



For office use only

Application No.

Date received

Fee paid £

Receipt No:

Council Offices, Church Walk, Clitheroe, Lancashire. BB7 2RA Tel: 01200 425111 www.ribblevalley.gov.uk

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

Kevin

Surname

Kelsall

Company Name

Address

Address line 1

Little Blindhurst Farm

Address line 2

Bleasdale Lane

Address line 3

Bleasdale

Town/City

Preston

County

Country

Postcode

PR3 1UT

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Applicant Contact Details

Primary number



Secondary number

Fax number

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Secondary number

Fax number

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Listed Building Consent for proposed new internal staircase; creation of first floor within a portion of the main hall; insertion of a fixed glazed viewing screen in the internal dividing wall to create a viewing gallery; and insertion of secondary glazing to three existing windows.

Has the development or work already been started without consent?

- ☐ Yes
- ☒ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
- ☐ Grade I
- ☐ Grade II*
- ☒ Grade II

Is it an ecclesiastical building?

- ☐ Don't know
- ☒ Yes
- ☐ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☐ Yes
- ☒ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- ☒ Yes
☐ No

If Yes, please describe and include the planning application reference number(s), if known

Application 3/2021/0461 - Proposal to attach an uplit timber cross to the front (NW) facing elevation of the church and replacement of two timber external doors with plain hardwood timber doors in wood frames. Resubmission of 3/2020/1056.

Application 3/2020/1056 - Alter or Extend a Listed Building. Proposal to attach an uplit timber cross to the front (NW) facing elevation of the church and replacement of two timber external doors with plain double-glazed doors in timber frames.

Application 3/2013/0232 - Alter or Extend a Listed Building Removal of existing pews to form one large open space. Alteration and relocation of existing pulpit to side wall.

3/2010/0689 & 0688 – single storey front extension to form disabled facilities, meeting room, kitchen and disabled ramp from existing car park. Planning permission and listed building consent granted 11 November 2010.

3/2009/0657 & 0658 – single storey front extension to form disabled facilities, meeting room, kitchen and disabled ramp from the existing car park. Listed building consent and planning permission refused 9 October 2009 and 8 October 2009.

3/2008/0581 – proposed new folding sliding screen, supporting structure, timber cladding and new doors. Listed building consent granted 2 September 2008.

3/1996/0593 – extension to car park. Listed building consent granted 8 November 1996.

3/1996/0509 – extension to car park. Planning permission granted 17 October 1996.

3/1987/0675 – to renew one existing rear window with a new wood frame window. Listed building consent granted 20 November 1987.

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes
☒ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
☐ No

b) works to the exterior of the building?

- ☐ Yes
☒ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☐ Yes
☒ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☒ Yes

☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

General arrangement drawing LG/CC/0241

Glazed viewing-screen validation detail LG/CC/0242

Heritage appraisal and heritage impact assessment

Materials

Does the proposed development require any materials to be used?

☒ Yes

☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

Internal walls

Existing materials and finishes:

Concrete block and render only insofar as it relates to the single internal dividing wall.

Formation of an opening in the modern internal blockwork wall and installation of a fixed hardwood glazed viewing screen, painted RAL 9010 Pure White, comprising nine vertical lights with clear safety glazing.

Type:

Floors

Existing materials and finishes:

N/A

Proposed materials and finishes:

New hardwood timber floor with carpeted finish.

Type:

Other

Other (please specify):

Secondary glazing

Existing materials and finishes:

secondary glazing is proposed to three of the existing windows as identified on the attached plans.

Proposed materials and finishes:

Balanced vertical slider secondary glazing with aluminium frame finished in white.

Type:

Other

Other (please specify):

staircase

Existing materials and finishes:

n/a

Proposed materials and finishes:

New hardwood timber staircase

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- ☒ Yes
☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Location Plan
Existing and Proposed Plans - drawing LG/CC/0241
Glazed Viewing-Screen Validation Detail - drawing LG/CC/0242
Design and Access Statement
Complementary Method Statement, Version 1.1
Chipping Congregational Church Secondary Glazing Detail Note, 16 July 2026
Heritage Appraisal and Heritage Impact Assessment

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

E.g. All the land is owned by a single individual

- ☐ Yes
- ☒ No

Is the land owned by multiple individuals where the details of all individuals are known by the Applicant?

E.g. The land is owned by 2 people and the applicant can provide details of those owners.

- ☒ Yes
- ☐ No

Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

Name of Owner: The Congregational Federation Ltd
House name:
Number: 8
Suffix:
Address line 1: Castle Gate
Address Line 2: Nottingham
Town/City: Nottinghamshire
Postcode: NG1 7AS
Date notice served (DD/MM/YYYY): 04/06/2026
Person Family Name:

Person Role

- ☐ The Applicant
- ☒ The Agent

Title

First Name

Surname

Godden

Declaration Date

04/06/2026

☒ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Melanie Lawrenson

Date

04/06/2026

Amendments Summary

Certificate B

Revised description of works - internal staircase and fixed glazed viewing screen

Updated materials and supporting-document references for validation