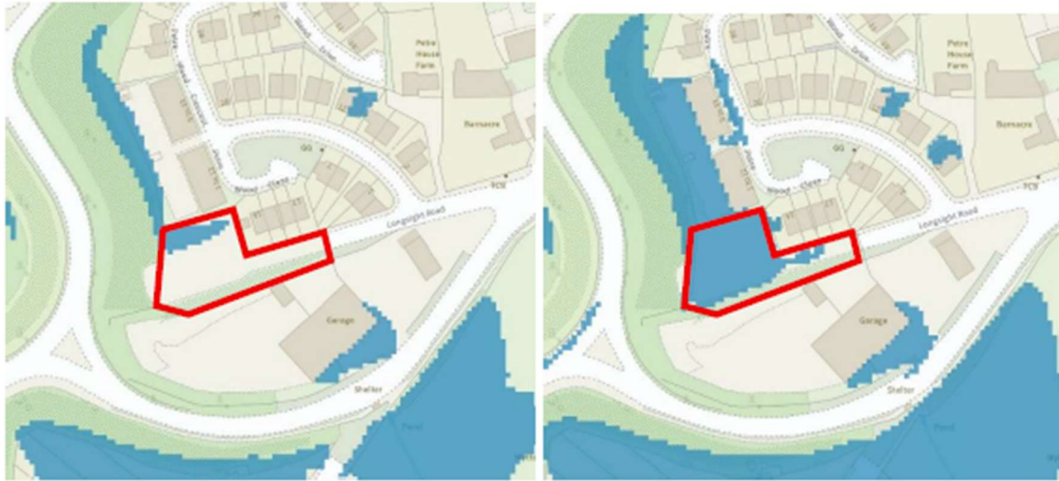


Flood Risk Management and Evacuation Plan

Orrell's Coach Hire Limited site at Longsight Rd, Langho, Blackburn BB6 8FE

1. Risk Assessment.



The GOV.UK Flood Map for Planning indicates that the site could be affected by surface water flooding. The flooding is most likely to occur on the northern side of the site and in an extreme event could affect the whole site and part of the access into the site from Longsight Road.

Risk levels:

- Low: Minor pooling, no disruption
- Medium: Partial access loss, some vehicle movement affected
- High: Full inundation, evacuation required

2. Monitoring & Early Warning

You need advance notice wherever possible.

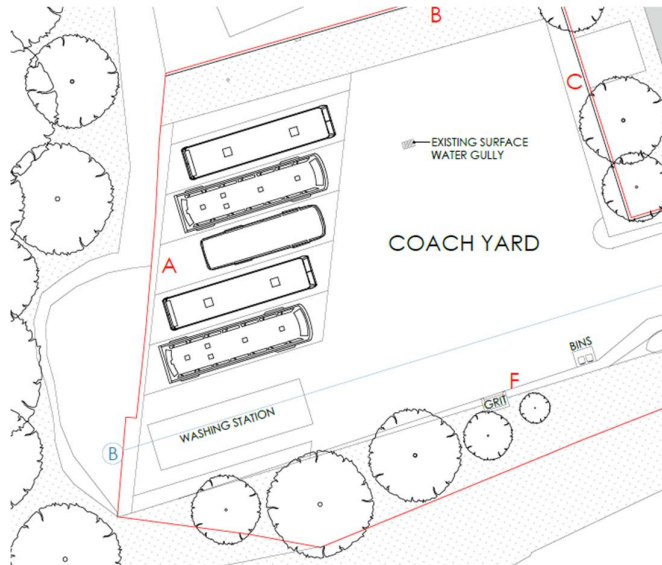
- Paul Orrell is assigned to monitor weather, using BBC Weather app or similar and as appropriate to visit site to check and send alerts to other staff members. When Paul is not available, weather monitoring will be assigned to another senior staff member.

Trigger points:

- Alert issued (prepare)
 - Water encroaching onto site (standby evacuation)
 - Water entering parking bays (initiate evacuation)
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3. Site Preparation & Mitigation

Reduce impact before flooding happens.



- The parking bays closest to the washing station should be used in preference to those furthest away from the washing station when heavy rain is expected.
 - Maintain drainage systems (regular clearing of debris)
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4. Evacuation Strategy

Evacuation Priorities

1. Paul Orrell to contact all drivers off-site who are due to return and give directions to temporary off-site parking until the flood danger has passed.
 2. Paul to arrange coaches stored at the site which are in danger of being affected by flooding to be moved to higher ground until the flood danger has passed.
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5. Communication Plan

All drivers to be communicated with by mobile phone by Paul or through a "flood risk warning" Whatsapp group.

6. Roles & Responsibilities

- The Site Manager is Paul Orrell he has overall control and takes the decision to evacuate the site or re-direct drivers to park away from the site.
- The Site Manager: checks the site is cleared in the case of extreme flooding
- The Site Manager: will train all staff to and refresh staff on the procedure to following in the event of flooding at least annually

Make sure all staff are trained and drills are conducted at least annually and flood risk procedures made aware to new staff.

7. Evacuation Procedure (Step-by-Step)

When evacuation is triggered:

- 1. Alert all staff on and off site and announce evacuation**
 - 2. Stop all incoming vehicles**
 - 3. Instruct drivers to move coaches off site as necessary.**
 - 4. Prioritize coaches closest to floodwater risk**
 - 5. Sweep site to ensure no one is left behind**
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8. Recovery Plan

After the flood:

- Inspect structural integrity of surfaces (potholes, subsidence)
 - Check electrical systems before reactivation
 - Remove debris and sanitize affected areas
 - Log incident and review response effectiveness
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9. Testing & Review

- Update plan after:
 - Any flood event
 - New risk data

Version 1 5th May 2026 Paul Orrell