

# JOB DESCRIPTION



Ribble Valley  
Borough Council

[www.ribblevalley.gov.uk](http://www.ribblevalley.gov.uk)

- JOB TITLE:** Casual Amenity Cleansing Operative
- REFERENCE NO:** COM915
- SALARY SCALE:** Living Wage Foundation Real Living Wage £12.00 per hour (18 years+) National Minimum Wage (16 and 17 years) £6.40 per hour Plus 12.07% allowance in lieu of holiday entitlement.
- RESPONSIBLE TO:** Grounds Maintenance and Amenity Cleansing Manager
- JOB PURPOSE:** To provide an efficient and effective amenity cleansing service throughout the Ribble Valley.

## KEY RESULT AREAS:

- To work on your own and in close cooperation with other colleagues in order to ensure that all tasks are carried out diligently, conscientiously and to a specified standard as instructed by the Amenity Cleansing Manager.
- To drive in a safe and responsible manner any vehicle provided by the Council to carry out your work.
- To assist in the provision of an effective and efficient street cleansing service including the removal of dog faeces, detritus, litter and leaves from designated routes and specific locations within the Borough.
- To remove any illegally displayed posters or placards from street furniture on your given route.
- To remove and dispose in accordance with procedures any materials from illegal fly tips.
- The collection and disposal of dead animals in the highway or other open spaces.
- Under the supervision of the Grounds Maintenance and Amenity Cleansing Manager to assist with the removal of hazardous waste when reported to the Council.
- Carry out litter picking duties on high-speed roads whilst working in accordance with the Council's Health & Safety guidance for such work.
- Empty litter bins as requested.

- To monitor on a day-to-day basis your progress and to be responsible for reporting any problems or reasons for uncompleted work back to the Grounds Maintenance Amenity Cleansing Manager.
- To ensure that all work is completed within the time allowed and to the quality and the specified standard required.
- To carry out salting and snow removal duties using appropriate equipment during periods of inclement weather.
- To work in strict compliance with the Council's Safety Policy and Staff Handbook, wearing the personal protective clothing as provided by the Council at all times.
- To ensure that any plant, machinery, equipment and vehicles that you use is checked, maintained and operated in accordance with the manufacturer's guidelines, reporting all faults to a member of the supervisory staff as soon as possible or at the end of each working day, as set out in the Council's reporting procedures.
- To participate in the Risk Assessment process by ensuring that you are fully conversant with, and comply with, all risk assessments associated with your duties and responsibilities.
- To be responsible for ensuring the data quality of all information related to the duties of the post.
- To adhere to the Council's policies including equal opportunities and health and safety.
- Such other duties of a similar responsibility level as may be allocated to the post from time to time.

**Signed** ..... **Date** .....

**Name (Print)** .....

# PERSON SPECIFICATION

ESSENTIAL	DESIRABLE	TO BE IDENTIFIED BY
<b>Qualifications</b>		
Full driving licence and must include categories B and B1		Application Form
<b>Experience</b>		
Of working as part of a team		Application Form/ Interview
Of using initiative		Application Form/ Interview
Of working with the General Public		Application Form/ Interview
	Of working in a role which provides a cleaning service	Application Form/ Interview
<b>Skills/Knowledge</b>		
Understanding of the importance of Customer Service		Interview
Awareness of the importance of Health and Safety in a working environment		Interview
Ability to follow instructions		Interview
	Knowledge of the area	Interview
<b>Personal Qualities</b>		
Commitment to providing a quality service		Interview
Physically able to carry out duties described on the job description		Interview