



CRM and Web Development Officer

Council Offices – Clitheroe

Reference: RES253

Pay: Scale 6 (scp 21-24) £32,115 to £34,314 per annum

Hours: 37 Hours Per Week

To provide ICT administration and support for the Council's internet and intranet sites, you will lead on their development and enhancement in order to increase community engagement.

You will provide advice to the ICT manager on web development work to maximise effectiveness. You will also be responsible for the implementation and day-to-day running of the Customer Relationship Management system throughout the authority.

You must possess web content editing experience together with strong knowledge of W3C web standards, Microsoft Office products and handling online media. You will also have extensive experience in the use of social networking media.

Join us to receive a host of benefits such as flexible working hours (flexitime scheme in operation with no core hours), generous leave entitlement, occupational pension scheme and training/development opportunities.



Excellent pension scheme



Training and development



Generous annual leave entitlement



Christmas leave



Flexible working hours



Annual pay review



Employee assistance programme



Family friendly policies

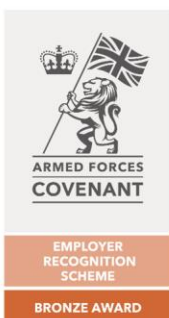


Staff discount at Ribblesdale Pool



Guaranteed interview if all essential criteria are met.

We are an equal opportunity employer and applications are welcome from all minority groups.



Closing date: Tuesday, 6 May 2025

Interview date: Thursday, 15 May or Friday, 16 May 2025

To apply online: ribblevalley.gov.uk/jobs

Other ways to apply: For a paper application pack, send your contact details and vacancy reference number to HR@ribblevalley.gov.uk or call 01200 414596 (24-hour answerphone)

Reasonable adjustments: For any part of the recruitment process, please email us or provide further information on your application form.

Right to close early: We reserve the right to close job vacancies before the deadline, so please apply early to avoid disappointment.