



Ribble Valley
Borough Council
www.ribblevalley.gov.uk



Excellent
pension scheme



Training and
development



Generous annual
leave entitlement



Christmas
leave



Flexible
working hours



Annual
pay review



Employee assistance
programme



Family friendly
policies



Staff discount at
Ribblesdale Pool

Part Time Accounting Technician (Job Share) Council Offices - Clitheroe

Reference: RES250

Pay: Scale 6 (scp 21-24) £32,115 to £34,314 per annum
pro rata

Hours: 18.5 hours per week

Wednesday afternoons, Thursday and Friday all
day

We are seeking a fully qualified AAT applicant (Association of Accounting Technicians).

The successful candidate will be an integral part of the account's office and will be involved in the budget and final accounts processes for some of the council's key services.

On a day to day basis you will also be helping to invest the council's surplus funds with banks, building societies and other local authorities. You will also be responsible for undertaking a range of reconciliations and service cost allocations.

Join us to receive a host of benefits such as flexible working hours (flexitime scheme in operation with no core hours), generous leave entitlement, occupational pension scheme and training/development opportunities.

Closing date: Monday, 20 January 2025

Interview date: Thursday, 6 February 2025



*Guaranteed interview if all
essential criteria are met.*

*We are an equal opportunity
employer and applications are
welcome from all minority groups.*



To apply online: ribblevalley.gov.uk/jobs

Other ways to apply: For a paper application pack, send your contact details and vacancy reference number to HR@ribblevalley.gov.uk or call 01200 414596 (24-hour answerphone)

Reasonable adjustments: For any part of the recruitment process, please email us or provide further information on your application form.

Right to close early: We reserve the right to close job vacancies before the deadline, so please apply early to avoid disappointment.