



Ribble Valley
Borough Council

www.ribblevalley.gov.uk



Excellent
pension scheme



Training and
development



Generous annual
leave entitlement



Christmas
leave



Flexible
working hours



Annual
pay review



Employee assistance
programme



Family friendly
policies



Staff discount at
Ribblesdale Pool



*Guaranteed interview if all
essential criteria are met.*

*We are an equal opportunity
employer and applications are
welcome from all minority groups.*



Temporary Part Time Homelessness Prevention Officer Council Offices - Clitheroe

Reference: EDP93

Pay: Scale 4 £25,545 to £26,873 per annum pro rata
(Pay Award Pending)

Hours: 18.5 hours per week
(Part Time – morning or afternoon 5 days per
week)

Fixed Term Contract Until 31st March 2025

This is an exciting opportunity to join the busy Housing Section, who are working hard to deliver the homelessness prevention service effectively.

We are looking for an enthusiastic, self-motivated individual with previous housing/homelessness experience. You will need to be organised and methodical to manage a complex and varied work load to tight deadlines.

You will possess a high level of written and oral communication and interpersonal skills, find solutions for those facing housing problems whilst having a positive attitude and caring approach towards customers and colleagues.

You will have a good working knowledge and experience of I.T. systems.

Join us to receive a host of benefits such as flexible working hours (flexitime scheme in operation with no core hours), generous leave entitlement, occupational pension scheme and training/development opportunities.

Closing date: Friday, 27th September 2024

Interview date: Monday, 7th October 2024

To apply online: ribblevalley.gov.uk/jobs

Other ways to apply: For a paper application pack, send your contact details and vacancy reference number to HR@ribblevalley.gov.uk or call 01200 414596 (24-hour answerphone)

Reasonable adjustments: For any part of the recruitment process, please email us or provide further information on your application form.

Right to close early: We reserve the right to close job vacancies before the deadline, so please apply early to avoid disappointment.